

# Stormwater Management Grants for Water Quality and Quantity Improvements 2022

## Green Infrastructure & Basin Retrofit

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August 17, 2022







# Agenda

## Eligibility Requirements

- Water Quality and Quantity Improvements 2022

## Category 1 – Green Infrastructure

## Category 2 – Basin Retrofit

## Questions & Contact

# ELIGIBILITY REQUIREMENTS

## Water Quality and Quantity Improvements 2022



Bioretention center parking aisle, Princeton, NJ

Funding made available under this RFP shall be used for stormwater management activities that would directly enhance, improve, or protect the use of any waters of the state located in overburdened communities.

## Eligible Activities

- Implementation of Green Infrastructure projects that are designed in accordance with the New Jersey Stormwater BMP Manual found at: [https://nj.gov/dep/stormwater/bmp\\_manual2.htm](https://nj.gov/dep/stormwater/bmp_manual2.htm);
- Projects which restore or improve water quality attributes of existing stormwater management facilities;
- Combined sewer overflow abatement projects;
- Projects designed to create, restore and enhance areas currently devoid of vegetation through the removal or reduction of existing impervious surface; and
- Stormwater management activities that improve water quality, effectively manage water quantity and control nutrients.



A photograph of a coastal wetland with a city skyline in the background. The foreground is filled with lush green marsh grasses and some taller, thin reeds. A calm body of water reflects the sky and the distant city. The city skyline is visible on the horizon, featuring several prominent buildings, including a tall, white, rectangular skyscraper and a blue building with a curved facade. The sky is a pale blue with soft, wispy clouds.

# Green Infrastructure

# WHAT IS GREEN INFRASTRUCTURE?

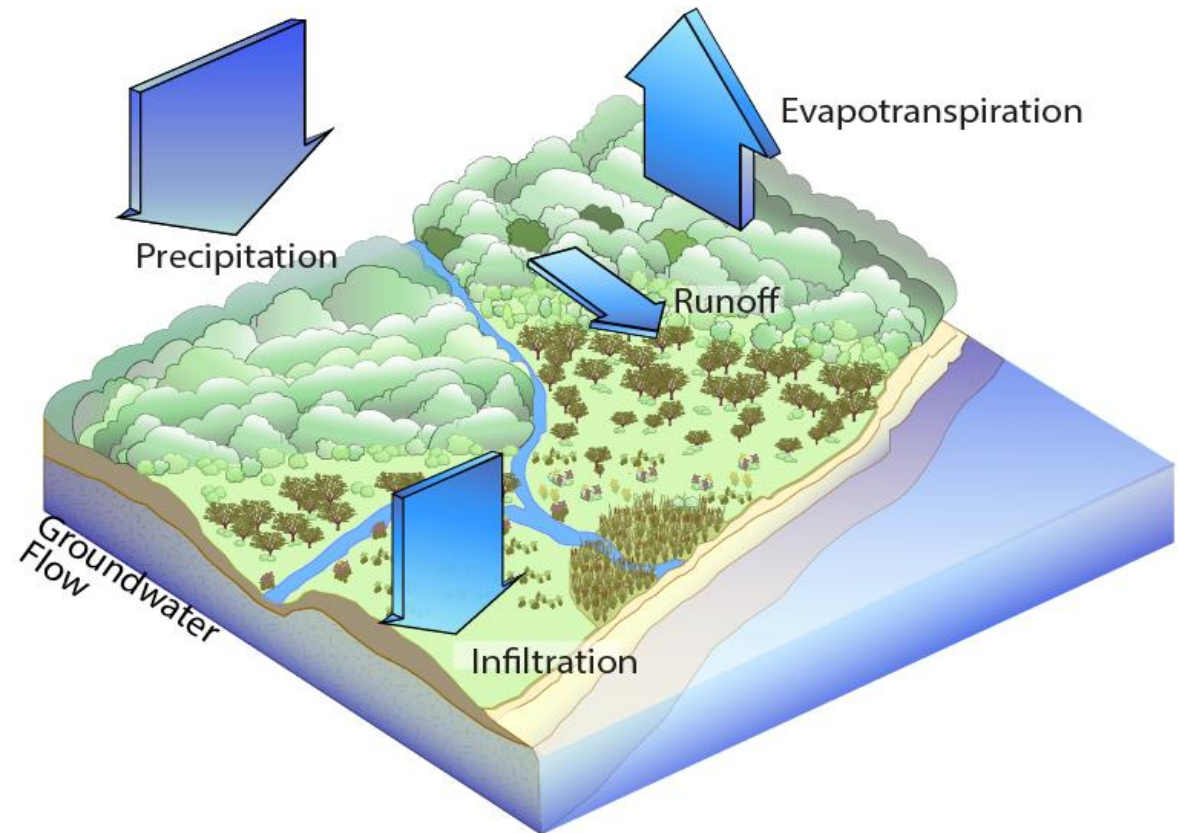
Green Infrastructure BMPs more effectively maintain or mimic natural hydrology and provide environmental benefits by:

- Infiltrating precipitation to replenish groundwater and stream base flow,
- Evapotranspiring and evaporating precipitation to reduce stormwater discharge volume, and
- Intercepting precipitation to reduce runoff and erosion.

## Definition of Green Infrastructure

The Stormwater Management rules at N.J.A.C. 7:8-1.2 define green infrastructure as a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.





# Examples of Green Infrastructure BMPs

## BMP Manuals for GI BMPs

[https://nj.gov/dep/stormwater/bmp\\_manual2.htm](https://nj.gov/dep/stormwater/bmp_manual2.htm)



1645 Ferry Avenue, Camden, NJ  
(Source: Camden SMART Initiative)

### Small-Scale Bioretention System

- Reduce pollutants
- Reduce runoff
- Recharge Groundwater  
(when infiltrating to subsoil)



S 5th Ave, Highland Park, NJ  
(Source: Google Street View)

### Small-Scale Bioretention System

- Reduce pollutants
- Reduce runoff
- Recharge Groundwater  
(when infiltrating to subsoil)



Bonsall School  
(Source: Camden SMART Initiative)

### Small-Scale Bioretention System

- Reduce pollutants
- Reduce runoff
- Recharge Groundwater  
(when infiltrating to subsoil)



Duke Farms, NJ  
(Source: Google Street View)

### Small-Scale Bioretention System

- Reduce pollutants
- Reduce runoff
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# Examples of Green Infrastructure BMPs

## BMP Manuals for GI BMPs

[https://nj.gov/dep/stormwater/bmp\\_manual2.htm](https://nj.gov/dep/stormwater/bmp_manual2.htm)



EPA Campus, Edison, NJ  
(Source: EPA)

### Pervious Paving System

- Reduce pollutants
  - Reduce runoff
- Recharge Groundwater (when infiltrating to subsoil)



EPA Campus, Edison, NJ  
(Source: EPA)

### Pervious Paving System

- Reduce pollutants
  - Reduce runoff
- Recharge Groundwater (when infiltrating to subsoil)



Camden, NJ

### Cistern

- Reduce runoff



NJ Capitol Complex, Trenton, NJ

### Green Roof

- Reduce runoff





# Basin Retrofit



# Basin Retrofit

## BMP Guidance – Ch. 8

### Maintenance and Retrofit of Stormwater Management Measures

- Improve existing stormwater management infrastructure and/or
- Restore or retrofit stormwater basins to address water quality, reduce nutrient loading, reduce stormwater velocities, and/or volume.





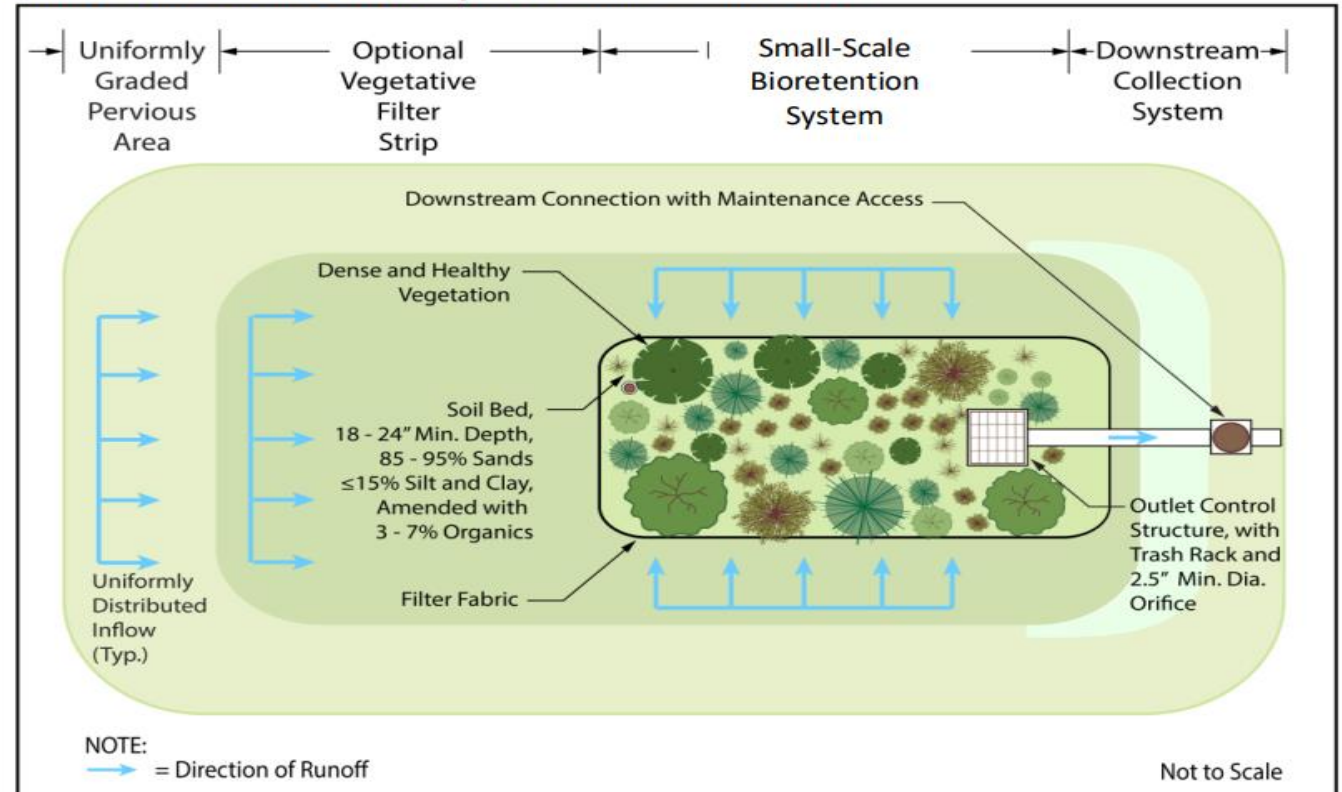
# Basin Retrofit Ideas

## Detention basin to a small-scale infiltration basin

- Detention basin is not a Green Infrastructure BMP
- Small-Scale Bioretention Basins can provide water quality, abate peak flow, and recharge groundwater



### Small-Scale Bioretention System Basics - Plan View





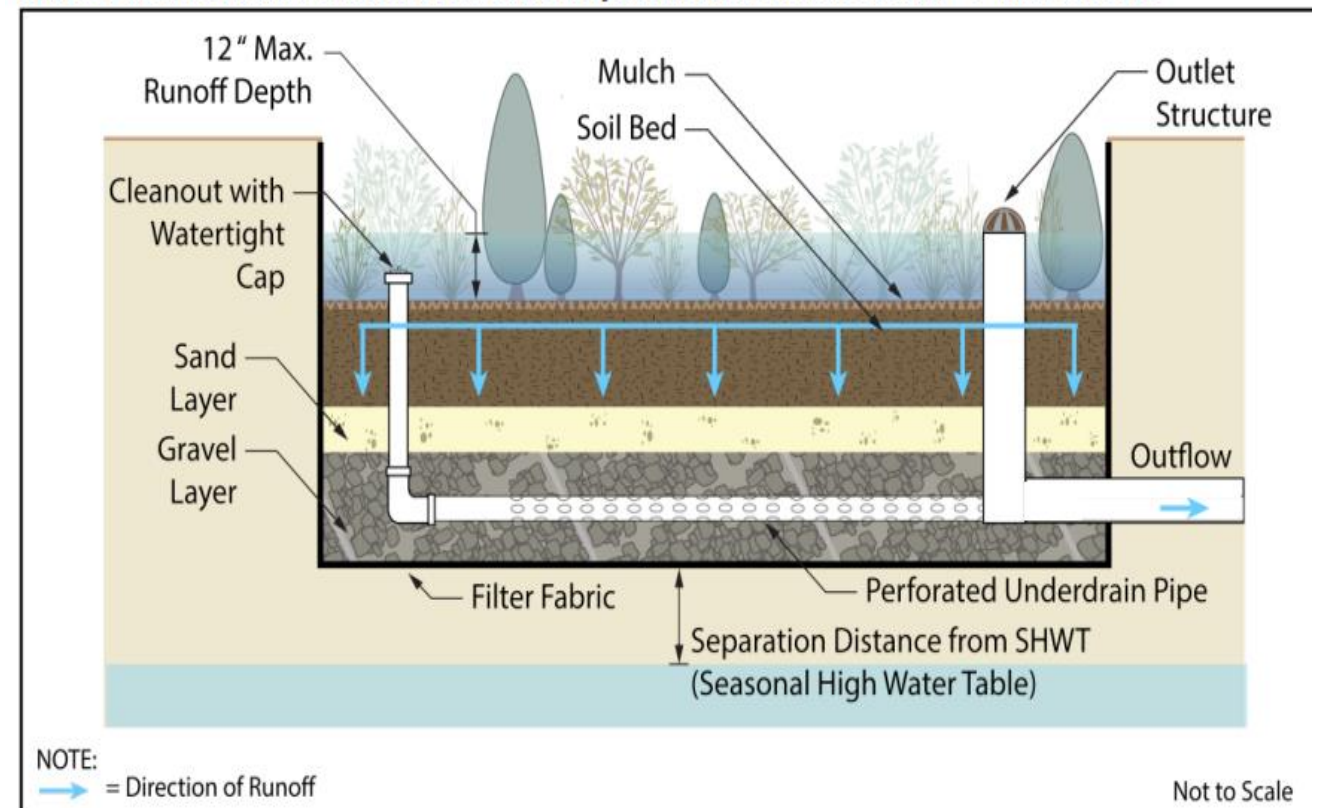
# Basin Retrofit Ideas

## Nondraining stormwater basin to an underdrained bioretention basin

- Underdrained bioretention basins are GI BMPs
- Provide water quality and abate peak flow
- Resolve the ponding issue by underdrain pipes



Flat Bottom Small-Scale Bioretention System with Underdrain - Profile View





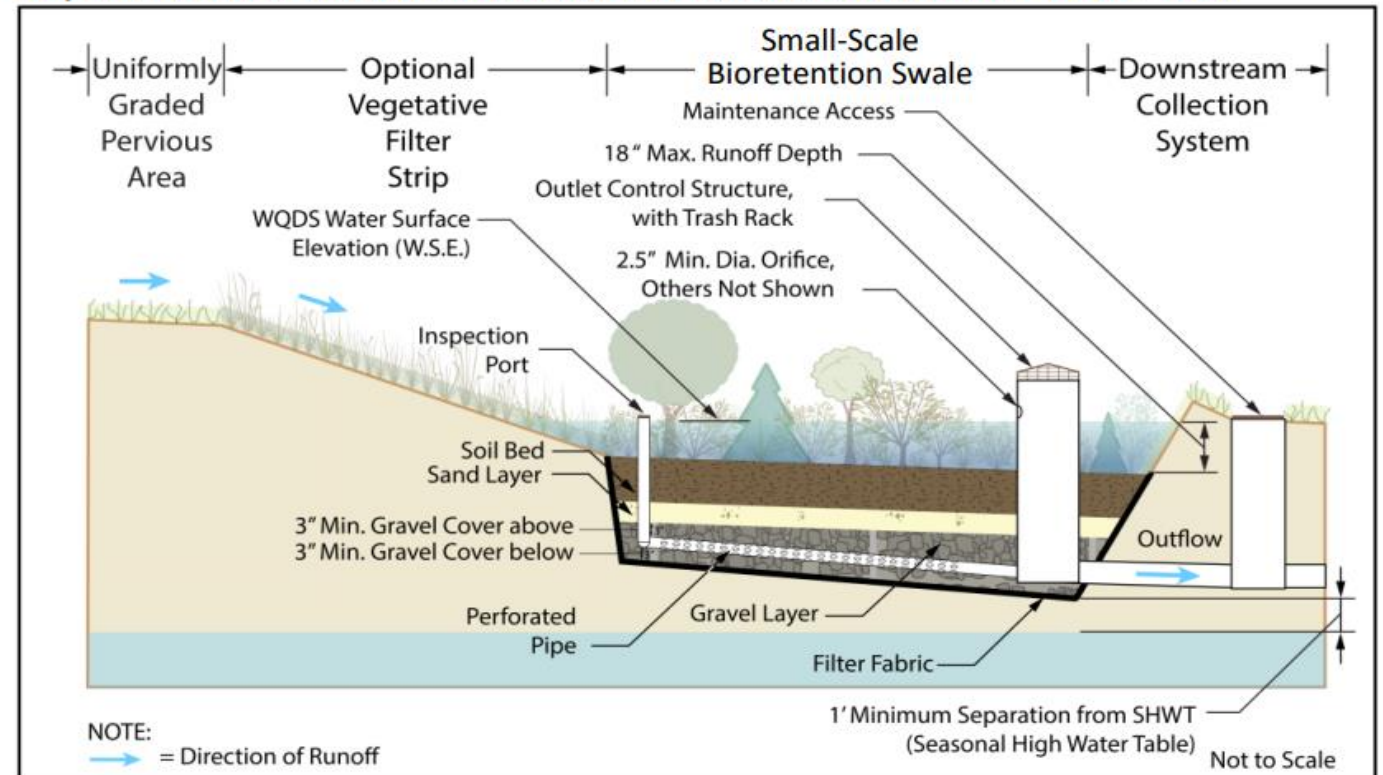
# Basin Retrofit Ideas

## Ponding swale to an underdrained small-scale bioretention swale

- Underdrained bioretention swales are GI BMPs
- Provide water quality and abate peak flow
- Resolve the ponding issue by underdrain pipes



**Sloped-Bottom Small-Scale Bioretention Swale with Underdrain - Profile View**





# Stormwater Management Grants for Water Quality and Quantity Improvements 2022

## NJDEP SAGE Registration and Walkthrough

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August 17, 2022





# Agenda

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Website

How to Register an Organization

How to Add Members

Apply and Submit an Application

Management Tools





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Department of Environmental Protection

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## Watershed & Land Management

### Stormwater Competitive Grants and Resilience/Stormwater Utility Feasibility Technical Assistance Grants

#### Deadline

August 24, 2022, for expressing interest in Technical Assistance and Stormwater Resilience Planning

September 14, 2022 for the Stormwater Competitive Grant Program

#### Purpose of Funding

As part of its comprehensive efforts to improve water quality and mitigate the worsening impacts of flooding caused by climate change, the New Jersey Department of Environmental Protection (NJDEP) has announced it is seeking applications for \$10 million in grants to modernize stormwater management systems and to provide technical assistance to municipal, county and utility authorities to plan to become more resilient, including conducting feasibility Studies for forming stormwater utilities and resilience planning for local governments impacted by Tropical Storm Ida, that will focus on strategies to better manage the impacts of stormwater.

	Technical Assistance for Stormwater Utility Feasibility Study and Resilience Planning for IDA affected communities	Stormwater Competitive Grant Program
Application	RFEI for SWU Feasibility Study RFEI for Resilience Planning for Ida	RFP for Demonstration Project and Planning
Application Deadline	August 24, 2022, for expressing interest in Technical Assistance	September 14, 2022 for SW Demonstration Project and Planning
Public Information Session	August 10, 2022 10 to 11:30am	August 17, 2022 10 to 11:30am

## Application Procedures

For competitive grants, applicants must submit their proposals electronically using NJDEP's System for Administering Grants Electronically (NJDEP SAGE) and must follow the Registration Instructions on [NJDEP SAGE's login page](#). An email will be sent to you when you have been accepted into the system. Once logged in, you can navigate to the Training Materials link where an Authorized Official manual and a webinar are available for help. If you have any questions regarding NJDEP SAGE, please contact Minesh Patel at [Minesh.Patel@dep.nj.gov](mailto:Minesh.Patel@dep.nj.gov)

For Technical Assistance on the RFEI, follow the application process listed in the documents linked above.

# Website

<https://nj.gov/dep/wlm/grants/swgrant.html>



## Welcome to NJ Department of Environmental Protection System for Administering Grants Electronically (NJDEP SAGE).

This is the NJDEP's grant management system. This system requires authorization for access.

**Registration Instructions:** If you have not previously registered as an Authorized Official (AO) within NJDEP SAGE, your first step is to register. To do this, [click here](#). After submitting a registration request, you will receive an e-mail confirmation of your acceptance into the system.

**Vendor ID Registration:** In order to receive a payment from NJDEP you must register on NJSTART. To do this, [click here](#). Click the blue register button and follow the on-screen instructions.

### Login

Username

Password

[New User?](#)

[Forgot Username/Password?](#)

# What is SAGE?



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### Login

Username

Password

[LOGIN](#)

[New User?](#)

[Forgot Username/Password?](#)

# How to Register an Organization





STATE OF  
NEW JERSEY  
**SAGE**  
Department of Environmental Protection

System LoginInformation Portal

SAVE

[Back](#)

## Registration

- Please complete all the required fields below and hit the **SAVE** button to submit the information.
- Required fields are marked with an \*.

### Contact Information

Name	Prefix	First	Middle	Last	Suffix
	▼	*	*	*	▼

Organization \*

Title \*

Address \*

City \*StateNew Jersey ▼ \*ZIP Code \*

County ▼ \*

Phone #1 \*Phone #2

FaxCell Phone

Email \*

Website

Username \*

Password \*Confirm Password \*

Select your Program of Interest ▼ \*

Notes

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# How to Register an Organization





**NJDEP SAGE**

New Jersey Department of Environmental Protection  
System for Administering Grants Electronically

System Login

Information Portal

Public Reports

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LOGIN

[New User?](#)

[Forgot Username/Password?](#)

# How to Register an Organization






**NJDEP SAGE**  
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System for Administering Grants Electronically

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[SHOW HELP](#)

**Welcome Test**  
Authorized Official  
[Change My Picture](#)

**Instructions:**  
Select the **SHOW HELP** button above for detailed instructions on the following.


- > Applying for an Opportunity
- > Using System Messages
- > Understanding your Tasks
- > Managing your awarded grant

Hello Test, please choose an option below.

**View Available Opportunities**


You have **151** opportunities available.  
Select the **View Opportunities** button below to see what is available to your organization.

[VIEW OPPORTUNITIES](#)

**My Inbox**


You have **50** new messages.  
Select the **Open My Inbox** button below to open your system message inbox.

[OPEN MY INBOX](#)

**My Tasks**

You have **200** new tasks.  
You have **15** tasks that are critical.  
Select the **Open My Tasks** button below to view your active tasks.

[OPEN MY TASKS](#)

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# How to Register an Organization





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## Organization - ABC Company

Please complete all the required fields below. Required fields are marked with an \*.

If you need a Vendor ID Number, please access NJSTART by [clicking here](#). Click the blue register button and follow the on-screen instructions.

**Short Name** - is a shortened version of your organization name.

[Organization Information](#) | [Organization Members](#) | [Organization Documents](#) | [Organization Details](#)

### Organization Information

Name	<input type="text" value="ABC Company"/>		
Short Name	<input type="text" value="ABC"/>		
Vendor ID Number	<input type="text" value="11111111"/>		
UEI Number	<input type="text"/>		
DUNS Number	<input type="text" value="11111111"/>		
Type of Governing Body	<input type="text" value="Board of Trustees"/>		
Address	<input type="text" value="111 Winding Way"/>		
City	<input type="text" value="Trenton"/>	State	<input type="text" value="New Jersey"/>
County	<input type="text" value="Mercer County"/>	ZIP Code	<input type="text" value="08625"/>
Phone	<input type="text" value="(111) 123-4567"/>	Fax	<input type="text"/>
Email	<input type="text"/>		
Website	<input type="text"/>		

[Additional Organization Address](#)

# How to Add Members to your Organization

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## Organization - ABC Company

Follow the instructions listed below to add/remove/modify organization members.

[Organization Information](#) | [Organization Members](#) | [Organization Documents](#) | [Organization Details](#)

### Organization Members

Administrators with the authority to add members to your organization can follow these steps:

- To add a member to your organization, select the **Add Members** link below.
- If a member has already added his/her information in the system, you can search for the member.
- If you need to add a member's information into the system, select **New Member**.
- For more detailed instructions, select the **Show Help** button above.

[Current Members](#) | [Add Members](#)

Sort By:   Results Per Page  [GO](#)

<input type="checkbox"/>	Person	Role	Active Dates	Active Documents	Assigned By	Modified By	Assignment Categories
<input checked="" type="checkbox"/>	<a href="#">AQ_Test</a>	Authorized Official	11/4/2021	19	Jimenez, Erick 11/4/2021		
<input checked="" type="checkbox"/>	<a href="#">Mouse, Minnie</a>	Authorized Official	4/25/2022	5	Noblejas, Ms. Jennifer 4/25/2022		<a href="#">View/Edit</a>
<input checked="" type="checkbox"/>	<a href="#">Noblejas, Ms. Jennifer</a>	Authorized Official	11/19/2019	19	Springer, Mr. Jay 11/19/2019		<a href="#">View/Edit</a>

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Person Search

[SEARCH](#)

[NEW MEMBER](#)

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[Organization Information](#) | [Organization Members](#) | [Organization Documents](#) | [Organization Details](#)[Add/Edit Members](#)

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Please complete the information below. All required fields are marked with an \*.

	Prefix	First	Middle	Last	Suffix
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	<input type="text"/>				
Email	<input type="text"/>				
Username	<input type="text"/>				
Password	<input type="password"/>			Confirm Password	<input type="password"/>
Date Active	<input type="text"/>			Date Inactive	<input type="text"/>
Role	<input type="text"/> <ul style="list-style-type: none"> <li>-- Select --</li> <li>Authorized Official</li> <li>Viewer</li> </ul>				

The fields below are populated with the Organization information by default. However, you may edit the information in any of the fields. This information may also be edited by the person you are creating the profile for from their My Profile page.

Address


City  \* State  \* ZIP Code

County  \*

Phone #1  \* Phone #2

Fax  Cell Phone

Website

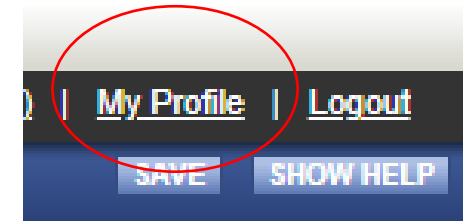
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# How to Add Members to your Organization


- Members are:
  - Contact Person/Executioner
  - Financial Officer
  - Project Manager
  - Consultants
- You must email each member their default username and password
- Members can change username and password through 'My Profile'



## Key Points to Remember

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New Jersey Department of Environmental Protection  
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[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

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# Apply and Submit an Application



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## My Opportunities

To apply for an item listed below, select the **Apply Now** button below each description.

[RESET MY OPPORTUNITIES](#)

Provider: [New Jersey Department of Environmental Protection](#)

My Opportunities:

Due Date (From - To):

[FILTER](#)

**Clean Vessel - Pump Facilities 2021**

Offered By: [New Jersey Department of Environmental Protection](#)

Applications Available: [11/16/2020-open ended](#)

Applications Period: [01/16/2020-open ended](#)

Applications Due Date: [not set](#)

Description: [Clean Vessel - Pump Facilities 2021](#)

Purpose of Funding: [To provide funds to states for the construction, renovation, operation, and maintenance of pumpout stations and dump stations.](#)

al Protection

# Apply and Submit an Application



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## My Opportunities

To apply for an item listed below, select the **Apply Now** button below each description.

[RESET MY OPPORTUNITIES](#)

Provider:

My Opportunities:

Due Date (From - To):  -

[FILTER](#)

### Stormwater Management 2022 for New Jersey Department of Environmental Protection

Offered By:  
New Jersey Department of Environmental Protection

Applications Availability Dates:  
05/01/2022-open ended

Applications Period:  
not set

Applications Due Date:  
not set

#### Description:

##### Purpose of Funding

Provide grants for various projects to include green infrastructure, stormwater management, management & restoration and stormwater-related planning. These projects are anticipated to bring water quality and quantity improvements to New Jersey's waters.

##### Source of Funding

\$5 million in funding available from Coronavirus State Fiscal Recovery Funds (CSFRF) and \$2 million in funding available from State Corporate Business Tax Funds (CBT) to implement the Stormwater Management Grants Program.

##### Statutory Citation

P.L. 117-1 American Rescue Plan Act of 2021  
New Jersey Corporate Business Tax Receipts (CBT)  
Federal Clean Water Act Section 319(h), 205(j), and 303(e) (33 U.S.C §§ 1251 et seq.)  
N.J.S.A. 13-1D-9 (DEP Enabling Act)  
N.J.S.A. 58-10A-1 et seq., specifically N.J.S.A. 58-10A-5(e) (Water Pollution Control Act)  
10 U.S.C. § 2679 (Intergovernmental Support Agreement)

##### Who is Eligible

SW Demonstration projects and planning: Colleges and universities, local government, public utilities, Private entities, entities established as a joint meeting pursuant to law or entity established pursuant to ordinance by the municipalities, nonprofit organization recognized by the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code authorized to operate in the State of New Jersey.

##### Application Procedures

To initiate an application, click the Apply Now button below. Each application will be reviewed and evaluated based on completeness and submission of the required information.


If you have any questions, please contact Minesh Patel at Minesh.Patel@dep.nj.gov

##### For more information, Contact:

Anika Andrews, Manager 1  
NJDEP- Division of Watershed Protection and Restoration  
Bureau of Watershed Management  
Telephone: 609-292-1932  
Email: anika.andrews@dep.nj.gov

[APPLY NOW](#)
[NOT INTERESTED](#)

# Apply and Submit an Application



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Document Information: [SWM-2022-NJDEP-00020](#)

Details

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

**APPLICATION SNAPSHOT**

- To begin or continue work on your application, please hover over your **Forms Menu** and click on the form you wish to fill out.
- To submit or cancel your application, please hover over the **Status Change** link and select the appropriate option.
- Please ensure appropriate staff have been assigned to this application. To do this [Click Here](#).

Project (RFP) Category(ies):

Project Title:

Grant Amount Requested:

Total Project Amount:


Estimated Project Duration (Months):

Partners:

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Details

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

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Estimated Project Duration (Months):

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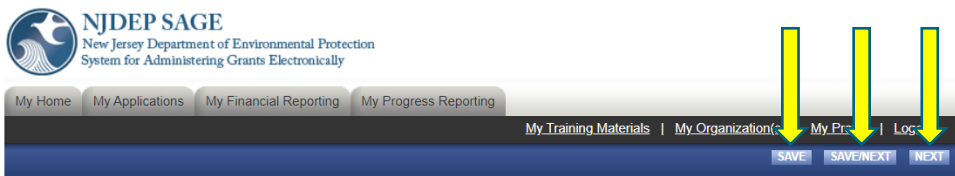
Status	Page Name	Note
	Initial Application Forms	
	<a href="#">Application Information</a>	
	<a href="#">Project Details</a>	
	<a href="#">Project Location</a>	
	<a href="#">Predicted Co-Benefits</a>	
	<a href="#">Project Proposal</a>	
	<a href="#">Implementation Schedule and Budget</a>	
	<a href="#">Budget Details</a>	

# Apply and Submit an Application



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Document Information: [SWM-2022-NJDEP-00027](#)

[Details](#)

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	<a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

You are here: [Stormwater Management 2022 Menu](#) > [Forms Menu](#)

## APPLICATION INFORMATION

### Instructions:

- Fields with an \* next to them must be completed.
- Click the **SAVE** button at any time to save your progress.
- To proceed to the next page you may click the **NEXT** button.

### APPLICANT INFORMATION

**Organization Name** New Jersey Department of Environmental Protection  
**Street Address** 501 E. State Street  
**City** Trenton  
**State** New Jersey  
**Zip** 08625  
**Organization Type** Municipality  
**Vendor ID Number** 012365478

## ORGANIZATION MEMBERS

\* **Contact Person Name**

*Must be a person within your organization who is familiar with the grant.*

**Title**

**Phone**

**Email**

\* **Fiscal Officer Name**

**Title**

**Phone**

**Email**

\* **Project Manager**

**Title**

**Phone**

**Email**

## PARTNER INFORMATION

**Partner Type**

**Organization Name**

**Street Address**

**City**

**State**

**Zipcode**

**Contact Person Name**


**Title**

**Phone**

**Email**

☐ Click to add more partners

# Form Menus: Project Details



**NJDEP SAGE**  
New Jersey Department of Environmental Protection  
System for Administering Grants Electronically

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SAVE | SAVE/NEXT | NEXT

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Document Information: [SWM-2022-NJDEP-00024](#)

Details

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

You are here: > [Stormwater Management 2022 Menu](#) > [Forms Menu](#)

**PROJECT DETAILS**

Instructions:

- Fields with an \* next to them must be completed.
- Click the **SAVE** button at any time to save your progress.
- After clicking the **SAVE** button, the data will be calculated.
- To proceed to the next page you may click the **NEXT** button.
- For detailed instructions, please refer to the Request For Proposal (RFP) document.

\*Project (RFP) Category

Green Infrastructure

Basin Retrofit

Stormwater Opportunities Study

Impervious Surface Removal

\*Project Title

\*Estimated Project Duration in Months

\*Grant Amount Requested

In-Kind

Cash

\$0

\$0

\$0

\$0

Other Funding

Total Project Amount

\$0

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# Form Menus:

## Project Location


 **NJDEP SAGE**  
New Jersey Department of Environmental Protection  
System for Administering Grants Electronically

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My Training Materials | My Organization(s) | My Profile | Logout

SAVE | SAVENEXT | NEXT | PRINT VERSION

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The information has been saved.

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Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application in Process	N/A - N/A N/A

Created By: AO, Test on 8/2/2022 1:30:24 PM

You are here: > [Stormwater Management 2022 Menu](#) > [Forms Menu](#) > Initial Application Forms

### PROJECT LOCATION

#### Instructions:

- Fields with an \* next to them must be completed.
- If your project is Statewide, check the appropriate box indicating this and click the SAVE button.
- If not statewide, please select a County and then a Municipality where the Project will be located and click the SAVE button.
- After clicking the SAVE button, the data will save your selection on the right.
- Block/Lot and WMA will appear once you click the save button.
- If a project location needs to be changed, reselect the appropriate location and click the SAVE button.
- To proceed to the next page you may click the NEXT button.

PROJECT IS STATEWIDE ☐

To select more than one County or Municipality, hold the Ctrl Key while clicking to select more than one or hold the Shift while selecting and you will select everything between where you click.

COUNTY(s) \*

Atlantic County  
Bergen County  
Burlington County  
Camden County  
Cape May County  
Cumberland County  
Essex County  
Gloucester County  
Hudson County  
Hunterdon County  
Mercer County  
Middlesex County  
Monmouth County  
Morris County  
Ocean County

Gloucester County

MUNICIPALITY(s) \*

Clayton Borough  
Deptford Township  
East Greenwich Township  
Elk Township  
Franklin Township  
Glassboro Borough  
Gloucester County  
Greenwich Township  
Harrison Township  
Logan Township  
Mantua Township  
Monroe Township  
National Park Borough  
Newfield Borough  
Paulsboro Borough


Franklin Township  
Gloucester County  
Harrison Township

Municipality	BLOCK	LOT
Franklin Township	<input type="text"/>	<input type="text"/>
Gloucester County	<input type="text"/>	<input type="text"/>
Harrison Township	<input type="text"/>	<input type="text"/>

\*State Plan Coordinates NAD83 (US Survey ft)


\*Easting:  Northing:  Name of Project:

\*Proof of authority, Access and/or Property Rights:  
Provide letters demonstrating proof of authority, access and/or property rights to implement the proposed project(s), including the required monitoring and evaluation element. See Appendix H.

 Choose File No file chosen

# Form Menus:

# Predicted Co-Benefits



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[SAVE](#) [SAVE/NEXT](#) [NEXT](#)

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[Details](#)

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	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

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---

### PREDICTED CO-BENEFITS

**Instructions:**

- Fields with an \* next to them must be completed.
- Click the **SAVE** button at any time to save your progress.
- To proceed to the next page, you may click the **NEXT** button.
- For detailed instructions, please download the attached PDF.

*Applicants should identify which co-benefits the project will achieve. A short narrative about each expected co-benefit should be included, in addition to any relevant attachments, such as mapping, etc.... The list below is not an exhaustive list, applicants are encouraged to submit other co-benefits related to their projects.*

**Does the project provide benefits to an Overburdened Community? \***

☐ Yes ☐ No

[Map Tool: New Jersey Environmental Justice Mapping Tool \(arcgis.com\)](#)

**Does the project Restore/Enhance Priority Community Green Space? \***

☐ Yes ☐ No

[Webpage: NJ Conservation Blueprint](#)  
[Map Tool: NJ Map \(njmap2.com\)](#)

**Does the project create new outdoor recreation space? \***

☐ Yes ☐ No

[Map Tool: Statewide Trails in New Jersey | Statewide Trails in New Jersey | NJDEP Open Data \(arcgis.com\)](#)

**Does the project creates an aesthetic benefit (through viewshed protection or restoration, restoration of a blighted or barren area)? \***


☐ Yes ☐ No

[Map Tool: Brownfield Inventory for New Jersey](#)



# Form Menus:

## Project Proposal

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**PROJECT PROPOSAL**

**Instructions:**

- Fields with an \* next to them must be completed.
- Click the **SAVE** button at any time to save your progress.
- To proceed to the next page you may click the **NEXT** button.
- For detailed instructions, please refer to the Request For Proposal (RFP) document.

**Brief Project Background Summary Information\***  
(Limit to 1-2 paragraphs)

0 of 5000

**Project Description\***  
(Explain the project and how it will address the priorities of the grant program. Include goals, objectives, and tasks to complete the project.)

0 of 15000

**Applicant Description\***  
(Experience and expertise with project(s) proposed, list of project partners, and estimated amount of in-kind contributions)

0 of 5000

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# Form Menus:

## Implementation Schedule and Budget

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### IMPLEMENTATION SCHEDULE AND BUDGET


Instructions:

- Fields with an \* next to them must be completed.
- After entering all information click the **SAVE** button.
- After clicking the **SAVE** button, the data will be calculated.
- To proceed to the next page you may click the **NEXT** button.
- For detailed instructions, please refer to the Request For Proposal (RFP) document.

Objective\*

(to add more rows, please fill out tasks completely and push the (+) sign or hit **SAVE**)  
(to delete a row, delete out the contents of each cell for the row you want to delete, and hit **SAVE**)

Tasks*	Project Deliverables*	Responsible Party*	Timeline*		Grant*	Match*
			Start Month	End Month		
<a href="#">+</a>						
Sub Total:					\$0	\$0

Check here to add an extra objective ☐ 

Total Amount:

Match:

Total Project Amount:


\$0

\$0

\$0

# Form Menus:

## Budget Details



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Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Stormwater Management 2022	 <a href="#">New Jersey Department of Environmental Protection</a>	Authorized Official	Application In Process	N/A - N/A N/A

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### BUDGET DETAILS

Instructions:

- Click the **SAVE** button at any time to save your progress.
- After clicking the **SAVE** button, the data will be calculated.
- To proceed to the next page you may click the **NEXT** button.
- For detailed instructions, please refer to the Request for Proposal (RFP) document.

	Budget Description & Justification	Budget
Personnel Costs : (Salaries & benefits)	<input type="text"/>	<input type="text" value="\$0"/>
Consultants/Subcontractor:	<input type="text"/>	<input type="text" value="\$0"/>
Supplies:	<div><div><input type="text"/></div><div><input type="text"/></div></div> <div>(to add more rows, please fill out tasks completely and push the (+) sign or hit <b>SAVE</b>) (to delete a row, delete out the contents of each cell for the row you want to delete, and hit <b>SAVE</b>)</div>	<input type="text" value="\$0"/>
Monitoring:	<input type="text"/>	<input type="text" value="\$0"/>
Training:	<input type="text"/>	<input type="text" value="\$0"/>



## Form Menus:

# Supplemental Information

### SUPPLEMENTAL INFORMATION

- Fields with an \* next to them must be completed.
- Click the **SAVE** button at any time to save your progress.
- To proceed to the next page you may click the **NEXT** button.
- For detailed instructions, please refer to the Request For Proposal (RFP) document.

#### **Letter of Support:\***

*(Provide letters demonstrating support for the project from relevant community organizations)*

+ Choose File No file chosen

#### **Letter of Match Commitment:\***

*(Upload any letters of match commitment with the amount of funds listed)*

+ Choose File No file chosen

#### **Site plan or dated large-scale map: \***

*(shows project area in detail, as well as any regulated features such as flood hazard areas, riparian buffers, wetlands, etc., that would be impacted by any proposed construction)*

+ Choose File No file chosen

#### **Landscape planting plans using native vegetation:\***

+ Choose File No file chosen

#### **Document outlining longterm maintenance plans, schedules and list of responsible party:\***

*(Provide proof of the responsible party accepting the obligation for maintenance)*

+ Choose File No file chosen

#### **Permits: \***

*(If executed, permits for the project or list of required local and state permits expected to be needed for project implementation)*

+ Choose File No file chosen

#### **Enforcement Documents: \***









+ Choose File No file chosen

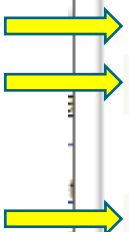
#### **Photo(s) of the site (max of 10): \***

+ Choose File No file chosen








**Forms Menu**

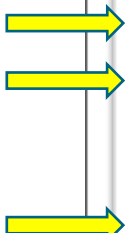
**Initial Application Forms**

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-  [Project Details](#)
-  [Project Location](#)
-  [Green Infrastructure/Basin Retrofit Details](#)
-  [Predicted Co-Benefits](#)
-  [Project Proposal](#)
-  [Implementation Schedule and Budget](#)
-  [Budget Details](#)



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	<a href="#">Project Details</a>	
	<a href="#">Project Location</a>	
	<a href="#">Green Infrastructure/Basin Retrofit Details</a>	
	<a href="#">Predicted Co-Benefits</a>	
	<a href="#">Project Proposal</a>	
	<a href="#">Implementation Schedule and Budget</a>	



# Apply and Submit an Application

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Document Information

Details

Info	Document Type	Role
	Stormwater Mana 2022	Authorized Official

APPLICATION SNAP

- To begin or continu
- To submit or cance
- Please ensure app

Status Changes

Possible Statuses

APPLICATION SUBMITTED

APPLY STATUS

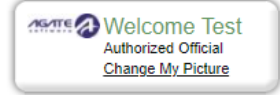
CANCEL APPLICATION

APPLY STATUS

and click on the form you  
select the appropriate of  
[Click Here.](#)

# Apply and Submit an Application





**Instructions:**

Select the **SHOW HELP** button above for detailed instructions on the following.

- > Applying for an Opportunity
- > Using System Messages
- > Understanding your Tasks
- > Managing your awarded grant

Hello Test, please choose an option below.



## View Available Opportunities

You have **151** opportunities available.

Select the **View Opportunities** button below to see what is available to your organization.

[VIEW OPPORTUNITIES](#)



## My Inbox

You have **50** new messages.

Select the **Open My Inbox** button below to open your system message inbox.

[OPEN MY INBOX](#)



## My Tasks

You have **200** new tasks.

You have **15** tasks that are critical.

Select the **Open My Tasks** button below to view your active tasks.

[OPEN MY TASKS](#)



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# How to Retrieve an Application/Document

## ✓ My Tasks

Export Results to  Sort by:

Info	Document Type	Organization	Name	Current Status	Date Received	Date Due
	Stormwater Management 2022	<a href="#">New Jersey Department of Environmental Protection</a>	<a href="#">SWM-2022-NJDEP-00025</a>	Application In Process	8/2/2022	
	Stormwater Management 2022	<a href="#">New Jersey Department of Environmental Protection</a>	<a href="#">SWM-2022-NJDEP-00024</a>	Application In Process	8/2/2022	
	Clean Vessel - Pump Facilities 2021	<a href="#">New Jersey Department of Environmental Protection</a>	<a href="#">CVA-2021-NJDEP-00023</a>	Application In Process	8/2/2022	

# How to Retrieve an Application/Document



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System for Administering Grants Electronically

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Search Applications

Application Types

Stormwater Management 2022

Application Name

025

Status

-- Select --

Year

SEARCH

CLEAR

Export Results to

Screen

Sort by:

-- Select --

GO

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# How to Retrieve an Application/Document



The screenshot displays a web application interface. At the top, a navigation bar includes links for Menu, Forms Menu, Status Changes, Management Tools, and Related Documents and Messages. A yellow arrow points to the 'Management Tools' link. Below the navigation bar, a 'Back' button and 'Document Information' section are visible. The 'Document Information' section shows 'SWM 2022 AUD' and a 'Details' link. A table with columns 'Info', 'Document Type', and 'Organizations' is present, with 'Stormwater Management 2022' and 'New Protection' listed. A yellow arrow points to the 'Organizations' column. Below the table, an 'APPLICATION SNAPSHOT' section contains a list of instructions. A yellow arrow points to the 'Management Tools' section, which is a modal window. This modal window has a title bar 'Management Tools' and a scrollable list of options: 'CREATE FULL PRINT VERSION', 'CREATE FULL BLANK PRINT VERSION', and 'ADD/EDIT ORGANIZATIONS'. A yellow arrow points to the 'ADD/EDIT ORGANIZATIONS' option. To the right of the modal window, a table with columns 'Current Status' and 'Period Date / Date Due' is shown, with 'Application In Process' and 'N/A - N/A' listed. A yellow arrow points to the 'ADD/EDIT PEOPLE' option in the 'Management Tools' modal window. This option is described as: 'Select the link above to perform actions such as adding people, changing a security role, or altering people's active dates on this document.' Below this, the 'MY ACTIVITIES SEARCH/REPORTS' option is shown, described as: 'Select the link above to perform a search and output the results from the My Activities.'

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Document Information: SWM 2022 AUD

Details

Info	Document Type	Organizations
	Stormwater Management 2022	New Protection

APPLICATION SNAPSHOT

- To begin or continue work on your application, please ensure appropriate staff have been assigned to the application.
- To submit or cancel your application, please ensure appropriate staff have been assigned to the application.
- Please ensure appropriate staff have been assigned to the application.

Management Tools

version of the document.

**ADD/EDIT ORGANIZATIONS**  
Select the link above to manage the organizations associated with this document.

**ADD/EDIT PEOPLE**  
Select the link above to perform actions such as adding people, changing a security role, or altering people's active dates on this document.

**MY ACTIVITIES SEARCH/REPORTS**  
Select the link above to perform a search and output the results from the My Activities.

Current Status	Period Date / Date Due
Application In Process	N/A - N/A

# Management Tools

## Current People Assigned

<input type="checkbox"/> Person	Organization(s)	Role	Active Dates	Assigned By
<input checked="" type="checkbox"/> <a href="#">Test AO Email</a>	Test Org 2 (Authorized Official), Interlaken Borough (Authorized Official), Forestry Test Organization (Grant Administrator), Jake's Test Org (Authorized Official), New Jersey Department of Environmental Protection (Authorized Official), Test Municipality Shade Tree Commission (Authorized Official), East Amwell Township (Authorized Official), Test Ye Olde Computer Shoppe LLC (Authorized Official), Test EV Manufacturer Corp (Authorized Official), Test Midsomer County (Authorized Official), Cumberland County Health Department (Authorized Official), Borough of Rutherford (Authorized Official), ABC Company (Authorized Official), Test Montclair CLG (Authorized Official)	Authorized Official	8/3/2022	Grant System
<input checked="" type="checkbox"/> <a href="#">Test Viewer Email</a>	New Jersey Department of Environmental Protection (Viewer)	Viewer	8/3/2022	Grant System
<input checked="" type="checkbox"/> <a href="#">Emily Farschon Email</a>		Authorized Official	8/3/2022	
<input checked="" type="checkbox"/> <a href="#">Kyle2 TestRegistration2 Email</a>		Authorized Official	8/2/2022	

# Management Tools

- If you add a member to your organization after you initiated the grant application, those members will NOT be automatically associated with the document. You will have to go to Management Tools-Add/Edit People in the document and add them.
- The “My Task” Section only appears on the Home page when there is an action that the applicant or grantee needs to perform.
- Make sure you SAVE each page of the application, and it contains no errors.
- When the application is complete, go to “Status Changes” and click the Apply Status button underneath Application Submitted.
- The best browser to use is Google Chrome or Microsoft Edge

## Final Thoughts

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# Contact

## Minesh Patel

Environmental Engineer  
Bureau of Flood Hazard and  
Stormwater Engineering



stormwatergrantsinfo@dep.nj.gov



<https://nj.gov/dep/wlm/grants/swgrant.html>

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