IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

**Reporting Requirements Not Met for [System]**

Our water system violated a drinking water requirement(s) over the past year. Even though [this was, or these were] not an emergency, as our customers, you have a right to know what happened and what we are [doing or did] to correct the situation(s).

**Repeat the above statement and** “For more information, please contact [name of contact] at [phone number], [mailing address] or [email address].” **in all languages predominantly spoken (10% or more of a population within a municipality based on US Census data) in the service area.**

Under the Revised Total Coliform Rule, if routine monitoring shows evidence of microbial contamination, it triggers a Level Assessment. The Assessment identifies any sanitary defects and corresponding corrective actions. We were required to complete and submit a Level [1 or 2] Assessment by [date] and, although we conducted the Level [1 or 2] Assessment, we did not meet the submittal deadline.

What should I do?

There is nothing you need to do at this time.

The table below lists the type of Assessment, when it was due to the state, and when we submitted it.

|  |  |  |
| --- | --- | --- |
| Level Assessment | Assessment Due Date | Assessment Submitted |
| [1 or 2] | [date] | [date] |
|  |  |  |

What is being done?

[Describe corrective action. We have completed the Level Assessment [OR OPTION for Level 2: have hired a qualified professional to complete the assessment] and have found [no defects within the system OR describe issues found and corrective actions taken].

For more information, please contact [name of contact] at [phone number], [mailing address], [email address].

*\*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail. \**

This notice is being sent to you by [system].

State Water System ID#: [Number]

Date distributed: [Date]