



Old Diesel to Clean Diesel or Electric



# Diesel Modernization Program Flowcharts

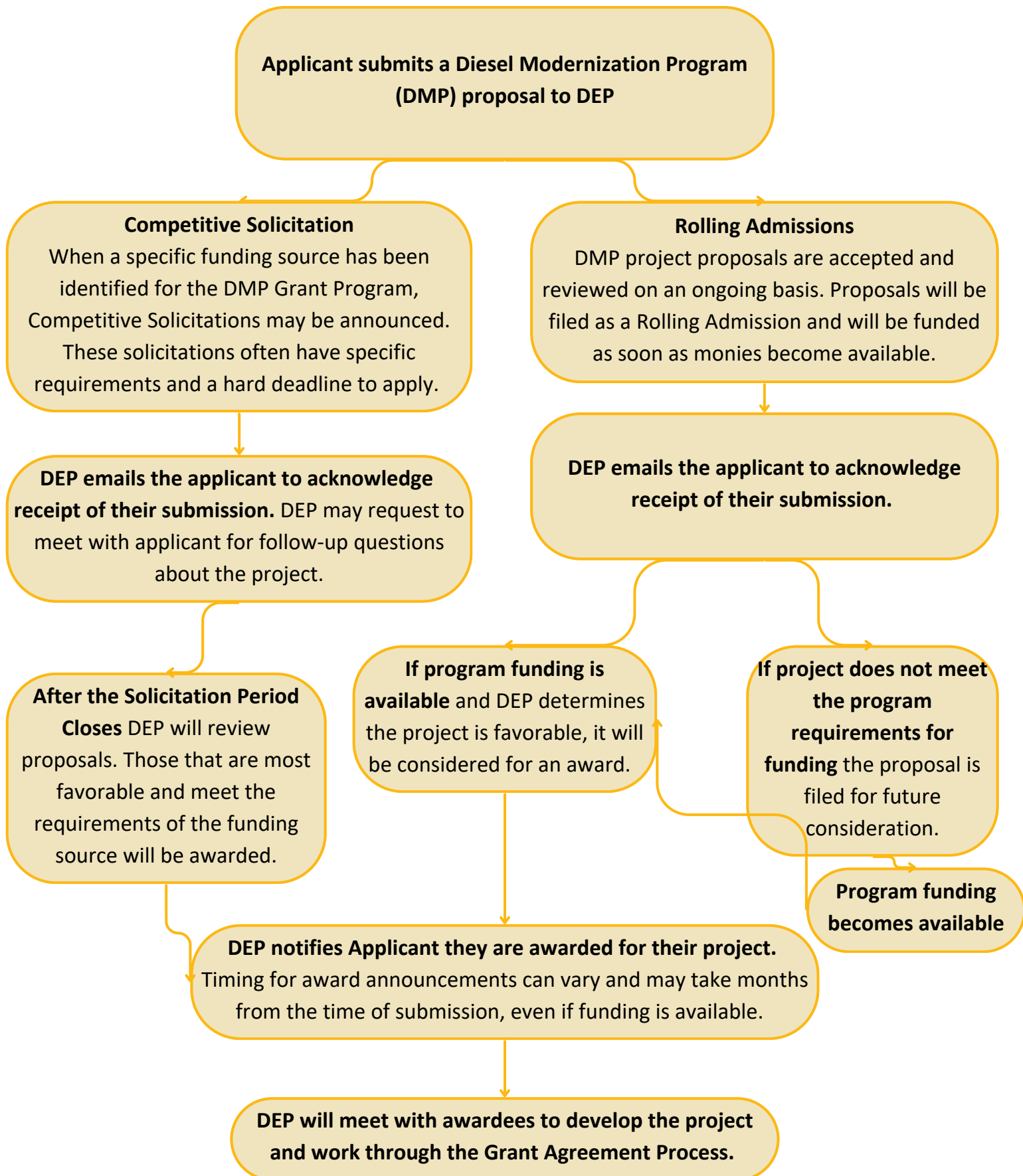
A visualization of the Project Proposal, Grant  
Agreement, and Grant Payment Processes



Version 1.1 October 1st, 2024



# Project Proposal Process



# Grant Agreement Process

**DEP and Grantee begin the Grant Agreement Process**

**DEP will request additional documents from the grantee:**

- Vendor ID Number through [NJSTART.gov](https://njstart.gov)
- The **Applicant Information Form**, gathering basic information needed to complete the grant agreement;
- The **Project Information Form**, submitting specifications on your selected diesel vehicle(s) to be replaced by decommissioning;
- Awardees must obtain a minimum of **three** price quotes for the new electric vehicle(s) and charging station(s) intended to be purchased.
- Additional documentation as requested

**DEP Grant Officer drafts the Grant Agreement** and sends it to Grantee by email for review and digital signatures.

**Grantee returns the signed Grant Agreement to DEP by email.**  
DEP reviews the agreement for accuracy and the grant is processed through DEP's Contracts and Grants Management Unit (CGMU).

**CGMU reviews Grant Agreement for accuracy.** During this stage, CGMU may request additional information from the Grantee. Once the additional information is provided, if needed, CGMU will obtain final DEP signatures.

**The Grant Agreement is now executed.** Only expenses incurred within the work period of the Grant Agreement will be considered for reimbursement. Note that the work period may begin after the Grantee signs the Grant Agreement; however, the Grantee cannot receive reimbursement until the grant agreement is executed.

# Grant Payment Process

