



New Jersey Department of Environmental Protection
Contaminated Site Remediation & Redevelopment

**INSTRUCTIONS FOR THE PRIORITIZED INITIAL REMEDIAL ACTION PERMIT
APPLICATION ADDENDUM**

General Instructions

This Prioritized Initial Remedial Action Permit (RAP) Application Addendum can be used if the Area(s) of Concern (AOC(s)) associated with a RAP Application meets the requirements/conditions for at least one of the five RAP Application types listed below. The Department will use the Prioritized Initial RAP Application Addendum to conduct a limited evaluation and expedite processing of the RAP Application.

RAP Applications accompanied by a Prioritized Initial RAP Application Addendum will be processed ahead of applications that did not include this addendum, but not ahead of applications submitted with the LSRP Supplemental Certification for Initial RAP Applications. All Initial RAP Applications that are submitted without the LSRP Supplemental Certification for Initial RAP Application or this Prioritized Initial RAP Application Addendum will be processed in the order that the application is received.

This Prioritized Initial RAP Addendum can be submitted with the Initial RAP Application to BCAIN or after as an addendum to csrr_brp_submissions@dep.nj.gov if the RAP Application has already been submitted. This Prioritized Initial RAP Application Addendum is not required to be submitted with a RAP Application. **This form should not be submitted if the LSRP Supplemental Certification for Initial Soil RAP Application or LSRP Supplemental Certification for Initial Ground Water RAP Application for MNA will be submitted for the AOC(s) associated with the RAP Application.**

1. Applicability.

This Prioritized Initial RAP Addendum may be completed for a previously submitted Soil or Ground Water RAP Application that is pending Department review or for a new Initial Soil or Ground Water RAP Application for sites at which the retained LSRP can certify that the RAP Application meets the requirements/conditions for at least one of the five Prioritized RAP Types (see below). **These Prioritized RAP requirements/conditions must be met, and no exceptions will be accepted.**

2. Submission of completed forms.

- For sites that have previously submitted an Initial Soil or Ground Water RAP Application, email the Prioritized Initial RAP Application Addendum to: csrr_brp_submissions@dep.nj.gov.
- For sites that have not submitted an Initial Soil or Ground Water RAP Application yet, complete and include the Prioritized Initial RAP Application Addendum with the RAP Application that is submitted to BCAIN at the following address:

Bureau of Case Assignment & Initial Notice (BCAIN)
Contaminated Site Remediation & Redevelopment
NJ Department of Environmental Protection
401-05H
PO Box 420
Trenton, NJ 08625-0420

3. Case Information.

- Site Name:** Provide the name of the site (i.e., ABC Corporation Site) according to DataMiner, which can be obtained at <https://njems.nj.gov/DataMiner/Search/SearchByCategory?isExternal=y&getCategory=y&catName=Site+Remediation> ;
- List All AKAs:** List all other known names for the site;

- **Street Address:** Provide the street address for the site. Note: This should be the physical location of the site – not the mailing address – and should be consistent with what is in the tax database(s) (e.g., etaxmaps.com and https://tax1.co.monmouth.nj.us/cgi-bin/prc6.cgi?menu=index&ms_user=monm&passwd=data&district=1301&mode=11);
- **Municipality:** Provide the name of the municipality(ies) in which the site is physically located and indicate if it is a township, borough, village, or city. Note: This should be the name of the incorporated municipality and not the local name;
- **County:** Provide the name of the county(ies) where the site is located;
- **Zip code:** Enter the five-digit code for the physical location of the site;
- **Program Interest (PI) Number(s):** Provide the PI Number assigned by the NJDEP according to DataMiner (see web link above); and
- **Case Tracking Number:** Provide the case tracking number for the site and/or the RAP activity number for the site if applicable (i.e., RAP240001).

4. Check off Box for Prioritized Initial RAP Application Type(s).

At least one box should be checked indicating the Prioritized RAP Application Type(s) being requested for the AOC(s) associated with the RAP Application.

Prioritized RAP Type 1 (Soil): An Initial Soil RAP Application where the restricted use soil remedial action does not include an engineering control. Specifically, all contamination remaining in soil and all upland sediment sample locations within the restricted area are below the applicable Non-Residential Soil Remediation Standards and below the applicable Soil Remediation Standards for the Migration to Ground Water Exposure Pathway which do not require an engineering control.

Prioritized RAP Type 2 (Soil): An Initial Soil RAP Application where a presumptive remedy listed in Table 5-1 of N.J.A.C. 7:26E-5.3 is used but is not required. Specifically, the site is **not** a school, child care center, or residence but is using a Presumptive Remedy.

Prioritized RAP Type 3 (Soil): An Initial Soil RAP Application where an alternative remedy pursuant to N.J.A.C. 7:26E-5.3 has been pre-approved by the Department. A copy of the Department's pre-approval letter/correspondence should be provided with this submission.

Prioritized RAP Type 4 (Soil): An Initial Soil RAP Application where historic fill is the only AOC being addressed by the RAP Application. Prior to submitting the RAP Application, it is necessary that either: (1) a PA/SI was conducted that indicates that all of the AOCs at the site have or will be addressed with a final remediation document; or (2) sampling that was conducted for the historic fill AOC has been submitted to the Department. When submitting the addendum for Prioritized RAP Type 4, volatile organic compounds (VOCs), EPH levels above the default product limit, pesticides, or other non-historic fill contaminants above the SRS should not be attributed to the historic fill material.

Prioritized RAP Type 5 (Ground Water): An Initial Ground Water RAP Application for Monitored Natural Attenuation (MNA) where the extent of the Classification Exception Area (CEA) is limited to the property boundaries and no receptors are impacted. The boundaries of the CEA shape should be drawn to the required clean (at or below the applicable Ground Water Remediation Standard) ground water sampling points in all directions at the remedial action stage unless sufficient information exists that supports a smaller CEA footprint. The CEA should not extend beyond the property boundary, including under a Right of Way (ROW) or road. The remedial action should not include a Point of Entry Treatment (POET) water system(s), a vapor intrusion (VI) engineering control(s)/mitigation system(s), or sub-slab soil gas contamination above the NJDEP's Soil Gas Screening Levels beneath any building(s).

See the "Potentially Applicable Guidance Documents" section in the [Soil RAP Guidance Document](#) and the [Ground Water RAP Guidance Document](#) as it relates to the Prioritized RAP Types listed above.