



## Contaminated Site Remediation & Redevelopment



**From** NJ Department of Environmental Protection  
**To** NJDEP@public.govdelivery.com  
**Date & Time** 11/7/2024 11:57 AM  
**Subject** Notice of Incomplete (NOI) Checklists for Initial Soil and Initial Ground Water Remedial Action Permit (RAP) Applications are now available!

Contaminated Site Remediation & Redevelopment (CSRR) has posted Notice of Incomplete (NOI) Checklists for Initial Soil and Initial Ground Water Remedial Action Permit (RAP) Applications. The Bureau of Remedial Action Permitting (BRAP) will be using these checklists as part of their review of the Initial Soil and Initial Ground Water RAP Applications received. Any issue(s) that is (are) identified in BRAP's review will be checked off on the checklist with comments, as necessary, and will be included with the NOI Letter that is sent.

The use of these new checklists will help streamline BRAP's review process and ensure consistency in language when communicating issues found in the application. LSRPs can also use these checklists when preparing to submit a RAP Application and Remedial Action Report (RAR) to confirm that sufficient information is included in these documents.

The checklist should not be included with the RAP Application and RAR submitted to CSRR.

The checklists were reviewed by a committee consisting of stakeholders and CSRR staff. The stakeholders provided valuable input and support the use of these checklists. These checklists are available in the Forms Library under Remedial Action Permits: <https://dep.nj.gov/srp/forms/>. As a reminder, check the Forms Library often to ensure you are using the most current version of all forms.

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The New Jersey Department of Environmental Protection is dedicated to protecting New Jersey's environment and public health. The agency prioritizes addressing climate change, protecting New Jersey's water, revitalizing its communities and managing and promoting its natural and historic resources.

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