

Extension Requests

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May 2024 MTF Deadline and Extension Process

- How should we proceed with extension requests for RARs/GWRAP that have been submitted but are awaiting review?

- All extension requests can be submitted on the Remedial Timeframe Notification form to BCAIN via the srp_submissions@dep.nj.gov email. A paper copy is not required unless requested by the Department.

- Can we submit an Extension Request for 1 year to allow time for NJDEP review?

- A 6 month extension request can be submitted for the universe of cases where 5/6/2024 is the Mandatory Timeframe and a permit is required. The period of the extension will be equal to the actual duration of the delay in issuing the permit for technically and administratively complete applications or submittals (RAP Application/RAR).

- When should the Mandatory Requests be filed and in what format?

- Extension Requests to the MTF for cases requiring a permit should be submitted after the submission of the RAR and Permit application. All MTF extensions must be submitted on the Remedial Timeframe Notification Form at least 60 days prior to the MTF (5/6/2024) but no sooner than 6 months.

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- Identify any guidance/tips for PRCRs and LSRPs.
 - Check compliance with previous submissions using the Data Miner Case Tracking tool before requesting an extension. Non-Compliance may result in a denial.
 - Verify dates are correct prior to submitting RTNF using the Data Miner Case Tracking tool. If data errors email SRWM_NJEMS@dep.nj.gov
 - Submit one RTNF for each case (LSR Activity). Do not combine multiple requests on one form for different cases (LSR Activities)
 - Submit request timely: 30 days prior to Regulatory timeframe and 60 days prior to Mandatory Timeframe.
 - Refer to the “Administrative Guidance Regarding Compliance with Remedial Action Report Timeframes (April 4, 2017)” document .
 - https://www.nj.gov/dep/srp/srra/listserv_archives/2017/20170404_srra.html

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- **Identify any guidance/tips for PRCRs and LSRPs.**
 - If this is a **first MTF Extension Request**, include a concise list (bullet points) of actions/events completed and reasons why additional time is required.
 - If this is a **second MTF Extension Request**, include a concise list (bullet points) of actions/events since the last extension request (do not need entire site history) and reasons why additional time is required (especially if the original extension provided a schedule which projected completion of the remedial action).
 - Include a proposed schedule of remaining remedial actions and anticipated submittal of RAR report and RAP application, if applicable.
 - If property access is the justification, please include a copy of the complaint filed in Supervisor Court to gain access per NJAC 7:26C-3.5(d)

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Questions?