

Administrative Requirements for GIS Deliverables

List of Significant Changes from Version 1.0 (Jan 2012) to Version 2.0 (June 2023)

Major revisions of the Contaminated Site Remediation and Redevelopment (CSRR) Administrative Requirements for GIS Deliverables guidance document have been completed since Version 1 was initially published on January 26, 2012. As a result, the Administrative Requirements for GIS Deliverables guidance document was expanded from a 3-page document with abbreviated instructions on how to submit a GIS deliverable to an expansive 32-page document (Version 2) with detailed guidance on how to create and submit a GIS deliverable when required by CSRR regulations in a standardized GIS schema.

Major areas either not covered in the original guidance document or expanded upon in the updated guidance document include the following:

- 1) AOC and Site Boundary maps are currently received in paper format only since no instructions for the submittal of this data in a GIS format was in place and no internal process for review of these submittals existed. Since this Web release will include guidance on how to submit all GIS deliverables, including AOC and Site Boundary and we have developed an internal review process, we will now require that the AOC/Site Boundary GIS deliverable be provided concurrent with this web page update release as specified in the Administrative Requirements for GIS Deliverables guidance document. The Site Boundary / AOC GIS deliverable will be submitted with the Case Inventory Document (CID) when key documents are submitted through CSRR online services.
- 2) A GIS submission for potable well, vapor intrusion and direct contact Immediate Environmental Concerns (IECs) is no longer required as the CSRR IEC GIS layer is currently created using information stored in the Department's New Jersey Environmental Management System (NJEMS) database.
The only GIS deliverable currently required for IECs is the Currently Known Extent (CKE) boundary. This GIS deliverable is required to be submitted for all domestic potable well IECs.
- 3) Version 2.0 of the Administrative Requirements for GIS Deliverables guidance document contains guidance on how to submit a GIS deliverable for Linear Construction cases. Version 1.0 did not reference this deliverable.
- 4) A CEA spreadsheet, previously required in Version 1, is no longer required.
- 5) The deed notice GIS deliverable now includes additional attribute data for both the deed notice polygon and the associated engineering control polygons if applicable. Only the deed notice boundary was previously referenced in Version 1 of the guidance document.
- 6) The metadata information requested in the email has been revised. The revised metadata is now available as a download in plain text format from the CSRR GIS web page and the specifics as to what shall be included as metadata has been revised.
- 7) Detailed instructions for CAD submittals have been included in Version 2 of the guidance document. In addition, CAD Drawings with a DXF file extension can now be submitted.
- 8) The naming convention for GIS Deliverable files has been revised from 'mmdyy' to 'yyyymmdd'. Therefore, the name should begin with the Program Interest number of the site, followed by an underscore, followed by the submission date with a format of 'yyyymmdd', and then followed by the valid Submittal Type Acronym used in the Subject Line of the Submittal.
 - ie: 013164_20170401CEA

- 9) GIS shapefile templates for each GIS deliverable are available through the CSRR GIS webpage for download to assist in creating the required CSRR GIS deliverables.
- 10) Detailed instructions on how to obtain submit site location update requests have been provided.