NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

OFFICE OF PERMITTING & PROJECT NAVIGATION

**PERMIT READINESS CHECKLIST**

Completion of this form will help the Department of Environmental Protection (Department) review the proposed project, determine possible permitting requirements, and ensure that all applicable programs attend or provide comments for a pre-application meeting. Please respond to the questions as completely as possible, noting any areas you are not sure of, and including any information about the project and/or site that might aid the Department’s review.[[1]](#footnote-2)

Once completed, please submit this Permit Readiness Checklist form electronically to David Pepe ([David.Pepe@dep.nj.gov](mailto:David.Pepe@dep.nj.gov)) and Katherine Nolan ([Katherine.Nolan@dep.nj.gov](mailto:Katherine.Nolan@dep.nj.gov)). If desired, one hard copy may also be submitted via mail[[2]](#footnote-3). Please include the following attachments if available:

1. A 1–2 page narrative description of the proposed project, its function, and its benefits;
2. Any overarching regulatory or policy call(s), or guidance known prior to the receipt of the application to determine the project’s feasibility, regulatory, or review process;
3. United States Geological Survey (USGS) map(s) with site boundaries of the proposed project clearly delineated, including the title of the USGS quadrangle sheet from which it was taken;[[3]](#footnote-4)
4. Aerial photos and/or Geographic Information Systems (GIS) information and/or shape files regarding the site;
5. A site map including any known environmental features (e.g., wetlands, streams, buffers, etc.);[[4]](#footnote-5)
6. Site plans to the extent available;
7. Street map indicating the location of the proposed project;
8. List of any local or regional governments or entities and their historical involvement with this project or site;
9. Identification of conflicts with DEP rules, with contact names and information whose attendance/input would be helpful in facilitating this project (e.g., Soil Conservation Districts, health departments, local zoning officials, etc.);
10. Any other information that you think may be helpful to the Department in reviewing this project.
11. **GENERAL INFORMATION**  
    1. Name of Proposed Project:
    2. Consultant/Contact Information (if any):
    3. Name of Prospective Applicant:        
       Address/tel./fax:        
       Company name:        
       Company address/tel./fax:        
         
       Does the applicant own the property?        
         
       If the applicant is not the property owner, please provide contact information for the property owner and evidence of having property owner permission to use the property for the proposed project.
    4. Does the project have any existing NJDEP ID#s assigned (e.g., Case number, Program Interest (PI)#, Program ID#)?       If yes, please provide:
12. **PROPOSED PROJECT LOCATION**  
    1. Street address:       Municipality:        
       County:       Zip Code:        
       Impacted Parcels (Block #, Lot #), (Block #, Lot #)…        
       X Coordinate in State Plane (project centroid):        
       Y Coordinate in State Plane (project centroid):
13. **PROPOSED ACTIVITY, SCHEDULE, AND FUNDING**  
    1. Project Type:  
       New Construction:       Redevelopment:       Restoration:        
       Alternative Energy:       Other (Please describe):        
       1. Estimated Schedule: Date permits needed or desired by, beginning construction date; construction completion, and operation of facility date:
       2. Funding Source: Is any Federal Funding being used for this project?        
          State Funding over one million dollars?        
          Have you applied (or plan to apply) to the New Jersey Water Bank financing program?        
          Is funding secured at this time?        
          Is funding conditional?       If yes, on what?
       3. Is the project contingent on receiving the identified funding?        
          If yes, please explain:
       4. What DEP permits do you think you will need for this project (The Department will confirm this through the checklist review process)?
    2. For additional guidance on Department permits, please refer to the New Jersey Department of Environmental Protection’s website at <https://www.nj.gov/dep/>.  
       1. Which, if any, Department(s), Bureau(s), and/or Department staff have you already contacted regarding the proposed project?
       2. Are there any Department permits that will need to be modified because of this project?        
          If yes, please explain and identify the project reviewer of the permit to be modified.
       3. Please indicate which of the following pre-permit actions or modifications you have applied for or obtained from the Department or other state agencies for this project:
          1. Water Quality Management Plan (WQMP) consistency:
          2. Highlands Consistency:
          3. Wetland Delineation/Letter of Interpretation (LOI):
          4. Tidelands Conveyance:
          5. Flood Hazard Jurisdiction or determinations:
          6. Water Allocation:
          7. Remedial Action Workplan (RAW), Remedial Action Permit (RAP) Soil and/or Groundwater, No Further Action (NFA), Response Action Outcome (RAO):
          8. Landfill Disruption Approval:
          9. Landfill Closure Plan:
          10. New Jersey Pollutant Discharge Elimination System (NJPDES) Discharge to Ground Water (DGW), NJPDES Discharge to Surface Water (DSW)
          11. Other:
14. **DEPARTMENT PROGRAM QUESTIONS**  
    The remainder of the Permit Readiness Checklist contains questions which are designed to help the Department determine possible permitting requirements for the proposed project. If a question does not apply to your project, please write “N/A” in the response field. Please include any additional information that you think may be helpful to the Department’s review.

**OFFICE OF TRANSACTIONS AND PUBLIC LAND ADMINISTRATION – (609) 940-4400**

<https://dep.nj.gov/otpla/>

Is any portion of the project site on land owned or administered by the State of New Jersey?

If the answer to the above question is yes, the applicant must submit a request to use State property. Please visit <https://dep.nj.gov/otpla/requests-for-use-of-njdep-property-form/> for information on initiating a request to use State property. **The submission of a request to use State property is a prerequisite to the scheduling of a separate pre-application meeting with the OTPLA program.**

Has the applicant submitted a request to use State property?

**COMMUNITY INVESTMENT & ECONOMIC REVITALIZATION – (609) 633-0700**

**Green Acres – (609) 984-0500**

<https://www.nj.gov/dep/greenacres/>

Is any part of the project site on land that is subject to a Green Acres restriction?

If yes, please describe:

Does the project require the use of property funded with federal Land and Water Conservation  
Funding?       If yes, please describe:

Does the project include activities that are under the jurisdiction of the Watershed Property Review Board?       If yes, please describe:

Has the Watershed Property Review Board made a jurisdictional determination for the project site?

**Historic Preservation Office – (609) 984-0176**

<https://www.nj.gov/dep/hpo/>

Is the site a historic site, or in a district that is on or eligible for the State and/or National registry?

Will there be impacts to buildings over 50 years old?

Are there known or mapped archeological resources on the site?

**STATE PARKS, FORESTS, & HISTORIC SITES – (609) 984-0370**

<https://www.nj.gov/dep/parksandforests/index.html>

Will temporary use of DEP lands administered by the Divisions of Parks & Forestry and/or Fish & Wildlife be required for pre-construction, construction and/or post construction activities?

If yes, please describe:

**New Jersey Forestry Service – (609) 292-2520**

<https://www.nj.gov/dep/parksandforests/forest/>

Forest clearing activities/No Net Loss Reforestation Act

Will implementation of the project result in the clearing of 0.5 acres or more of forested lands owned or maintained by a State entity**?**       If yes, how many acres?

**NEW JERSEY FISH AND WILDLIFE – (609) 292-2965**

<https://dep.nj.gov/njfw/>

The NJDEP Fish & Wildlife Office of Environmental Review is responsible for evaluating proposals, plans, policies and projects to ensure potential impacts to fish and wildlife and the habitat on which they depend are avoided or minimized. To facilitate the review, the below information must be provided. In lieu of the below information, the Natural Heritage Database data request response for endangered and threatened species of flora/fauna from the NJDEP Office of Natural Lands Management is acceptable. The NJ-GeoWeb is available for free and can be accessed at <https://nj.gov/dep/gis/geowebsplash.htm>. Questions regarding this section of the checklist should be sent to the Office of Environmental Review at [FWOER@dep.nj.gov](mailto:FWOER@dep.nj.gov).

Using the NJ-GeoWeb Landscape layer, determine if the subject property or the land immediately adjacent contains any of the following species/habitats:

* Rank 3, 4, or 5 polygons:
* Vernal habitat:
* Freshwater mussel habitat:

Using the NJ-GeoWeb Surface Water Quality Classification layer, determine if the subject property contains any streams, brooks, or rivers that are classified as trout production or trout maintenance. Are any of the waters on the subject property classified as trout production or trout maintenance?

Using the Trout Stocked Streams layer on NJ-GeoWeb, determine if the subject property contains any streams, brooks, or rivers that are classified as trout stocked or are within one mile upstream of a trout stocked waterway.

Please be advised Landscape Project Mapping (v3.3) is a “planning resource.” A determination of no rank 3, 4, or 5 does not guarantee the applicant has no responsibilities with regards to impacts to endangered or threatened wildlife. It is recommended the applicant have a wildlife biologist review the Landscape Project findings for adjacent rank 3, 4, or 5 habitats along with the presence of potential habitat on site, or have the applicant apply for a Natural Heritage Database Request.

**WATERSHED AND LAND MANAGEMENT – (609) 777-0454**

<https://nj.gov/dep/wlm/>

**Division of Land Resource Protection – (609) 777-0454**

**Division of Watershed Protection and Restoration – (609)-292-1932**

<https://www.nj.gov/dep/landuse/>

Please indicate which of the following regulated areas will be impacted by or are in proximity to developments and/or activities involved with the proposed project. Please describe the type and extent of developments, activities, and/or impacts, including the distance to regulated features:

* Water courses (streams):
* State Open Waters:
* Freshwater Wetlands and/or freshwater wetland transition areas:
* Flood Hazard areas and/or riparian buffers:
* Waterfront development areas:
* Tidally Flowed Areas:
* Bureau of Tidelands Management (<https://www.nj.gov/dep/landuse/tl_main.html>):
* Coastal Area Facility Review Act (CAFRA) Planning Area (viewable on NJ-GeoWeb, <https://www.nj.gov/dep/gis/geowebsplash.htm>):

**NJPDES Stormwater Permitting – (609) 633-7021**

<https://nj.gov/dep/stormwater/>

<https://www.nj.gov/dep/dwq/bnpc_home.htm>

Will the proposed project site activity disturb more than one acre?

Will industrial activity be conducted at the site where material is exposed to rain or other elements?

Does the facility have an existing NJPDES permit for discharge of stormwater, surface, and/or groundwater?       If yes, please describe:

Is the facility assigned one of the Standard Industrial Classification (SIC) Codes (to determine the SIC Code, see the box “Industry Code” on your New Jersey Department of Labor Quarterly Contribution Report)?

**Water Quality Management Planning Program – (609) 633-7021**

<https://www.nj.gov/dep/wqmp/>

Does the project involve a new, expanded, or relocated wastewater treatment facility not identified in the applicable Water Quality Management Plan (WQMP)?

For projects conveying wastewater to an onsite or offsite wastewater treatment facility or treatment works, is any portion of the project site located outside the sewer service area?

For projects located within an assigned sewer service area, will any wastewater flow generated from the project site be conveyed to a facility other than the assigned facility?

If the answer to any of the above questions is yes, the project is inconsistent with the applicable WQMP and a **WQMP amendment may be required before any NJDEP permits can be issued.**

**Division of Resilience Engineering & Construction – (609) 322-9566**

<https://www.nj.gov/dep/cfr/>

**Bureau of Dam Safety – (609) 984-0859**

<https://www.nj.gov/dep/damsafety/>

Will the project involve construction, repair, or removal of a dam?       If yes, please describe:

**Bureau of Climate Resilience Design and Engineering**

[**https://www.nj.gov/dep/bcrp/**](https://www.nj.gov/dep/bcrp/)

Has climate resilience been considered in the design of the proposed project?

**Office of Coastal Engineering – (609) 292-9236**

[**https://www.nj.gov/dep/shoreprotection**](https://www.nj.gov/dep/shoreprotection)

Is the proposed project located at or adjacent to a beach nourishment or shore protection project?

**WATER RESOURCES MANAGEMENT – (609) 292-4543**

<https://nj.gov/dep/wrm/>

**Division of Water Supply & Geoscience – (609) 292-7219**

<https://nj.gov/dep/watersupply/>

**New Jersey Geological and Water Survey Element – (609) 292-1185**

<https://www.nj.gov/dep/njgs/>

Please indicate which of the following, if any, will be involved with the proposed project:

* Development of a new water supply source:
* Require aquifer testing:
* An existing or abandoned mine:
* Geothermal or offshore energy:
* Subsurface sequestration in geological formations:
* Acid soils at the project site:
* Geologic hazards of concern at the project site:
* Activity within a karst area:
* Adverse effects to groundwater recharge:
* Crossing of any steep slopes:

**Bureau of Water System Engineering** **– (609) 292-2957**

<https://www.nj.gov/dep/watersupply/>

Is the project located within an existing water purveyor service area?       If yes, which one?

Does the purveyor have adequate firm capacity and allocation to support project demand (see <https://www.state.nj.us/dep/watersupply/pws.html> for details on water system capacity)?

Do water pipes currently extend to the project location?       If not, is the proposed project located within a franchise area?

Does the project have an approved Safe Drinking Water main extension permit?       If yes, what is the permit number?

Does the water purveyor hold a Safe Drinking Water Main Master Permit?

Will the project affect any land or water controlled by a Water Supply Authority or water purveyor in New Jersey?       If yes, please identify and explain.

**Bureau of Water Allocation and Well Permitting – (609) 984-6831**

<https://www.nj.gov/dep/watersupply/>

Is the project seeking a new ground water allocation permit or modification?       If yes, does the project have all necessary well location and safe drinking water permits?

Is the project located within an area of critical water supply concern?

Will this project have the capability to divert more than 100,000 gallons per day (gpd) from a single source or a combination of surface and/or groundwater sources?

Will this project draw more than 100,000 gpd of ground or surface water for construction or operation?

**Division of Water Quality** **– (609) 292-4396**

<https://www.nj.gov/dep/dwq/>

**Bureau of Surface Water and Pretreatment Permitting – (609) 292-4860**

<https://www.nj.gov/dep/dwq/swp.htm>

Is the proposed project a wastewater facility that will discharge to surface water?

* If yes, state the name of the stream that will receive the proposed wastewater.        
  Describe the proposed discharge of wastewater to surface water.
* If no, how is the wastewater proposed to be discharged (e.g., to be conveyed to another sewage treatment plant (STP), publicly owned treatment works (POTW), etc.)?

Will the proposed project involve discharge of industrial or commercial wastewater to a publicly owned treatment works (POTW)?       If yes, name of POTW:       Volume of wastewater (gpd):

**Bureau of Groundwater, Residuals, and Permit Administration – (609) 984-4428**

<https://www.nj.gov/dep/dwq/bpr.htm>

Will the proposed project/facility have a sanitary wastewater design flow which will discharge more than 2,000 gpd to groundwater?

Will the proposed project/facility discharge industrial wastewater to groundwater in any quantity?

Please indicate which of the following activities or structures are included with the project/facility, or that wastewater will be discharged to groundwater through:

* Upland Combined Disposal Facility (CDF):
* Dredged Material:
* Spray Irrigation:
* Overland Flow Subsurface Disposal System, Underground Injection Control (UIC):
* Landfill Infiltration/Percolation Lagoon:
* Surface Impoundment:

Please specify the source of wastewater for every structure identified above (e.g., sanitary wastewater to a subsurface disposal system, non-contact cooling water to a dry well, etc.):

Please specify lining materials for each proposed lined structure, and give its permeability in cm/sec (e.g., 8-inch thick concrete-lined evaporation pond at 10-7 cm/sec):

Does the proposed project include an individual subsurface sewage disposal system design for a facility with a design flow of less than 2,000 gpd which does not strictly conform to the State’s standards?

Does the proposed project involve 50 or more realty improvements?

Will this project involve the generation, processing, storage, transfer and/or distribution of industrial or domestic residuals generated because of wastewater treatment (including sewage sludge, potable water treatment residuals and food processing by-products)?       If yes, please explain.

**CONTAMINATED SITE REMEDIATION AND REDEVELOPMENT – (609) 292-1250**

<https://www.nj.gov/dep/srp/>

**Division of Remediation Management – (609) 292-1251**

<https://www.state.nj.us/dep/srp/about/remediation_division.html>

Is the project located on a known or suspected contaminated site (please reference <https://www.state.nj.us/dep/srp/kcsnj/>)?

Is the project located adjacent to a known or suspected contaminated site (please reference <https://www.state.nj.us/dep/srp/kcsnj/>)?

Is the project within a designated Brownfield Development Area (BDA) (please reference <https://www.nj.gov/dep/srp/brownfields/bda/index.html>)?

Has a No Further Action (NFA) Letter or Response Action Outcome (RAO) been issued for the entire project area?

Were any engineering or institutional controls implemented as part of a remedial action for discharges at the site?

What is the status of compliance with the biennial certification requirements and a remedial action permit?

What is the status of the remediation for other areas of concern for which an NFA Letter or an RAO has not been issued (Please include remedial phase, media affected, contaminant(s) of concern, and whether the contamination is onsite or offsite)?

Name of current SRP Case Manager or Licensed Site Remediation Professional (LSRP) and Preferred Identification (PI) Number:

Is the applicant a responsible party for discharges at the site?

Upon taking title to the site, will the applicant become either a responsible party for contamination at the site or a person responsible for conducting the remediation?

Has the remedial status of this site triggered Direct Oversight pursuant to N.J.S.A. 58:10C-27 and N.J.A.C. 7:26C-14?

If yes, has the applicant complied or how does the applicant intend to comply?

**AIR, ENERGY, & MATERIALS SUSTAINABILITY – (609) 292-0149**

<https://www.nj.gov/dep/aqes/>

**Division of Sustainable Waste Management – (609) 633-1418**

<https://www.nj.gov/dep/dshw/>

Will the project receive, utilize, or transport solid or hazardous wastes?

Will the project involve disposal of hazardous substances pursuant to 40 CFR part 261 and N.J.A.C. 7:26?

Will the project include operation of a solid waste facility pursuant to N.J.A.C. 7:26-1-et seq?

Is the project a solid waste facility or recycling center?

Is the project included in the appropriate county’s Solid Waste Management Plan?

Please explain:

Is the project located on a landfill that will be redeveloped for human occupancy?

If yes, is there an approved Landfill Closure Plan?

**Division of Air Quality – (609) 633-2829**

<https://dep.nj.gov/airquality/>

Will activity at the site release substances into the air?

Will the project require air preconstruction permits per N.J.A.C. 7.27-8.2(c)?

Will the project require air operating permits per N.J.A.C. 7:27--22.1?

Will implementation of the project result in a significant increase in emissions of any air contaminant for which the area is in nonattainment with according to the National Ambient Air Quality Standards (NAAQS) (all of NJ for VOC and NOx emissions; 13 counties for fine particulates emissions), thereby triggering the Emission Offset Rule at N.J.A.C. 7:27-18?

Will the proposed project emit hazardous air pollutants and/or toxic substances above the reporting thresholds listed in N.J.A.C. 7:27-17?

Will the proposed project result in stationary diesel engines (generators, pumps, etc.), or mobile diesel engines (bulldozers, forklifts, etc.) operating on the site?       If yes, please identify which:

Will the proposed project have potential for offsite odors and/or dust impacts?

**Bureau of Air Quality Evaluation and Planning – (609) 292-6722**

<https://dep.nj.gov/airplanning/>

All counties in New Jersey are in nonattainment for the United States Environmental Protection Agency’s (USEPA’s) 2008 and 2015 ozone National Ambient Air Quality Standards (NAAQS). Thirteen counties (Bergen, Essex, Hudson, Mercer, Middlesex, Monmouth, Morris, Passaic, Somerset, and Union) in New Jersey are in maintenance for the USEPA’s 2006 fine particulate matter (PM 2.5) NAAQS. The USEPA promulgated the federal General Conformity regulation (40 CFR 93, Subpart B), which was established under the Clean Air Act (Section 176 (c)(4)), to ensure that actions taken by federal agencies do not interfere with a state’s plans to attainment/maintain the NAAQS.

If the answer to any of the following questions is yes, the proposed project (or a portion of the proposed project) may require a General Conformity Applicability Analysis and possibly a General Conformity Determination. For more information, please see the USEPA’s General Conformity website at <https://www.epa.gov/general-conformity>.

Is there a “lead” federal agency for this project?       If yes, which agency?

Will this project receive federal support or financial assistance?

Will this project require a federal approval, license, or permit?

**Climate, Clean Energy & Radiation Protection – (609) 633-7964**

<https://www.nj.gov/dep/dess/>

**Climate Change, Clean Energy & Sustainability – (609) 777-4213**

<https://www.state.nj.us/dep/aqes/bes.html>

Does the proposed project involve renewable energy technology?

Is the proposed project a solar PV project?

If yes, please indicate the type:

* Behind the meter/Net metered:
* Grid supplied:
* Grid supplied- Subsection t (On a landfill, brownfield, or area of historic fill):
* Community Solar:

Is the proposed project a wind energy project?

If yes, what type? Onshore       Offshore

Is an environmental and energy innovative technology included in this project?

If yes, please provide a brief description

Please indicate which, if any, green building rating systems the proposed project will be certified by:

* US Green Building Council, Leadership in Energy and Environmental Design (LEED):
* ASHRAE Standard 189.1:
* National Green Building Standard ICC 700-2008:
* USEPA’s ENERGY STAR:
* International Living Future Institute-Zero Energy Certification:
* International Green Construction Code (IgCC):

Have you incorporated green design features into this project (e.g., renewable energy, water conservation, use of low impact design for stormwater)?

**Bureau of Environmental Radiation – (609) 984-5400**

<https://www.state.nj.us/dep/rpp/ber/>

Will the proposed project receive, store, or dispose of radioactive materials?

Will the proposed project employ any type of x-ray equipment?

**OFFICE OF ENFORCEMENT POLICY – (609) 913-6700**

<https://www.nj.gov/dep/enforcement/>

Does the applicant have outstanding DEP enforcement violations?

If yes, please identify the case, case manager, program and phone number, and status:

Does the proposed project facilitate compliance where there is a current violation or ACO?

**OFFICE OF ENVIRONMENTAL JUSTICE – (609) 292-2908**

<https://nj.gov/dep/ej/>

Is the proposed project or facility located in an overburdened community (OBC) according to the Environmental Justice Mapping, Assessment and Protection Tool (EJMAP) (<https://experience.arcgis.com/experience/548632a2351b41b8a0443cfc3a9f4ef6>)?

Please indicate which, if any, of the following facility types the proposed project or facility is/will be:

* Major source of air pollution (e.g., gas fired power plant, cogeneration facility):
* Resource recovery facility or incinerator, sludge processing facility:
* Sewage treatment plant with a capacity of more than 50 million gpd:
* Transfer station or solid waste facility:
* Recycling facility that will receive at least 100 tons of recyclable material per day:
* Scrap metal facility:
* Landfill:
* Medical waste incinerator, except those attendant to hospitals and universities:

What community groups and stakeholders have you identified that may be interested in or impacted by this project?

Will you engage with community and stakeholders in this project?       If yes, how?

What are the potential impacts of this project on the community?

What are the community concerns or potential concerns about this project?

How do you intend to address these concerns?

As part of this project, do you plan to perform any environmental improvements in this  
community?       If yes, please describe:

Please provide the Department with an additional narrative description of the proposed project’s function and its local/regional environmental, social, and economic benefits and impacts, the sensitive receptors that are currently present and how might they be affected by this project.

The Department is committed to the principles of meaningful and early community engagement in the project’s approval process. The Department has representatives available to discuss community engagement issues with you and we encourage this communication to take place as early as possible.

**ADDITIONAL AGENCY REVIEW**

Is the proposed project subject to any of the following?

* Highlands Regional Master Plan – Planning or Preservation Area:        
  <https://www.nj.gov/njhighlands/about/>
* Pinelands Comprehensive Management Plan:        
  <https://www.nj.gov/pinelands/home/maps/index.shtml>
* Delaware and Raritan Canal Commission Standards:        
  <https://www.nj.gov/dep/drcc/regulatory-program/maps/>
* Delaware River Basin Commission:        
  <https://www.state.nj.us/drbc/>  
  <https://drbc.maps.arcgis.com/apps/OnePane/basicviewer/index.html?appid=d87c64691108457fb333df5315dfef03>
* New Jersey Sports and Exposition Authority:        
  <https://www.njsea.com/who-we-are/>
* U.S. Army Corps of Engineers review:        
  <https://www.usace.army.mil/>
* Other State or Federal Agencies? If yes, please specify:

Permit Readiness Checklist Submitted By:

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Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name

1. Please be advised that this form is not a permit application. To receive authorization, approval, or a permit to conduct regulated activities, a formal application must be filed, and a formal permit or authorization must be issued by the appropriate Bureau within the Department prior to the conduct of the regulated activity. This form is used solely for the Department’s preliminary review and discussion of this project to determine what permits or authorizations may be needed to conduct the proposed activity. Any guidance offered to the applicant during this process is non-binding on the Department or the applicant and a final response can only be rendered through the actual issuance of permits, approvals, and/or authorizations. [↑](#footnote-ref-2)
2. Hard copies may be submitted to:

   New Jersey Department of Environmental Protection

   Office of Permitting and Project Navigation

   P.O. Box 420, Mail Code 07J

   Trenton, New Jersey 08625 [↑](#footnote-ref-3)
3. USGS maps may be purchased from NJDEP, Maps and Publications, P.O. Box 420, Trenton 08625-0420; (609) 777-1038 [↑](#footnote-ref-4)
4. NJGIS information [↑](#footnote-ref-5)