

**MINUTES OF THE 456th MEETING
OF THE STATE MOSQUITO CONTROL COMMISSION
HELD AT THE RUTGERS UNIVERSITY
HEADLEE RESEARCH LABORATORIES
NEW BRUNSWICK, NJ**

November 20, 2012

MEMBERS PRESENT

John Sarnas, Howard Emerson, Dr. Kenneth Bruder, George Shivery, Shereen Semple, Mark Mayer, Dr. Mark Robson, Tony Petrongolo, Robert Kent; Secretary, and Claudia O'Malley, Technical Advisor. Due to various scheduling conflicts, John Surmay and Dr. George Van Orden were unable to attend.

OTHERS PRESENT

Dr. Lisa Reed, Dr. Greg Williams and D.A.G. Sean Moriarty.

CALL TO ORDER

Chairman Sarnas called the meeting to order at 10:00 a.m.

ROLL CALL

Secretary Kent called the roll.

OPEN PUBLIC MEETING ANNOUNCEMENT

Secretary Kent reported that on November 14, 2012 the Secretary of State was sent an announcement for the November meeting to be held at the Rutgers University Headlee Research Laboratories, New Brunswick, NJ. A copy of the announcement was also sent to the Newark Star-Ledger, the Asbury Park Press, the Associated Press, the Atlantic City Press, the Bridgeton Evening News, the NJDEP Press Office and the NJDEP Office of Communication and Legislation in compliance with P.L. 1975, c. 231.

APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2012 MEETING

Mr. Emerson moved and Mrs. Semple seconded a motion to approve the minutes. During the discussion Mrs. Semple noted that in her report from October, when discussing the acceptance of commercial laboratory reports, that the availability of cerebrospinal fluid (which is tested at the PHEL) will be used to discriminate both confirmed and probable cases. With these amendments, all members approved the motion.

CORRESPONDENCE

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| 10/12/12 | Correspondence from Joseph Schmidt, Biologist, Ocean County Mosquito Extermination Commission to Robert Kent, Administrator, Office of Mosquito Control Coordination. Ref.: Enclosed voucher and purchase order for repairs on SMCC #2. |
| 10/17/12 | Memorandum to Carol Clark, NJDEP Financial Management from Robert Kent, Administrator, New Jersey Office of Mosquito Control Coordination. Ref.: Memorandum-of-Agreement between the state mosquito control program and the Atlantic County Office of Mosquito Control. |
| 10/24/12 | Correspondence from Michael Sloane, Chairman, Warren County Mosquito Control Commission to SMCC. Ref.: A request for the purchase and assignment of a piece of equipment. |

- 10/25/12 Memorandum from Claudia O'Malley, Technical Advisor, SMCC to county mosquito control agencies/ commissions, and to the NJ Agricultural Experiment Station. Ref.: Enclosed Equipment Use Agreements for fiscal year 2013.
- 10/25/12 Memorandum from Claudia O'Malley, Principal Biologist, OMCC to Jagjit Sethi, Senior Buyer of Central Purchasing. Ref.: Enclosed payment voucher for reimbursement to the Ocean County Mosquito Extermination Commission for repairs to an assigned hydraulic excavator.
- 10/25/12 Correspondence from Robert Kent, Administrator, Office of Mosquito Control Coordination to Fana Campbell, Rutgers University Office of Research and Sponsored Programs. Ref.: Enclosed copies of service contracts for signatures.
- 11/02/12 Memorandum from Claudia O'Malley, Technical Advisor, State Mosquito Control Commission to county mosquito control agencies / commissions, NJ Agricultural Experiment Station and to the NJ Department of Agriculture. Ref.: Enclosed Equipment Use Agreements for fiscal year 2013.
- 11/13/12 Memorandum from Claudia O'Malley, Technical Advisor to SMCC Equipment Committee. Ref.: Items for consideration at the November 20th SMCC meeting.
- 11/14/12 Correspondence from Robert Kent, Secretary to Hon. Kim Guadagno, Secretary of State. Ref.: Announcement of the November Commission meeting at Rutgers University, Headlee Research Laboratories.
- 11/14/12 Memorandum from Robert Kent, Secretary to Commission members. Ref.: Announcement of November State Mosquito Control Commission meeting.
- 11/19/12 Memorandum from Robert Kent, Secretary, SMCC to Christine Musa. Superintendent, Warren County Mosquito Commission. Ref.: Enclosed payment to Warren County Mosquito Commission for the northern courier.
- 11/19/12 Memorandum from Claudia O'Malley, Technical Advisor, State Mosquito Control Commission to Richard Candeletti, Superintendent, Ocean County Mosquito Commission. Ref.: Enclosed registration for SMCC # 117 assigned to the Ocean County Mosquito Commission.
- 11/19/12 Memorandum from Claudia O'Malley, Technical Advisor, SMCC to Heather Lomberg, Cumberland County Div. of Mosquito Control. Ref.: Enclosed registration for SMCC # 119 assigned to Cumberland County Division of Mosquito Control.

FINANCIAL STATEMENT

The financial statement was distributed and reviewed. The October payment was made for the toll-free number. The Secretary also noted that all program line-item funds have either been encumbered or spending plans approved. Mr. Mayer moved and Mr. Emerson seconded a motion to approve the financial statement. All members approved.

REPORT FROM THE SECRETARY

Mr. Kent reported that on October 15, the Governor sent his condolences to former Commissioner Chairman, Dr. Len Spiegel's family. The Secretary noted that last month he was asked to update the status of the members. There were several interesting articles distributed to the members.

REPORT FROM THE TECHNICAL ADVISOR

Ms. O'Malley stated that SMCC # 11 the Koehring hydraulic excavator assigned to the Division of Fish & Wildlife's Bureau Land Management and usually housed at the Hackettstown Hatchery, was temporarily transferred from the Hatchery to the Southern Region immediately following Hurricane Sandy. The excavator was needed to install a new culvert in the Tuckahoe WMA, to temporarily repair a breach in an impoundment on the Wildlife Management Area. The November 13th new moon tide had reopened the breach. The Marsh Master was also being utilized by the Bureau of Land Management for some storm cleanup work also in the Southern Region. This equipment was returned to the Forest Fire Equipment Maintenance Yard in Mays Landing on November 19th and is being picked up by the Morris County Mosquito Commission on November 20th for work in that county.

COMMITTEE REPORTS

Legislative – No report.

Equipment – Mr. Petrongolo stated that the Warren County Mosquito Control Commission has requested that the State Commission replace a county-owned insecticide application machine. The Equipment Committee recommended that it be ascertained if the Warren County Mosquito Control Commission first approached their own county administration with this request, as per SMCC policy. That issue notwithstanding, the SMCC does not have the funds for this purchase. The committee recommended denial of the request. All members approved; Mr. Emerson abstained.

Research and Development – No report.

Budget – Dr. Bruder reported that the committee met several weeks ago; the budget was reviewed and without adjustments some state programs may be adversely affected. The other concern considered by the committee is the attrition of staff within the Office of Mosquito Control Coordination. There was additional discussion with regard to the scheduling of a meeting with DEP Commissioner Bob Martin to discuss these matters.

Public Relations – Mr. Semple stated there will be a meeting in the future.

Ad-hoc County Assistance – Mr. Emerson noted that ad-hoc committees dissolve at the end of the business year. The ad-hoc committee can be reestablished next year, if necessary.

DEPARTMENT OF HEALTH

Shereen Semple reported that she needs to continue reviewing records and documents before she offers an end-of-the-year report. Some human cases of West Nile virus still require confirmation.

DEPARTMENT OF AGRICULTURE

Mark Mayer stated that copepod production is at maintenance levels. The PHEAL building had some damage from the storm "Sandy." No gypsy moth program is planned next year because there are no discovered egg masses. There was also minor damage at the Beneficial Insect Laboratory from the recent storm.

NEW JERSEY AGRICULTURAL EXPERIMENT STATION

Dr. Reed noted that she finished two reports to close out the end of the year. She will prepare a presentation for the upcoming AMCA conference. A calibration for light traps session is planned. Mrs. Semple noted that during the recent storm, the Health Department's "storm center" was referring to documents used last year during Hurricane "Irene". There were references in the documents to mosquito awareness.

ASSOCIATED EXECUTIVES OF MOSQUITO CONTROL WORK IN NEW JERSEY

Dr. Williams reported that due to the storm "Sandy" they had cancelled the meeting and rescheduled it for December 5, at the NJDEP, Assunpink Wildlife Management Area.

OLD BUSINESS

Mr. Emerson inquired about attendance at the AMCA. The Secretary advised that a request to attend must be submitted through the DEP Administration.

NEW BUSINESS

Future meeting sites were considered at the PHEAL, Eco-Center and elsewhere.

COMMENTS FROM THE GENERAL PUBLIC

None

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.