New Jersey Historic Preservation Office
Survey Form Instructions

Introduction

The HPO survey forms are designed to collect and organize the information needed to assess the eligibility of historic properties for listing in the New Jersey and National Registers of Historic Places. None of the forms are as detailed as a National Register of Historic Places nomination. Each type of survey form has a set of instructions for its completion, organized according to its data fields. There are different forms available for documenting New Jersey's districts and properties. The system of forms consists of a Base Form, Attachments, the Historic District Overlay, and an Eligibility Worksheet. Attachments prompt the surveyor to provide information tailored to the evaluation of particular elements that make up a property. These forms also make the recorded information easily accessible and enable the user to group resources into subtypes thereby allowing the development of specific contexts for future evaluation. See Section 1.6 of the *Architectural Survey Guidelines* for additional information and examples of form usage. The following list provides a brief description of each form and how it should be used:

Historic District Overlay

This form is used only at the intensive level to record basic background and descriptive information about the historic district. It documents the district as a whole. Properties within the historic district are represented by Base Forms and Attachments, as appropriate.

Base Form

This form is used in all surveys to record basic background and geographical data for all types of properties. For reconnaissance-level surveys, this form is the only form used. For intensive-level surveys, this form is the first step in documenting the property. *See notes below regarding surveying farm complexes.*

Attachments

Attachments are used only at the intensive level to record specific information about specific elements that make up a property. Attachments will always refer to the property recorded on the Base Form. A property may have a variety of elements that relate to its significance; therefore, any number of Attachments may be completed for a particular property.

By type of survey

Planning surveys
Attachments will be completed for properties that were recommended for further research in the reconnaissance-level report, or for properties that would be considered key-contributing properties in historic districts.

Regulatory surveys
Attachments will be completed for properties that are over fifty years of age and are subject to impacts of an undertaking.

Building, Structure & Object Attachments

These attachments are used only at the intensive level to document the buildings, structures or objects that make up a property. These attachments should always be used in conjunction with a Base Form, and other Attachments as appropriate *[n.b., These were formerly combined as the Building/Element Attachment.]*

Bridge Attachment

This attachment is used only at the intensive level to document bridges and culverts. This attachment should always be used in conjunction with a Base Form, and other Attachments as appropriate.

Landscape Attachment

This attachment is used only at the intensive level to document designed landscapes (versus cultural or traditional landscapes). Designed landscapes may be an element of a larger property (a kitchen garden on an estate) or may be the "major element" of the property (a large urban park), in which case the form serves to document the landscape as a whole. Additional elements within the landscape (bridges, buildings, etc.) should be documented on their own Attachments. (Cultural or traditional landscapes should be recorded using the Historic District Overlay.)

Farm Attachment

[This attachment has been deleted from the survey form system. It was included in the printed Guidelines, but the information requested is now located on the Base Form, as a third page, to be completed only at the intensive level and only when the property in question is a farm complex. (See Base Form instructions below).]

Industrial Building Attachment

This attachment is used only at the intensive level to document industrial buildings. Each significant industrial building of the property should be documented on an Industry Attachment. Additional elements within the industrial complex (non-industrial buildings, bridges, structures, etc.) and should be documented on their own Attachments. This Attachment should always be used in conjunction with a Base Form, and other Attachments as appropriate. *[n.b. formerly titled Industry Attachment]*

Eligibility Worksheet

This form should be used only at the intensive level to assess eligibility for historic districts or individual properties.

By type of survey

Planning surveys
The Worksheet will be completed for historic districts as recorded on the Historic District Overlay, and individual properties that were recommended for further research in the reconnaissance level report.

Regulatory surveys
The Worksheet will be completed for individual properties that are over fifty years of age and are subject to impacts of an undertaking, or historic districts as recorded on the Historic District Overlay.

Continuation Sheet

This form should be used at the reconnaissance or intensive level to attach additional text, photographs or other illustrations to continue or amplify any survey form or attachment.

Base Form Instructions

General Instructions

This form should be used to record basic background and geographical data for surveys. For reconnaissance-level survey, this form is the only one used to document a property. For intensive-level survey, this form is the first step in documenting the property, and Attachments should be competed for specific elements (e.g., buildings, bridges, landscapes). Any and all questions about completing the forms should be directed to the HPO. There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. For fields which are not applicable to the property in question, write "N/A" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Property Name

Give the common or most descriptive name of the property.

Street Address

Please provide the legal address of the property being surveyed. Addresses will be used to locate surveyed properties in the HPO's GIS system, and these fields are designed to ensure consistency in specifying this information.

Whenever possible, use the official name of the roadway, rather than its numeric designation (e.g., use the name "Main" rather than "Route 36"). For example, an address such as: "501 East State Street" would be recorded as: LowNumber = 501, Prefix = E, Name = State, and Type = ST.

Low Number

This field is restricted to numeric entries.

Provide the street number of the property. If there is a single number for this property, place it in this field. If there is a range of numbers for the property (e.g., 69-73), place the lowest number in this field, and the highest number in the High Number field.

High Number

This field is restricted to numeric entries.

If there is a range of numbers for the property (e.g., 69-73), place the highest number in this field.

Low Apartment

If applicable, provide the apartment number of the property. If there is a single number or letter indicating an apartment or unit place it in this field ("1" or "A" or "1A" are all valid entries). If there is a range of apartment or unit numbers or letters (e.g., 1 through 4 or A through D), place the lowest number or letter in this field, and the highest number or letter in the High Apartment field.

High Apartment

If there is a range of apartment or unit numbers or letters (e.g., 1 through 4 or A through D), place the highest number or letter in this field.

Prefix

This is a restricted data field.

If applicable, indicate the prefix associated with the roadway name: N, S, E, W, NW, NE, SW, SE.

Name

Provide the full name of the roadway without any prefixes, suffixes, or type designations. For example, enter "Main" in this field. *Do not* enter "S Main St" in this field.

- The "S" is a prefix and should be entered in the prefix field.
- The "St." is a type and should be entered in the TYPE field.

For federal, state or county highways, that do not have official names, please use the following conventions:

- Federal highways: US Hwy 95
- State highways: State Hwy 18
- County highways: County Hwy 351

Suffix

This is a restricted data field.

If applicable, indicate the suffix associated with the roadway name: N, S, E, W, NW, NE, SW, SE, EXT.

Type

This is a restricted data field; Use the table for TYPE (STREET).

Indicate the type of roadway.

In a few cases, addresses may be entirely absent. For these unusual cases, please indicate the nearest intersection of two streets. Fill out the following fields for each of the intersecting streets:

For the first intersecting street
- Prefix1:   Defined as above.

- Name1:   Defined as above.
- Suffix1:   Defined as above.
- Type1:   Defined as above.

County and Municipality

These are restricted data fields. Use the tables for COUNTY AND MUNICIPALITY.

Give the full name of the county and incorporated municipality in which the property is located. If located in multiple municipalities (or counties), list all those that apply.

Zip Code

Give the postal zip code for the area in which the property is located.

Local Place Name

When applicable, give the local place name in which the property is located (e.g., Ocean Grove which is in Neptune Township). A list of local place names is available from the HPO.

Block

Municipal tax identification number, available from the local tax maps or tax assessor's office. List all that apply.

Lot

Municipal tax identification number, available from the local tax maps or tax assessor's office. List all that apply

Ownership

This is a restricted data field.

Indicate whether the property is owned by a **Public**, **Private**, or **Non-profit** entity.

USGS Quad

This is a restricted data field. Use the tables for USGS QUADRANGLES.

Note the full name(s) of the United States Geological Survey (USGS) quad on which the property appears. List all that apply.

Photograph

A 3.5" x 5" black-and-white or color photograph that gives the most informative view of the property should be attached directly to the form.

Images should meet or exceed the quality of a 35mm print at this size. *Do not* use:

- Instant film
- Film sizes below 35mm
- Digital images that are less than 300dpi (dots per inch) at 3.5" x 5".

Generally, with a free-standing resource, a front and side view filling 75% of the print is recommended. The image can be either portrait or landscape orientation in the photograph; however, the photograph

must be mounted as indicated on the form (attach portrait-oriented photographs with the top to the left). Additional photographs may be mounted to continuation sheets.

Description

This section should be used to give the reader a clear mental image of the nature and type of property being surveyed. It should note the basic form and style of the property as well as any character-defining features. References to materials, construction, and compositional techniques should be used whenever possible. This narrative should also elaborate upon significant exterior materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other properties may lead to theories on construction, styles, dates, alterations, etc. If, in the course of a reconnaissance-level survey, a potential historic district is observed, include that information in the description (e.g., "surrounding commercial downtown area has historic district potential").

Registration and Status Dates

Dates should be entered in a completely numerical format (e.g., 04/14/82 not April 14, 1982).

New Jersey or National Registers of Historic Places
Provide dates for when all or part of the property was listed on the New Jersey or National Registers of Historic Places.

National Historic Landmark
Also indicate **Yes** or **No** if all or part of the property is a National Historic Landmark (NHL).

Certification dates
Provide dates if the property has a

- Determination of Eligibility (DOE) from the Keeper of the National Register
- SHPO Opinion

Or if the property has been designated historic through a formal local process.

Other dates
Under "Other", note the date of when all or part of the property was recognized in another way (e.g., listed as historic in a countywide survey, municipal master plan, etc.)

Location Map

Include a 2" x 3" map which shows the location of the property being surveyed. The map should be a digital ortho-photo quarter quad, available from NJDEP map scales or a variety of websites. USGS topographic maps are acceptable and municipal maps are also acceptable, provided they show enough context to identify the location on other map sources.

Include a north arrow and bar scale.

Site Map

This map should be included for intensive-level surveys only. This map is necessary when there is more than one element per property and should be used to show the relationship of the elements to each other (e.g., a house with significant outbuildings as recorded on the Base Form, and Building/Element Attachments. The map should be a municipal tax map or digital ortho-photo quarter quad.

Include a north arrow and bar scale.

Bibliography/Sources

Include citations of research sources consulted regarding the property.

Additional Information

Provide any additional information relevant to the property.

For Reconnaissance-Level Survey Only

MORE RESEARCH NEEDED

Indicate **Yes** or **No** to note whether this property warrants further research at the intensive level based on the initial survey findings.

For Intensive-Level Survey Only

ATTACHMENTS INCLUDED

Indicate the number of additional forms attached to this Base Form.

HISTORIC DISTRICTS

Indicate **Yes** or **No** to note whether this property is included within the boundaries of an existing or potential historic district.

Name
Indicate the name of the existing or potential historic district that encompasses this property.

Key Contributing/Contributing/Non-Contributing
Indicate how this property relates to the existing or potential historic district by checking one of these categories.

Associated Archaeological Site/Deposits
Indicate if there are any known prehistoric or historic archaeological sites or deposits associated with the property. If any are known or there is the potential for an associated site or deposit, please describe.

Farm Complexes

Please note that these data fields consider the farm as a whole and should refer to the entire historic property as described above on the Base Form. Additional attachments should be included for other significant elements (farmhouse, barns, outbuildings, etc.) that make up the property.

Historic Farm Name

The historic name could be the earliest known name, the name of the original owner, the name of the most significant occupant, or the complex's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Period of Agricultural Use and Source

If known, please give the period of time for which the complex has been used for agricultural purposes. Source of information (e.g., personal interview with owner or local historian) must be cited.

Agriculture Type

This is a restricted data field. Use the table at AGRICULTURE TYPE.

Indicate what type of agricultural complex is being surveyed. If the complex embodies more than one type, choose the most predominant and include the others in the description.

Building Attachment Instructions

General Instructions

This attachment should be used to document individual buildings for all intensive-level surveys. Only one building should be documented on each attachment. Additional attachments should be completed for other significant elements that make up the property. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

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Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Common Name

A descriptive name, name of the current owner or occupant, or street address, or combination thereof may be listed under common name. Some buildings are known by compound names and should be so identified.

Historic Name

The historic name could be the earliest known name, the name of the original owner, the name of the most significant occupant, or the building's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Present Use

This is a restricted data field. Use the table at Uses.

Indicate the primary present use of the building.

Historic Use

This is a restricted data field. Use the table at Uses.

Indicate the primary historic use of the building.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Designer

Give the name of the primary individual or firm (architect, engineer, artist, etc.) responsible for designing the building.

Builder

When appropriate, also indicate the name of the primary individual or company responsible for constructing the building or structure.

Style

This is a restricted data field. Use the table at STYLE (BUILDING). For definitions of accepted architectural styles, consult the suggested readings in Section 4 of the *Guidelines for Architectural Survey*.

If applicable, indicate the architectural style which most closely describes the building. If the building embodies more than one style, choose the most predominant and include the others in the exterior description. If the building is a vernacular adaptation of a popular style, enter the name of the style followed by the word "vernacular" (e.g., Federal, vernacular).

Form

This is a restricted data field. Use the table at FORM (BUILDING). For definitions of accepted building forms, consult the suggested readings in Section 4 of the *Guidelines for Architectural Survey*.

If applicable, indicate the building form which most closely describes the building. If the building embodies more than one form, choose the most predominant and include the others in the exterior description.

Type

This is a restricted data field. Use the table at TYPE (BUILDING).

Referring primarily to outbuildings or other secondary buildings, indicate the building type which most closely describes the building. If the building or structure embodies more than one type, choose the most predominant and include others in the exterior description.

Physical Condition

This is a restricted data field.

Based on an inspection of the exterior, this refers solely to the physical condition of the building, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

This is a restricted data field.

Using the three choices, indicate whether the building or structure retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Stories

If applicable, indicate the number of stories (vertical levels) in the building.

Bays

If applicable, indicate the number of bays (horizontal fenestration on the facade) in the building.

Exterior Finish Materials

This is a restricted data field. Use the table at EXTERIOR FINISH MATERIALS (BUILDING).

If applicable, indicate the most prominent exterior finish. If the building has more than one type of exterior material, choose the most important or most represented on the primary facade, and include the others in the exterior description.

Roof Finish Materials

This is a restricted data field. Use the table at ROOF FINISH MATERIALS (BUILDING).

If applicable, indicate the most prominent roof finish. If the building has more than one type of roofing material, choose the most predominant one and include the others in the exterior description.

Exterior Description

This section should be used to give the reader a clear mental image of the nature and type of building being surveyed. It should note the basic form and style of the building as well as any character-defining features. References to materials, construction, and compositional techniques should be used whenever possible. This should also elaborate upon all significant exterior materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other buildings may lead to theories on construction, styles, dates, alterations, etc. Do not repeat here if the description is the same as that outlined on the Base Form.

Interior Description

Interior descriptions should be provided for significant and accessible interiors of publicly-owned, and when appropriate, privately-owned buildings or structures. This section should also be used to give the reader a clear mental image of the nature and type of interior being surveyed. It should discuss the building's interior features including finishes and decor. This narrative should also elaborate upon significant interior materials and designs and discuss major alterations and their dates. References to materials, construction, and compositional techniques should be used whenever possible. On-site inspection and/or comparison with other buildings may lead to theories on construction, styles, dates, alterations, etc.

Setting

Setting is the location and environment of the building and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the building and the location of related elements. Explain the relationships between the building and related transportation routes and surrounding landscape.

Structure Attachment Instructions

General Instructions

This attachment should be used to document individual structures for all intensive-level surveys. Only one structure should be documented on each attachment. Additional attachments should be completed for other significant elements that make up the property. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

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This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

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- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Common Name

A descriptive name, name of the current owner or occupant, or street address, or combination thereof may be listed under common name. Some structures are known by compound names and should be so identified.

Historic Name

The historic name could be the earliest known name, the name of the original owner, the name of the most significant occupant, or the structure's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Designer

Give the name of the primary individual or firm (architect, engineer, artist, etc.) responsible for designing the structure.

Builder

When appropriate, also indicate the name of the primary individual or company responsible for constructing the structure.

Present Use

This is a restricted data field. Use the table at USES.

Indicate the primary present use of the structure.

Historic Use

This is a restricted data field. Use the table at USES.

Indicate the primary historic use of the structure.

Type

This is a restricted data field. Use the table at TYPE (BUILDING).

Indicate the structure type which most closely describes the structure. If the structure embodies more than one type, choose the most predominant and include others in the exterior description.

Physical Condition

This is a restricted data field.

Based on an inspection of the exterior, this refers solely to the physical condition of the structure, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

This is a restricted data field.

Using the three choices, indicate whether the structure retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Exterior Finish Materials

This is a restricted data field. Use the table at EXTERIOR FINISH MATERIALS (BUILDING).

Indicate the most prominent exterior finish. If the structure has more than one type of exterior material, choose the most important or most represented on the primary facade, and include the others in the exterior description.

Roof Finish Materials

This is a restricted data field. Use the table at ROOF FINISH MATERIALS (BUILDING).

Indicate the most prominent roof finish. If the structure has more than one type of roofing material, choose the most predominant one and include the others in the description.

Exterior Description

This section should be used to give the reader a clear mental image of the nature and type of structure being surveyed. It should note the basic form of the structure as well as any character-defining features. References to materials, construction, and compositional techniques should be used whenever possible. This should also elaborate upon all significant exterior materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other structures may lead to theories on construction, styles, dates, alterations, etc. Do not repeat here if the description is the same as that outlined on the Base Form.

Interior Description

Interior descriptions should be provided for significant and accessible interiors of publicly-owned, and when appropriate, privately-owned structures. This section should also be used to give the reader a clear mental image of the nature and type of interior being surveyed. It should discuss the structure's interior features including finishes and decor. This narrative should also elaborate upon significant interior materials and designs and discuss major alterations and their dates. References to materials, construction, and compositional techniques should be used whenever possible. On-site inspection and/or comparison with other structures may lead to theories on construction, styles, dates, alterations, etc.

Setting

Setting is the location and environment of the structure and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the structure and the location of related elements. Explain the relationships between the structure and related transportation routes and surrounding landscape.

Object Attachment Instructions

General Instructions

This attachment should be used to document individual objects for all intensive-level surveys. Only one object should be documented on each attachment. Additional attachments should be completed for other significant elements that make up the property. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write

"unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

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Also include the date on which the form was completed.

Common Name

A descriptive name, name of the current owner, or street address, or combination thereof may be listed under common name. Some objects are known by compound names and should be so identified.

Historic Name

The historic name could be the earliest known name, the name of the original owner, or the object's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Present Use

> This is a restricted data field. Use the table at Uses.

Indicate the primary present use of the object.

Historic Use

> This is a restricted data field. Use the table at Uses.

Indicate the primary historic use of the object.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Designer

Give the name of the primary individual or firm (architect, engineer, artist, etc.) responsible for designing the object

Builder

When appropriate, also indicate the name of the primary individual or company responsible for constructing the object.

Physical Condition

This is a restricted data field.

Based on an inspection of the exterior, this refers solely to the physical condition of the object, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

This is a restricted data field.

Using the three choices, indicate whether the object retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Description

This section should be used to give the reader a clear mental image of the nature and type of object being surveyed. It should note the basic form of the object as well as any character-defining features. References to materials, construction, and compositional techniques should be used whenever possible. This should also elaborate upon all significant exterior materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other objects may lead to theories on construction, styles, dates, alterations, etc. Do not repeat here if the description is the same as that outlined on the Base Form.

Setting

Setting is the location and environment of the object and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the object and the location of related elements. Explain the relationships between the object and surrounding landscape.

Bridge Attachment Instructions

General Instructions

This attachment should be used to document bridges for all intensive-level surveys. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

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- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Common Name

Provide the common name of the bridge.

Historic Name

If applicable, provide the historic name of the bridge.

Feature Carried

Give the name of the feature that the bridge carries (e.g., "New Jersey Transit Morristown Line" or "Route 526").

Feature Crossed

Give name of the feature that the bridge intersects or spans (e.g., "Delaware River").

Milepost

This number usually only applies to railroad bridges. Give the milepost number of the bridge.

Owner/Operator

This is a restricted data field. Use the table at OWNER/OPERATOR.

The owner/operator of the bridge.

SI&A Structure Number

This number applies only to bridges on the Federal Inspection Plan. Provide the seven-digit Federal Structure Inventory and Appraisal Number.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, data plate) should be cited.

Engineer

Give the name of the primary individual or firm responsible for designing the bridge.

Builder

When appropriate, give the name of the primary individual or company responsible for constructing the bridge.

Type

This is a restricted data field. Use the table at TYPE (BRIDGE).

Indicate the bridge type which most accurately describes the bridge being surveyed. If one or more types apply, choose the most predominant and discuss the others in the description.

Design

This is a restricted data field. Use the table at DESIGN (BRIDGE).

Indicate the bridge design which most accurately describes the bridge being surveyed. If one or more of the designs apply, choose the most predominant and discuss the others in the description.

Material

This is a restricted data field. Use the table at MATERIAL (BRIDGE).

Indicate the most prominent bridge material. If the bridge has more than one type of material, choose the most predominant one and include the others in the description.

Patent Holder and Date of Issue

If applicable, give the original U.S. or International patent number for the bridge and the date of issue.

Physical Condition

<div style="background-color:#fdf0cf">This is a restricted data field.</div>

Based on an inspection of the exterior, this refers solely to the physical condition of the bridge, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

<div style="background-color:#fdf0cf">This is a restricted data field.</div>

Using the three choices, indicate whether the bridge or structure retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Spans

Give the total number of spans which comprise the bridge. A span is the distance between the supports of the bridge.

Length

Give the length of the bridge, in feet, from abutment to abutment.

Width

Give the width of the bridge, in feet (A measure of width perpendicular to the span noted above).

Description

This section should be used to give the reader a clear mental image of the nature and type of bridge being surveyed. It should note the basic type and design of the bridge as well as any character-defining features. References to materials, construction, and compositional techniques should be used whenever possible. This narrative should also elaborate upon all significant materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other bridges may lead to theories on construction, styles, dates, alterations, etc.

Setting

Setting is the location and environment of the bridge and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the bridge and the location of related elements. Explain the relationships between the bridge and related structures, transportation routes, and surrounding landscape.

Landscape Attachment Instructions

General Instructions

This attachment should be used to document designed landscapes (versus cultural or natural landscapes) for all intensive-level surveys. Landscapes may be an element of a larger property (kitchen garden of an estate) or may be the "major element" of the property (large urban park). Additional attachments should be included for other significant elements that make up the property. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Common Name

A descriptive name, name of the current owner, or street address, or combination thereof, may be listed under common name. Some landscapes are known by compound names and should be so identified.

Historic Name

The historic name could be the earliest known name, the name of the original owner, or the property's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Present Use

This is a restricted data field. Use the table at Uses.

Indicate the primary present use of the landscape.

Historic Use

This is a restricted data field. Use the table at USES.

Indicate the primary historic use of the landscape.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Primary Landscape Architect/Designer

Give the name of the primary individual or firm responsible for designing the landscape.

Type

This is a restricted data field. Use the table at TYPE (LANDSCAPE).

Indicate the type which most closely describes the landscape. If it embodies more than one type, choose the most predominant and include the others in the description. The allowable data is based on *How to Evaluate and Nominate Designed Historic Landscapes* (formerly National Register Bulletin 18), copies of which are available from the HPO and should be consulted for further information.

Style

This is a restricted data field. Use the table at STYLE (LANDSCAPE).

Indicate the style of the landscape being surveyed. If it embodies more than one style, choose the most predominant and include the others in the description.

Acreage

Give the total number of acres the landscape currently covers.

Hardscape

This is a restricted data field. Use the table at HARDSCAPE.

Indicate the most prominent type of hardscape within the landscape. If it has more than one type of hardscape material, choose the most predominant one and include the others in the description.

Plantings

> This is a restricted data field. Use the table at PLANTINGS.

Indicate the most prominent type of planting material within the landscape. If it has more than one type of planting material, choose the most predominant one and include the others in the description.

Other Features

> This is a restricted data field. Use the table at OTHER FEATURES (LANDSCAPE).

Indicate the most prominent type of other features within the landscape. If it has more than one type of feature, choose the most predominant one and include the others in the description.

Physical Condition

> This is a restricted data field.

Based on an inspection of the exterior, this refers solely to the physical condition of the landscape, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

> This is a restricted data field.

Using the three choices, indicate whether the landscape or structure retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Description

Surveyors should refer to *How to Evaluate and Nominate Designed Historic Landscapes* (formerly National Register Bulletin 18), U.S. Department of the Interior, National Park Service, Interagency Resources Division. This bulletin outlines research and documentation requirements for evaluating designed landscapes. Generally, the following categories of information should be included in the description: property boundaries; all structures on the property; fences, walls, and elements of enclosure; walks, driveways, and all other pavement; posts, bollards, poles; plants and vegetation; all other specific features such as remnants of old foundations, manmade riprapping, arbors, trellises, curbing; site observations; views and vistas, within and outside of the boundaries; utilities; all natural features.

Setting

Setting is the location and environment of the landscape and its relationship to its surrounding areas. Indicate the approximate size and nature of the landscape and the locations of all related elements. Explain the relationships between the landscape and related transportation routes and surrounding areas.

Industrial Building Attachment Instructions

General Instructions

This attachment should be used to document industrial buildings for all intensive-level surveys. This attachment focuses on the specific buildings within the industrial property. Additional attachments should be included for other significant elements (structures, bridges, etc.) that make up the property (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Common Name

A descriptive name, name of the current owner or occupant, or street address, or combination thereof, may be listed under common name. Some industrial properties are known by compound names and should be so identified.

Historic Name

The historic name could be the earliest known name, the name of the original owner, the name of the most significant occupant, or the property's most significant use. If several historic names are known, use the one most closely associated with the most salient aspects of its history.

Present Use

This is a restricted data field. Use the table at Uses.

- If the industrial building does not retain an industrial use, indicate the primary present use of the industrial building.

- If the building does retain an industrial use, refer to the allowable data for HISTORIC INDUSTRY.

Historic Industry

This is a restricted data field. Use the table at HISTORIC INDUSTRY.

Indicate the historic (original) industrial use of the industrial building. The allowable data is adapted from "Engineering and Industrial Structures Classification" by HAER. Copies of which are available from the HPO and can be consulted for further information.

Building ID

This field should be completed when the industrial building being surveyed has an identification number or letter to distinguish individual buildings and structures within the complex. If applicable, indicate the number or letter of the building being documented.

Construction Date and Source

If known, please indicate the exact date of construction (e.g., 1943 or 1842-43). If the exact date is not known, give the construction date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Alteration Date(s) and Source

If known, please indicate the exact date of all significant alterations (e.g., 1943 or 1842-43). If the exact date is not known, give the alteration date by circa date. Source of date (e.g., 1859 and 1876 maps, stylistic evidence, cornerstone) should be cited.

Designer

Give the name of the primary individual or firm (architect, engineer, etc.) responsible for designing the building.

Builder

When appropriate, also indicate the name of the primary individual or company responsible for constructing the building.

Style

This is a restricted data field. Use the table at STYLE (BUILDING). For definitions of accepted architectural styles, consult the suggested readings in Section 4 of the *Guidelines for Architectural Survey*.

If applicable, indicate the architectural style which most closely describes the industrial building. If the industrial building embodies more than one style, choose the most predominant and include the others in the exterior description. If the industrial building is a vernacular adaptation of a popular style, enter the name of the style followed by the word "vernacular" (e.g., Federal, vernacular).

Physical Condition

This is a restricted data field.

Based on an inspection of the exterior, this refers solely to the physical condition of the building, not its architectural integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.

- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

This is a restricted data field.

Using the three choices, indicate whether the building retains a **High, Medium,** or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Length and Width

Give the length and width of the industrial building, in feet, from outer wall to outer wall.

Stories

If applicable, indicate the number of stories (vertical levels) in the building.

Bays

If applicable, indicate the number of bays (horizontal fenestration on the facade) in the building.

Exterior Finish Materials

This is a restricted data field. Use the table at EXTERIOR FINISH MATERIALS (BUILDING).

If applicable, indicate the most prominent exterior finish. If the industrial building has more than one type of exterior material, choose the most important or most represented on the primary facade, and include the others in the exterior description.

Foundation Materials

This is a restricted data field. Use the table at FOUNDATION MATERIALS (BUILDING).

Indicate the most prominent foundation material. If the industrial building has more than one type of foundation material, choose the most predominant one and include the others in the exterior description.

Structural System

Indicate the type of structural system (e.g., load-bearing walls) used in the industrial building.

Roof System

Indicate the type of roofing system (e.g., metal truss) used in the industrial building.

Roof Finish Materials

This is a restricted data field. Use the table at ROOF FINISH MATERIALS (BUILDING).

If applicable, indicate the most prominent roof finish. If the industrial building has more than one type of roofing material, choose the most predominant one and include the others in the exterior description.

Equipment/ Machinery

Indicate the presence of significant equipment and/or machinery used in the industrial building and note predominant types or characteristics. Include power sources if known, as well as processes and other equipment.

Transportation Links

This is a restricted data field. Use the table at TRANSPORTATION LINKS.

 Indicate one or more transportation links which service(d) the industrial building.

Exterior Description

This section should be used to give the reader a clear mental image of the nature and type of industrial building being surveyed. It should note its basic form and style as well as any character-defining features, such as roof shape, door and window types, and fenestration patterns. References to materials, construction, and compositional techniques should be used whenever possible. This narrative should also elaborate upon all significant materials and designs and discuss major alterations and their dates. On-site inspection and/or comparison with other buildings may lead to theories on construction, styles, dates, alterations, etc. When possible and applicable, include a description of the interior space and the type of machinery used within the building.

Interior Description

Interior descriptions should be provided for significant and accessible interiors of publicly-owned, and when appropriate, privately-owned buildings. This section should also be used to give the reader a clear mental image of the nature and type of interior being surveyed. It should discuss the building's interior features including finishes and decor. This narrative should also elaborate upon significant interior materials and designs and discuss major alterations and their dates. References to materials, construction, and compositional techniques should be used whenever possible. On-site inspection and/or comparison with other buildings may lead to theories on construction, styles, dates, alterations, etc.

Setting

Setting is the location and environment of the building and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the building and the location of related elements. Explain the relationships between the industrial building and related structures, transportation routes, and surrounding landscape.

Historic District Form Instructions

General Instructions

This attachment should be used to document historic districts for all intensive-level surveys. For Planning Surveys, Base Forms and their Attachments should be included for each individually eligible or key contributing property within the district boundaries. For regulatory surveys, Base Forms and their attachments should be included for all properties within that portion of the historic district that is within the APE. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

District Name

This name of the district could be the historic name or common name. The name may reflect its earliest known name, a local place name, natural feature, geographical location, or local landmark.

County and Municipality

These are restricted data fields. Use the tables for COUNTY AND MUNICIPALITY.

Give the full name of the county and incorporated municipality in which the district is located. If located in multiple municipalities (or counties), list all those that apply.

Local Place Name

When applicable, give the local place name in which the district is located (e.g., Ocean Grove which is in Neptune Township). A list of local place names is available from the HPO.

District Type

> This is a restricted data field. Use the table at DISTRICT TYPE.

Indicate the type of historic district to describe the area being surveyed.

USGS Quad

> This is a restricted data field. Use the tables for USGS QUADRANGLES.

Note the full name(s) of the United States Geological Survey (USGS) quad on which the property appears. List all that apply.

Development Period and Source

Provide the main period(s) of development of the historic district by decade. Source of date(s) (e.g., 1859 and 1876 maps, stylistic evidence) should be cited.

Physical Condition

This is a restricted data field. Based on a general inspection, this refers solely to the physical condition of the properties in the district as a whole, not their integrity or extent of alterations.

- **Excellent**   No visible repair work needed.
- **Good**   Need for general maintenance.
- **Fair**   In need of more than routine maintenance.
- **Poor**   In need of major repairs.

Remaining Historic Fabric

> This is a restricted data field.

Using the three choices indicate whether the district retains a **High, Medium**, or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Registration and Status Dates

> This is a restricted data field.

Using the three choices indicate whether the district retains a **High, Medium**, or **Low** amount of its original historic fabric. This estimate, based on visual observation and/or archival research, includes materials, finishes, details, and any character-defining features.

Description

Give a general physical description of the district, including major streets and overall setting. Include a detailed discussion of the surrounding environment. Describe general building types and architectural styles represented and comment upon the essential character, scale, materials, variety, or homogeneity within the district. Comment upon original, as well as present, appearance, if known. Indicate both outstanding structures and intrusions. Significant objects or structures which contribute the overall character of the district (e.g., street furniture, signage, tree canopies) should be included.

Setting

Setting is the location and environment of the district and its relationship to its surroundings (both natural and manufactured). Indicate the approximate size and nature of the district. Explain the relationships between the district as a whole and related transportation routes and surrounding landscape.

Eligibility Worksheet Instructions

General Instructions

This attachment should be used to assess eligibility for historic districts or individual properties for all intensive-level surveys. The worksheet should be attached to the Base Form or to the Historic District Overlay for the property or district in question. (Questions about completing the forms should be directed to the HPO.) There are some fields for which data lists are provided. In such cases, please choose the most appropriate word from the supplied list. For information that is not known, write "unknown" in the appropriate blank. Continuation sheets may be used for additional text, photographs, and other graphics.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

History

Provide a concise factual history of the district or property being surveyed. The history should relate directly to the district or property; do not include an elaborate history of the area unrelated to the surviving built environment. The narrative should offer not only the history of the district or property, but also any historic contexts into which the district or property fits. A list of historic contexts available from the HPO can be found in Section 1.8 of the *Architectural Survey Guidelines*.

Statement of Significance

This field should be completed to aid in determining eligibility for the New Jersey and national Registers. Significance is placing the historical facts of the district or property into an historic context and determining whether the district or property is a physical representation of an important aspect of the past. Generally, the discussion should focus on the historical, architectural, archaeological, or environmental reasons for including it in the inventory. Indicate whether the district or property is rare or representative of the region.

Eligibility for New Jersey and National Registers

Using your judgment and based on available information, indicate your opinion as to the eligibility of the district or property.

National Register Criteria

If the district or property is evaluated as eligible, indicate under which of the National Register Criteria or Criteria Considerations it would fall. National Register Criteria and Criteria Considerations can be found in *How to Apply the National Register Criteria for Evaluation* (formerly National Register Bulletin 15), U.S. Department of the Interior, National Park Service, Interagency Resources Division.

Level of Significance

Indicate if the district or property is significant at the Local, State, and/or National levels.

Justification of Eligibility/Ineligibility

Briefly state why the district or property should or should not be considered eligible for the New Jersey or National Registers (e.g., Rare or representative example or loss of integrity).

Narrative Boundary Description

Provide a complete description of the boundaries of the property or historic district. Include all relevant landmarks and features and provide justification for the boundaries.

For Historic Districts Only

PROPERTY COUNT

Indicate numerically how many key-contributing and non-contributing properties are located within the boundaries of the property or historic district. See *Guidelines for Counting Contributing and Non-Contributing Resources for National Register Documentation* (formerly National Register Bulletin 14) for additional information regarding counting resources.

For Individual Properties Only

LIST OF ATTACHMENTS

In the space provided, list the completed attachments that relate to the significance of the property being documented. Attachments should be listed by the name of the element documented on the attachment.

Continuation Sheet Instructions

General Instructions

This form should be used to attach additional text, photographs, or other illustrations to continue or amplify any survey form for all intensive-level regulatory and planning (HPF or other) surveys. Please indicate the form and field to which the additional information refers.

Field Instructions

Historic Sites

This field is for HPO use only. This number will be assigned by the HPO once the form is received.

This number is an alphanumeric code used to uniquely identify all surveyed properties. For intensive-level surveys, this number will be the same for all attachments.

Surveyor Information

At the bottom of all pages, note the name of the survey, and include the name(s) of the person(s) completing the form.

- If two or more people were involved in the research and writing, include all names.
- Include the name(s) of the surveyor, preparer and sponsor, if different.

Also include the date on which the form was completed.

Reference tables for restricted fields

Address/location tables

County and Municipality

Our *New Jersey Local Place Names List*, published separately, lists allowed municipal names.

Prefix

Direction	Form code
East	E
North	N
Northeast	NE
Northwest	NW
South	S
Southeast	SE
Southwest	SW
West	W

Suffix

These repeat the prefix table but include "extension" as well.

Direction	Form code
East	E
North	N
Northeast	NE
Northwest	NW
South	S
Southeast	SE
Southwest	SW
West	W
Extension	EXT

Type (street)

Full street type	Form code
Avenue	AVE
Boulevard	BLVD
Circle	CIR
Court	CT
Drive	DR
Freeway	FWY
Lane	LN
Parkway	PKWY
Place	PL
Ramp	RAM
Road	RD
Route	RTE
Street	ST
Terrace	TER
Thoroughfare	THFR
Turnpike	TPKE
Way	WAY

Bridges

Design (bridge)

Bridge type	Design choices
Arch bridge	- Parabolic - Round - Segmented
Bascule bridge	- Overhead Strauss - Rail Rolling Lift - Scherzer Rolling Lift - Strauss Heel Trunnion - Strauss Underneath
Swing bridge	- Center-bearing - Rim-bearing
Truss bridge (any type)	- Baltimore - Double-Intersection Pratt - Double-Intersection Warren - Howe - Lenticular *Other* - Parker - Pennsylvania - Pratt - Pratt Half-Hip - Warren
Vertical lift bridge	- Strauss - Waddell

Material (bridge)

Bridge material
Brick
Cast Iron
Concrete
Steel
Wood
Wrought Iron

Owner/Operator

Bridge owner/operator
Conrail
County
Municipality
NJ Transit
NJDOT
Other
Port Authority
Private
Unknown

Type (bridge)

Bridge type
Arch
Cable-Stayed
Deck Truss
Girder, Continuous
Girder, Deck
Girder, Through
Moveable, Bascule
Moveable, Swing
Moveable, Vertical Lift
Other
Pontoon
Rigid Frame
Slab
Stringer
Suspension
T-Beam
Truss, Pony
Truss, Through

Buildings (general)

Form (building)

Architectural form	Architectural form	Architectural form
Apartment	Foursquare	Row
Big Box Retail	Four-over-Four	Saltbox
Bungalow	Gable Front	Semi-Detached
Cape Cod	Gable Ell	Shotgun
Center Hall	H-Plan	Side Hall
Commercial	Hipped Ell	Single Pen
Deep East Jersey Cottage	I-House	Skyscraper
Double Pile	Irregular	Split Level
Double Pen	Octagon	U-Plan
Duplex	Pyramidal	*Other*
E-Plan	Quonset Hut	2/3 Georgian
East Jersey Cottage	Ranch	

Materials tables

Exterior Finish Materials (building)

Exterior material	Exterior material	Exterior material
Aluminum Siding	Glass, Curtain Wall	Terra Cotta
Asbestos Siding	Homasote	Vinyl Siding
Asphalt Shingle	Insulbrick	Wood, Bead Board
Brick, Common Bond	*Other*	Wood, Board and Batten
Brick, Flemish Bond	Permastone	Wood, Clapboard
Brick, Heather Bond	Porcelain-Enameled Steel	Wood, Flush
Brick, Running Bond	Pressed Metal	Wood, Half Timbered
Cast Iron	Sheet Aluminum	Wood, Log
Cast Stone	Stainless Steel	Wood, Other
Concrete	Stone, Ashlar	Wood, Plank
Concrete Block, Modern	Stone, Cobblestone	Wood, Plywood
Concrete Block, Rusticated	Stone, Coursed Rubble	Wood, Shaped Shingles
Corrugated Steel	Stone, Random Ashlar	Wood, Shingles
Fiberglass	Stone, Rubble	Wood, Shiplap
Glass, Block	Stone, Vermiculated	
Glass, Carrara	Stucco	

Foundation Materials (building)

Foundation material
Brick, Common Bond
Brick, English Bond
Brick, Flemish Bond
Brick, Header Bond
Brick, Running Bond
Cast Stone

Foundation material
Concrete Block
Concrete Block, Rusticated
Modern Concrete
Other
Stone, Ashlar
Stone, Cobblestone

Foundation material
Stone, Coursed Rubble
Stone, Random Ashlar
Stone, Rubble
Stone, Vermiculated

Roof Finish Materials (building)

Roof material
Asbestos Shingle
Asphalt Shingle
Built-up Tar
Cold Membrane
Copper
Crushed Aggregate
Flat Seam Metal

Roof material
Glass
Metal
Other
Rolled Asphalt
Rubber Membrane
Slate
Standing Seam Metal

Roof material
Tile, Concrete
Tile, Roman
Tile, Spanish
Tin
Unknown
Wood, Shake
Wood, Shingle

Style (building)

Architectural style
Adirondack Rustic
American Renaissance
Art Deco
Art Moderne
Beaux Arts
Brutalism
Chateauesque
Colonial
Colonial Revival
Craftsman
Deconstructivist
Dutch Colonial
Dutch Colonial Revival
Eastlake

Architectural style
Egyptian Revival
Federal
French Eclectic
Georgian
Georgian Revival
Gothic Revival
Greek Revival
Italian Renaissance
Italianate
Modernistic
New Formalism
None
Octagon
Other

Architectural style
Post-Medieval English
Post-Modern
Prairie
Queen Anne
Renaissance Revival
Richardsonian Romanesque
Romanesque Revival
Second Empire
Shingle
Spanish Colonial Revival
Stick
Sullivanesque
Tudor Revival
Wrightian

Type (building)

Architectural type
Berry Drier
Carriage House
Cistern
Corncrib
Dutch Barn
English/Three-Bay Barn
Erie Shore Barn
Garage
Gazebo
German/Pennsylvania Barn
Granary

Architectural type
Greenhouse
Hay Barrack
Hog House
Milk House
Octagonal/Polygonal Barn
Other
Poultry House/Chicken Coop
Power House
Privy
Root Cellar
Round Barn

Architectural type
Shed
Silo
Smokehouse
Springhouse
Three Gable Barn
Transverse Frame Barn
Windmill
Wisconsin Dairy Barn
Worker Housing

Farms

Agriculture Type

Agricultural type
Animal aquaculture
Cattle ranching and farming
Fishing, hunting and trapping
Forestry and logging
Fruit and tree nut farming
Greenhouse, nursery & floriculture production
Hog and pig farming
Oilseed and grain farming
Other animal production
Other crop farming
Poultry and egg production
Sheep and goat farming
Vegetable and melon farming

Historic Districts

District Type

Type
Agricultural
Commercial
Industrial
Residential
Transportation
Other

Industrial

Historic Industry

Category	Form Values
Chemical Industry	• Paints & Varnishes • Petroleum Products • Pharmaceuticals • Plastics & Synthetics • Soaps, Detergents & Animal Products • *Other Chemical Industry*
Communications	• Radio and Television Communications • Telephone and Telegraph Communications
Extraction	• Iron Mining • Non-Ferrous Ore Extraction • Non-Metallic Mineral Extraction (Stone, Gravel, Minerals) • *Other Extraction*
Food	• Breweries, Distilleries & Bottling Plants • Dairies & Bakeries • Food Preservation (refrigeration & canning) • Grain & Cereal Processing • Meat, Fish & Poultry Processing • Sugar Refining
General Manufacturing	• Finished Wooden Product Manufacture (furniture, spools, barrels, baskets, etc.) • Instrument Manufacture (professional, scientific & precision) • Leather & Other Animal Skin Products Manufacture • Ordnance, Munitions & Explosives Manufacture • Publishing and Allied Industries • Rubber Products Manufacture • *Other General Manufacturing*
Machinery	• Fabricated Metal Products Manufacture • Machine Manufacture (all types) • Transportation Equipment Manufacture
Metal Processing	• Foundries & Casting Works • Iron Furnaces • Non-Ferrous Metal Smelters & Refineries • Rolling, Drawing & Extruding Works
Textiles	• Textiles, Finishing (printing or dyeing, etc.) • Textiles, Spinning or Weaving • Twine, Cordage, Netting & Bagging • *Other Textile Industry*
Thermally Produced Products	• Brick & Structural Clay Works • Cement Plants • Charcoal Kilns • Glass Works • Lime Kilns • Pottery & Ceramic Works • *Other Thermally Produced Products*
Utilities	• Electrical Utilities • Gas Utilities • Municipal Water Supply Utilities

Category	Form Values
	• Sanitation Utilities
Woodworking	• Logging • Millwork, Veneer, Plywood & Other Wood Products • Paper Making • Sawmills and/or Planing Mills

Transportation Links

Transportation feature
Airstrip
Dock
Loading Dock
Other
Rail Siding
Slip

Landscapes

Hardscape

Hardscape type
Driveways, Asphalt
Driveways, Brick
Driveways, Earth
Driveways, Gravel
Driveways, Poured Concrete
Driveways, Stone
Other
Walkways, Asphalt
Walkways, Brick
Walkways, Cast Concrete
Walkways, Earth
Walkways, Gravel
Walkways, Poured Concrete
Walkways, Stone

Plantings

Planting type
Fruit Trees
Mature Hardwoods
Other
Planted Beds
Shrubbery

Other Features (landscape)

Feature type
Benches
Fences, Brick
Fences, Iron
Fences, Steel
Fences, Stone
Fences, Wood
Fountain
Gazebo
Other
Pergola
Ponds
Retaining Walls
Sculpture
Waterfall

Style (landscape)

Landscape style
City Beautiful/Beaux Arts
Classical, English
Classical, French
Colonial Revival
Contemporary
English Cottage
Italianate
Japanese
Olmstedian
Other
Picturesque
Rural/Rustic
Topiary
Urban Park

Type (landscape)

Landscape type
Arboreta, botanical and display gardens
Battlefield parks and other commemorative parks
Bodies of water and fountains
Campus and institutional grounds
Church yards and cemeteries
City planning or civic design
Commercial and industrial grounds and parks
Estate or plantation grounds
Fair and exhibit grounds
Grounds designed for outdoor recreation and/or sports activities
Monuments and memorial grounds
Other
Parks and camp grounds
Parkways, drives and trails
Plaza/square/green/mall or other public spaces
Small residential grounds
Subdivisions and planned communities/resorts
Zoological gardens and parks

Ownership

Entity
Public
Private
Non-profit

Physical Condition

Form Code	Description
Excellent	No visible repair work needed.
Good	Need for general maintenance.
Fair	In need of more than routine maintenance.
Poor	In need of major repairs.

Remaining Historic Fabric

Form Code
High
Medium
Low

Uses

Type of activity	Specific uses

Commercial Activity	• Eating, Drinking
	• Shopping (retail)
	   o Standalone (Single store)
	   o Malls and shopping centers
	• Office activity - private business
	• Office activity - public, governmental
	• Personal Services

Industrial Activity	• Light industrial • Heavy goods handling and processing • Heavy industrial • Research and development
Institutional Activities	• Educational activity (schools) • Government Services • Prison and Jail • Public Safety activities (fire, EMS, etc.) • Public utility services (landfills, waterworks, etc.) • Religious activity (non-residential)
Mass Assembly	• Concerts, fairs, etc. • Movies • Sports
No Activity	
Recreational and Entertainment Activities	• Active recreation - indoor • (health clubs, gyms, etc.) • Active recreation - outdoor (ball fields, etc.) • Passive recreation - indoor (casinos) • Passive recreation - outdoor (parks)
Residential Activity	• Permanent (single family, multi family etc.) • Transient, institutional (dorms, rehabs, etc.) • Transient, nonfamily (hotels, motels, etc.)
Transportation and Movement Activity	• Passenger assembly • Pedestrian movement • Vehicular movement • Vehicular parking
Unclassifiable Activities	

USGS Quadrangles

Quadrangle Name
Adelphia
Allentown
Alloway
Arthur Kill
Asbury Park
Atlantic City
Atsion
Avalon
Bangor
Barnegat Light
Beach Haven
Belvidere
Ben Davis Point
Bernardsville
Beverly
Blairstown
Bloomsbury
Bombay Hook
Boonton
Bound Brook
Branchville
Bridgeport
Bridgeton (NJ)
Brigantine Inlet
Bristol
Brooklyn
Brookville
Browns Mills
Buckingham
Buena
Bushkill
Caldwell
Califon
Camden
Canton
Cape Henlopen
Cape May
Cassville

Quadrangle Name
Cedarville
Central Park
Chatham
Chatsworth
Chester
Clementon
Columbus
Coney Island
Culvers Gap
Delaware City
Dividing Creek
Dorothy
Dover
Easton
Egg Harbor City
Elizabeth
Elmer
Farmingdale
Fistbrookville
Five Points
Flatbrookville
Flemington
Forked River
Fortescue
Frankford
Franklin
Freehold
Frenchtown
Gladstone
Green Bank
Greenwood Lake
Hackensack
Hackettstown
Hamburg
Hammonton
Hatboro
Heislerville
High Bridge

Quadrangle Name
Hightstown
Hopewell
Indian Mills
Jamesburg
Jenkins
Jersey City
Keswick Grove
Keyport
Lake Messkenozha
Lakehurst
Lakewood
Lambertville
Langhorne
Long Beach
Long Branch
Lumberville
Marcus Hook
Marlboro
Marmora
Mays Landing
Medford Lakes
Mendham
Milford
Millville
Monument Junction
Moorestown
Morristown
Mt. Holly
New Brunswick
New Egypt
New Gretna
Newfield
Newfoundland
Newtown East
Newtown West
Newtownville
Nyack
Ocean City

Quadrangle Name
Oceanville
Orange
Oswego Lake
Park Ridge
Patterson
Pemberton
Pennington
Penns Grove
Perth Amboy
Philadelphia
Pine Island
Pitman East
Pitman West
Pittstown
Plainfield
Pleasantville
Point Pleasant
PomptonPlains
Port Elizabeth
Port Jervis South
Port Norris
Portland

Quadrangle Name
Princeton
Raritan
Riegelsville
Rio Grande
Rocky Hill
Roosevelt
Roselle
Runnemeade
Salem
Sandy Hook
Sea Isle City
Seaside Park
Shiloh
Ship Bottom
Sloatsburg
South Amboy
Stanhope
Stockton
Stone Harbor
Stroudsburg
Taylor Bridge
The Narrows

Quadrangle Name
Toms River
Tranquility
Trenton East
Trenton West
Tuckahoe
Tuckerton
Unionville
Wanaque
Washington
Wawayanda
Weehawken
West Creek
Whiting
Wildwood
Williamstown
Wilmington So.
Woodbine
Woodbury
Woodmansie
Woodstown
Yonkers