



GREEN ACRES

LOCAL AND NONPROFIT ASSISTANCE PROGRAM

Proposed Easement Acquisition Information Form

Revised 7/10/2024

Applicants should complete this form for any proposed easement acquisition and submit it with the pre-appraisal information package. Please review the *Easement Acquisition Procedures and Standards* before answering the questions below. Once approved, this information will form the basis of the final Deed of Easement.

General Information:

Property Name: _____

Property Address: _____

Property Block(s) and Lot(s): _____

Total Property Acreage: _____

Proposed Easement Acreage: _____

Project Point of Contact:

Applicant: _____ Staff Member: _____

Email: _____ Phone #: _____

Will this be a cooperative acquisition? Yes ☐ No ☐ If yes, list partner(s) below and submit a completed *Proposed Cooperative Project Information Form*.

Easement Alternatives and Options:

Please indicate if you have spoken with the landowner about the following alternatives and, if so, please discuss the landowner's response.

a. Fee Simple acquisition? Yes ☐ No ☐

b. If the anticipated public access area is less than the entire property, have you spoken with the landowner about a fee simple purchase of the public access area and an easement on the remainder? Yes ☐ No ☐

Justification:

Please explain how the proposed easement will fulfill a compelling, public need or purpose:

Proposed Public Access Area:

Proposed Public Access Acreage: _____

Percent of Total Easement Acreage: _____

Explanation, if less than 100%: _____

Description of Public Access Area (including any areas of interest, such as water bodies, scenic viewsheds, wildlife viewing opportunities): _____

Proposed Public Access Parking: _____

Proposed Public Access Activities:

Please describe the anticipated activities within the public access area:

Describe any anticipated restrictions on activities within the public access area: _____

Proposed Public Access Hours of Availability:

If public access to the site will not be daily, dawn-to-dusk, please describe the anticipated hours of availability for public access and how this will be posted on the property:

Improvements:

Existing non-historic structures and other improvements located on the property must be excepted out of the easement in a non-severable exception. Please note that the outline of the exception area must be depicted on the Project Reference Map.

Describe all structures and other improvements on the property:

Are any structures on the property listed or eligible for listing in the State or National Register of Historic Places? _____

Additional Landowner Requests:

Please describe any landowner requests or proposed restrictions that are not discussed above:

Post-Acquisition:

Does the applicant have sufficient staff resources to conduct annual monitoring inspections of the easement property? Yes ☐ No ☐

Does the applicant have sufficient financial and legal resources to effectively address a violation of the deed of easement? Yes ☐ No ☐

If any improvements are needed to achieve the intended public use of the property (e.g., trails, boat launch, benches, blinds, signage):

Who will develop the improvements? _____

When will they be installed? _____

How will the improvements be funded? _____

Local and Nonprofit Bureau Chief Approval

Date: _____