

New Jersey Department of Environmental Protection
Green Acres Program

LOCAL PUBLIC CONTRACTS LAW MEMORANDUM

TO: State of New Jersey, Department of Environmental Protection
Green Acres Program
Attention: Statewide Development Team

FROM: _____

RE: Project # _____
Applicant: _____
Project Location: _____
Project Name: _____

I, _____, have reviewed the Local Public Contracts Law
Print Name of Applicant's Attorney or Qualified Purchasing Agent
(N.J.S.A. 40A:11-1 et seq.) and its applicability to the *Retention of Professional Services* and the
Awarding of Construction Contracts in conjunction with the above referenced project.

I hereby certify that we have retained _____ for
the purposes of design, engineering, and/or construction management and have obtained construction
goods and services from _____* in
conformance with the statute.. I have reviewed the State's debarred vendors list and have determined
that the contractor is not currently suspended or debarred.

Total Professional Service Contract Amount: \$ _____

Total Construction Amount: \$ _____*

For bid contracts, the notice of award, resolution to award and contract for professional services, and
the actual advertisement for bids, bid summary, and fully executed contract are available and
maintained in the local project file.

Date: _____

*Signature of Applicant's Attorney
or Qualified Purchasing Agent*

Title

**If multiple vendors, please attach list of vendor names and amounts.*