



# New Jersey Department of Environmental Protection Division of Water Quality

## REQUEST FOR AUTHORIZATION (RFA) CHECKLIST

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### Category B4B – General Groundwater Petroleum Clean-Up Permit (NJ0102709) Category BGR – General Groundwater Remediation Cleanup Permit (NJ0155438)

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This checklist is provided to you as guidance for completing a Request for Authorization for any new or renewal under the NJPDES/DSW Master B4B General Permit or NJPDES/DSW Master BGR General Permit.

Should you have any questions regarding the completion of the application, please contact the Bureau of Surface Water and Pretreatment Permitting by phone at (609) 292-4860 or by email at [dwq\\_bswp@dep.nj.gov](mailto:dwq_bswp@dep.nj.gov). If an item is not applicable, enter "N/A" or a similarly appropriate response.

To help us process your application more efficiently, please provide all applicable items.

- ☐ **NJPDES Form 1** - Instructions are provided on the form.  
[https://dep.nj.gov/wp-content/uploads/dwq/pdf/applications\\_and\\_checklists/njpdes1.pdf](https://dep.nj.gov/wp-content/uploads/dwq/pdf/applications_and_checklists/njpdes1.pdf)
- ☐ **B4B/BGR Supplemental Form** - Instructions are provided on the form. Please include the applicable attachments below as described on the form.  
[https://dep.nj.gov/wp-content/uploads/dwq/pdf/applications\\_and\\_checklists/supplemental\\_form\\_b4b\\_bgr.pdf](https://dep.nj.gov/wp-content/uploads/dwq/pdf/applications_and_checklists/supplemental_form_b4b_bgr.pdf)
- ☐ **Facility Diagram**
- ☐ **Public Notice and Proof of Notice**
- ☐ **Treatment Flow Diagram**
- ☐ **Form R**
- ☐ **USGS Map**
- ☐ **Priority Pollutant Scan**

#### Evidence of Application Submission to the affected Sewerage Entities and Municipalities

(Applicable for NEW discharges or for a change in the location or method of discharge for EXISTING discharges.)

- ☐ **Signed and Dated Notices to The Affected Sewerage Entity(ies) And Municipality**
- ☐ **Copies of the Dated Certified Mail Return Receipts or Other Means of Verification of the Receipt**

#### COMPLETE AND SUBMIT APPLICATION TO:

[dwq\\_pas@dep.nj.gov](mailto:dwq_pas@dep.nj.gov)

Please note that additional technical information based on site specific conditions may be required by the Department pursuant to N.J.A.C. 7:14A-2.12(b) and N.J.A.C. 7:14A-4.3(e).