

PUBLIC PARTICIPATION PROCESS REPORT

**CSO Permit
Compliance**

City of Perth Amboy

and

**Middlesex County Utilities
Authority**

Middlesex County, New Jersey

City of Perth Amboy

NJPDES Permit No.
NJ0156132

Middlesex County Utilities
Authority

NJPDES Permit No.
NJ0020141

Original Submission:

June 29, 2018



Table of Contents

City of Perth Amboy – Certification.....	i
Middlesex County Utilities Authority – Certification.....	ii
Section 1 Introduction.....	1-1
1.1 Background.....	1-1
1.2 Public Participation Process Goals and Desired Outcomes.....	1-2
Section 2 Public Participation Process	2-1
2.1 Stakeholder Identification.....	2-1
2.2 Public Education, Outreach and Engagement.....	2-2
2.2.1 Engagement Methods.....	2-2
2.2.2 Ongoing Engagement Initiatives.....	2-3
2.2.2.1 Posters, Flyers, Handouts, Mailings.....	2-3
2.2.2.2 Community Outreach and Collaborations	2-3
2.2.2.3 Media Coverage and Press Releases	2-5
2.2.3 Future Engagement Initiatives.....	2-8
2.3 NJ CSO Group.....	2-8
2.4 Public Input Opportunities	2-9
2.4.1 LTCP Progress Updates	2-9
2.4.2 Public Feedback in Decision-Making Process	2-10
2.4.3 Public Review of Key Draft Submittals	2-10
Section 3 Supplemental CSO Team	3-1
3.1 Establishment of CSO Team.....	3-1
3.2 Summary of Supplemental CSO Team Participation to Date.....	3-2
3.2.1 Meeting #1	3-2
3.2.2 Meeting #2	3-2
Section 4 Future Public Participation	4-1

List of Tables

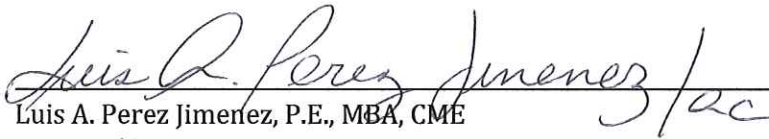
Table 2-1 - NJ CSO Group Membership.....	2-8
Table 2-2 - NJ CSO Group Discussion Topics.....	2-9
Table 3-1 - Supplemental CSO Team (Alphabetically by Name)	3-2

List of Figures

Figure 1-1 - Perth Amboy Service Area.....	1-3
Figure 2-1 - Green Infrastructure Informational Brochure - Perth Amboy Green Team.....	2-3
Figure 2-2 - Perth Amboy Green Collaborative Overview.....	2-4
Figure 2-3 - Perth Amboy SWIM Green Infrastructure Pilot Project in Washington Park.....	2-5
Figure 2-4 - Areas of Potential Green Infrastructure Projects (Perth Amboy SWIM)	2-6
Figure 2-5 - Sample Design Elements of 2nd Street Greenway Project.....	2-7

City of Perth Amboy – Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information.


Luis A. Perez Jimenez, P.E., MBA, CME
Director of Operations

06/29/18
Date

Middlesex County Utilities Authority – Certification

Without prejudice to any objections timely made to permit conditions, I certify under penalty of law that this document and all attachments were prepared either: (a) under my direction or supervision; or (b) as part of a cooperative performed by members of the NJ CSO group effort in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information.

Joseph P. Cryan
Executive Director



6/28/18

Date

*Public Participation Process Report City of Perth Amboy and Middlesex County Utilities Authority
Middlesex County, New Jersey*

Section 1

Introduction

This document constitutes the City of Perth Amboy's Public Participation Process Report developed by the City of Perth Amboy for the required "Public Participation Process Report" under Part IV Section G.2 of Perth Amboy's New Jersey Pollutant Discharge Elimination System (NJPEDS) permit action (Permit number NJ0156132; October 9, 2015). This document summarizes the ongoing and planned processes for engaging public participation during the City of Perth Amboy's Long-Term Control Plan (LTCP) development, and the development and activities of the Perth Amboy Supplemental CSO Team.

Perth Amboy intends to take into consideration the input from the CSO Supplemental team, hydraulically connected communities, other community stakeholders, Perth Amboy residents and the general public. Perth Amboy recognizes that community priorities can evolve during the course of planning and implementing the CSO LTCP and intends to engage new stakeholders and proactively solicit input to ensure that community needs are taken into consideration throughout the LTCP process. Past, ongoing, and planned future activities are discussed in this report and an update of the public participation process and associated outreach program activities will be summarized in the final LTCP report.

MCUA is a stakeholder in the public participation process. At a March 2016 meeting with NJDEP officials, NJDEP agreed that attendance by MCUA in CSO Supplemental Team would appropriately be credited towards MCUA's Public Participation Plan (Permit No. NJ0020141). NJDEP agrees that one joint Public Participation Plan and one CSO Supplemental Team are acceptable for both permittees that comprise the hydraulically connected system.

1.1 Background

The City of Perth Amboy owns a sewage and stormwater collection system serving 50,814 residents per the 2010 Census and 3,525 business customers (2007, Census Business QuikFacts). The City of Perth Amboy is served by both combined and separate sewers and owns and operates combined sewer overflows (CSOs). An estimated 41,000 of the City of Perth Amboy's residents are served directly by a combined sewer system which covers approximately 2.5 square miles. An additional 9,800 residents are served directly by a separated sewer system which is conveyed to the combined sewer system. While the City retains ownership of existing sewer infrastructure, the operations of the City's CSO system is performed by Utility Service Affiliates-Perth Amboy (USA-PA), a joint venture between Middlesex Water Company and Joseph Jingoli & Son, Inc.

Sewage flows from Perth Amboy are pumped to the Woodbridge Township's Keasbey Interceptor which ultimately flows through the MCUA's Heyden Gravity Sewer to the Edison Pump Station, where flow is pumped to the Middlesex County Utilities Authority's (MCUA) Edward J. Patten Water Reclamation Center for treatment. Figure 1-1 displays a map of Perth Amboy's service area system and how it connects to Woodbridge and MCUA. Perth Amboy has been coordinating with

MCUA and Woodbridge Township in developing the City's Long-Term Control Plan as required by the City's permit.

Perth Amboy and MCUA are also working in cooperation with the Passaic Valley Sewerage Commission (PVSC) to address certain NJDPES permit compliance items through the NJ CSO Group, of which Perth Amboy, MCUA, and PVSC are members. PVSC is developing a Baseline Compliance Monitoring Program Work Plan and Report for which CSO events are monitored and will be maintaining a website for public notification: <https://njcso.hdrgateway.com>. The NJ CSO Group partnership will be discussed in further detail in Section 2.3.

This report will focus on the public input received via a variety of outreach activities by Perth Amboy to its CSO Supplemental Team, other direct stakeholders to the LTCP development, residents within the City of Perth Amboy and the general public. This information will be used by Perth Amboy and MCUA to support the development of the LTCP and information gathered may be used to satisfy certain NJPDES permit requirements.

1.2 Public Participation Process Goals and Desired Outcomes

The goals of Perth Amboy's public participation and Supplemental CSO team initiatives are to:

- Increase public awareness of public health concerns related to CSOs and flooding issues in Perth Amboy;
- Inform community stakeholders and rate payers of the LTCP process and potential infrastructure investments required to address CSO reductions; and
- Facilitate involvement from a variety of stakeholders in order to make informed decisions on the final LTCP that reflect the contemporary and future planning needs of the Perth Amboy community.

Perth Amboy intends for public participation to be a continual process throughout the three phases of the LTCP development and foster regular public involvement as phases of the LTCP are implemented. As Perth Amboy meets with various outside entities, it desires to achieve the following outcomes:

- Cultivate an ongoing dialogue among direct stakeholders and Supplemental CSO team members with Perth Amboy officials involved in LTCP development;
- Improved public awareness of the costs, benefits and affordability considerations of investments in sewage and stormwater infrastructure improvements;
- Focus on areas of mutual benefit to Perth Amboy's LTCP requirements and interests of outside entities; and
- Inform Perth Amboy officials of the needs of the rate paying community and ensure that decisions regarding facility and infrastructure improvements account for considerations to Perth Amboy in the near term and within the designated planning/implementation period.



Figure 1-1 - Perth Amboy Service Area

Section 2

Public Participation Process

2.1 Stakeholder Identification

Perth Amboy has actively sought public input on how its community is impacted by combined sewer overflows and the opportunities to educate residents on the necessity for investing in improvements to reduce CSOs. Engaging stakeholder feedback will establish an understanding of the issues most important to the public and consider which locations the public feels are of highest priority for system improvements. Perth Amboy identified initial stakeholders based on entities that most closely identify as affected public. These entities include residential rate payers and businesses in the vicinity of the waterfront or areas of stormwater flooding concerns, non-governmental organizations that have involvement in waterfront issues or ecological improvement missions, and neighborhood organizations that are active in community improvements and community events.

Perth Amboy has been proactive in working with community stakeholders in the years leading up to the initiation of the LTCP. In 2014, the City developed the Perth Amboy Green Team, as part of a larger partnership with Sustainable New Jersey. The Green Team is a volunteer-based citizen organization with the goal of implementing sustainable initiatives to improve the quality of life in Perth Amboy. More detail of this public outreach initiative and its carry over into participation in stormwater management planning is discussed in later in this Section.

At the initial planning stages, Perth Amboy is seeking to develop relationships and understand how the City and these outside stakeholders can find mutual benefit and provide informed feedback throughout the LTCP Development. Another goal of engaging these early stakeholders is to have them communicate messages to the general public about the development of the LTCP as the planning process evolves. As the LTCP development continues, the City will consider implementing additional outreach and participation to include others that have an interest in providing feedback and serving community interests.

Some of the initial stakeholders that have participated in meetings with Perth Amboy officials regarding LTCP development include:

- New Jersey Department of Environmental Protection (NJDEP)
- NJ CSO Group
- Sustainable New Jersey – A state-wide certification program for municipalities that are seeking sustainable solutions to municipal operations. There are currently 446 municipalities participating in this network state-wide.
- Middlesex County Utilities Authority

- Perth Amboy Stormwater Infrastructure Management Group (SWIM), a regional partnership of organizations seeking to provide strategic implementation of green stormwater infrastructure within Perth Amboy. Members include:
 - NY/NJ Baykeeper
 - Rutgers Cooperative Extension Water Resources Program
 - Perth Amboy Green Team
 - Raritan Riverkeeper
 - Jewish Renaissance Foundation
 - Americorps
 - Middlesex Water
 - AristaCare at Almeda Senior Facility
 - Middlesex County Planning Department
- New Jersey Environmental Infrastructure Trust
- New Jersey Department of Transportation
- Significant Industrial Users within Perth Amboy service area.

The principal user of the public input will be the City of Perth Amboy and MCUA. Perth Amboy will lead the development and implementation of the public participation program as outlined in their NJPDES permit. Feedback will be open to all residents of Perth Amboy, in areas served by both combined sewer and separate sewer systems.

2.2 Public Education, Outreach and Engagement

2.2.1 Engagement Methods

As issued in the NJDEP guidance document *A Guide to Developing Your Public Participation Report*, there are a variety of means for municipalities to engage the community on issues facing the LTCP development and implementation. Effective outreach will involve a variety of methods for engaging the public and will foster effective two-way communication. The City desires to engage citizens to understand the need for LTCP development and have an ability to provide input, incorporate ideas into planning and build acceptance of the final LTCP outcome. Perth Amboy's goals for its public engagement include active engagement of its most affected public and stakeholders while finding an effective means of communicating to all rate payers thorough varied methods. This section will describe the methods used to date and discuss planned future outreach initiatives.

2.2.2 Ongoing Engagement Initiatives

2.2.2.1 Posters, Flyers, Handouts, Mailings

Targeted printed materials have been distributed by Perth Amboy and are related to the specific initiatives and the LTCP. The following are examples of materials distributed to residents and posted online for public education:

- The Perth Amboy Green Team, with assistance from the City, developed a community brochure discussing the benefits of green infrastructure, as displayed in Figure 2-1.
- Perth Amboy has worked with residents and business owners to promote awareness of proper disposal of fats, oils and grease (FOG) and the challenges which these substances create if they enter the sewer system. This outreach work was conducted through direct meetings with restaurants and other businesses that handle a large quantity of FOG materials, and also through informational handouts mailed to residential rate payers.



Figure 2-1 - Green Infrastructure Informational Brochure - Perth Amboy Green Team

2.2.2.2 Community Outreach and Collaborations

There are several initiatives that Perth Amboy has undertaken to engage active citizen participation through collaboration with community organizations that can enhance the development of the LTCP. In addition, the City has actively participated in a regional network of municipalities which are also developing CSO LTCPs.

The City of Perth Amboy has established a Green Collaborative, with a community-based green infrastructure initiative as a central component of this collaboration. The members of this

collaboration include Perth Amboy SWIM, the citizen-led Perth Amboy Green Team, and the Perth Amboy Environmental Council. These three entities are working together to develop green infrastructure projects that reflect the community improvements that Perth Amboy are seeking. The collaboration leverages diversity of opinion and outreach networks of these organizations to educate and improve advocacy for green infrastructure and the importance of stormwater management issues in Perth Amboy. An overview of each organization is described below and a diagram of the roles of each partner is displayed in Figure 2-2.

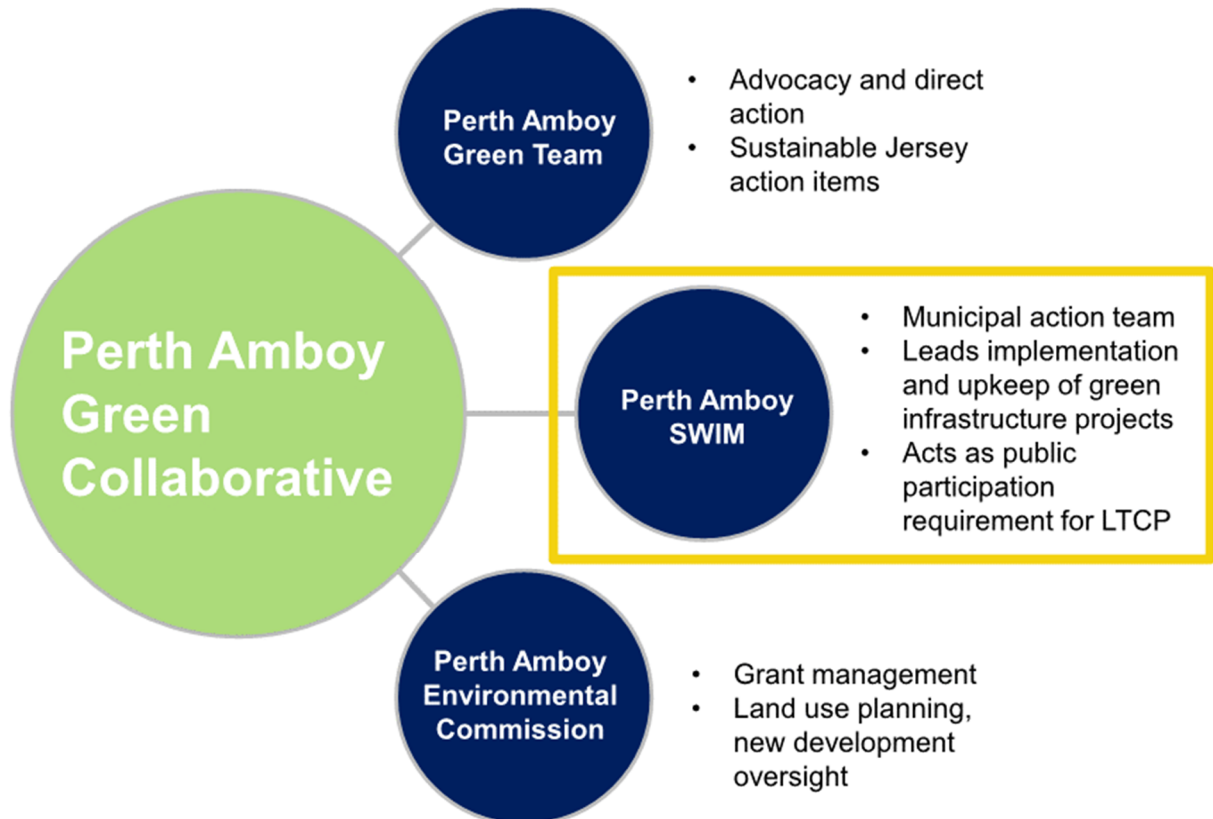


Figure 2-2 - Perth Amboy Green Collaborative Overview

Source: City of Perth Amboy and Rutgers Cooperative Extension

Perth Amboy SWIM is a collaboration of community members and stakeholders committed to improving the quality of life of residents by addressing combined sewer and stormwater pollution, flooding, and economic development through the strategic implementation of green infrastructure, educational programming and public outreach. The City of Perth Amboy is a partner with 10 other organizations, including NJDEP, to collaborate and implement green infrastructure projects within the City. SWIM has developed a Green Infrastructure Feasibility Study to document the potential for green infrastructure in the City and identifying locations for initial pilot projects, as displayed in Figure 2-4. SWIM has also implemented several green infrastructure projects within the community, and example in Washington Park is displayed in Figure 2-3.



Figure 2-3 - Perth Amboy SWIM Green Infrastructure Pilot Project in Washington Park

Source: City of Perth Amboy – Office of Mayor Diaz

2.2.2.3 Media Coverage and Press Releases

In May 2016, Perth Amboy submitted a press release to announce its award of a Build It Green (BIG) Competition grant from New Jersey Future, in partnership with Re:Focus Partners and support of Geraldine R. Dodge Foundation and Robert Wood Johnson Foundation. This grant was awarded to fund engineering support services to design a green infrastructure project, the 2nd Street Greenway (Figure 2-5). The primary goal of this initiative is to improve stormwater management and reduce potential for combined sewer overflow. A secondary goal of this investment is to aid in improving the quality of life in Perth Amboy neighborhoods and create aesthetically inviting areas for conducting business. This latter goal will require direct outreach among Perth Amboy officials and property owners in areas adjacent to green infrastructure installations.

POTENTIAL PROJECT SITES WITHIN STUDY AREA

- 1 ROBERT N. WILENTZ ELEMENTARY SCHOOL
- 2 PERTH AMBOY VOCATIONAL SCHOOL
- 3 ASSUMPTION CATHOLIC CHURCH/SCHOOL
- 4 PERTH AMBOY HIGH SCHOOL
- 5 EDMUND HMIELESKI JR. EARLY CHILDHOOD CENTER
- 6 PERTH AMBOY BUSINESS PARK
- 7 JAMES J. FLYNN ELEMENTARY
- 8 WASHINGTON PARK
- 9 SAMUEL E. SHULL MIDDLE SCHOOL
- 10 ACADEMY FOR URBAN LEADERSHIP CHARTER HIGH SCHOOL
- 11 ST. STEPHEN'S CAMPUS
- 12 PERTH AMBOY CITY HALL
- 13 HARBORVIEW CHILD CARE CENTER
- 14 SCIENCE OF SPIRITUALITY MEDITATION CENTER
- 15 FIRST BAPTIST CHURCH
- 16 TRAFFIC CIRCLE PARK
- 17 WILLIAM C. MCGINNIS MIDDLE SCHOOL
- 18 SIMPSON UNITED METHODIST CHURCH
- 19 THE PROPRIETARY HOUSE
- 20 WASHINGTON STREET STREETScape
- 21 RUDYK PARK
- 22 2ND STREET REDEVELOPMENT
- 23 PUBLIC SAFETY COMPLEX
- 24 PERTH AMBOY PUBLIC LIBRARY
- 25 PERTH AMBOY MARINA
- 26 PARKING UTILITY PARKING LOTS
- 27 ST. PETER'S EPISCOPAL CHURCH

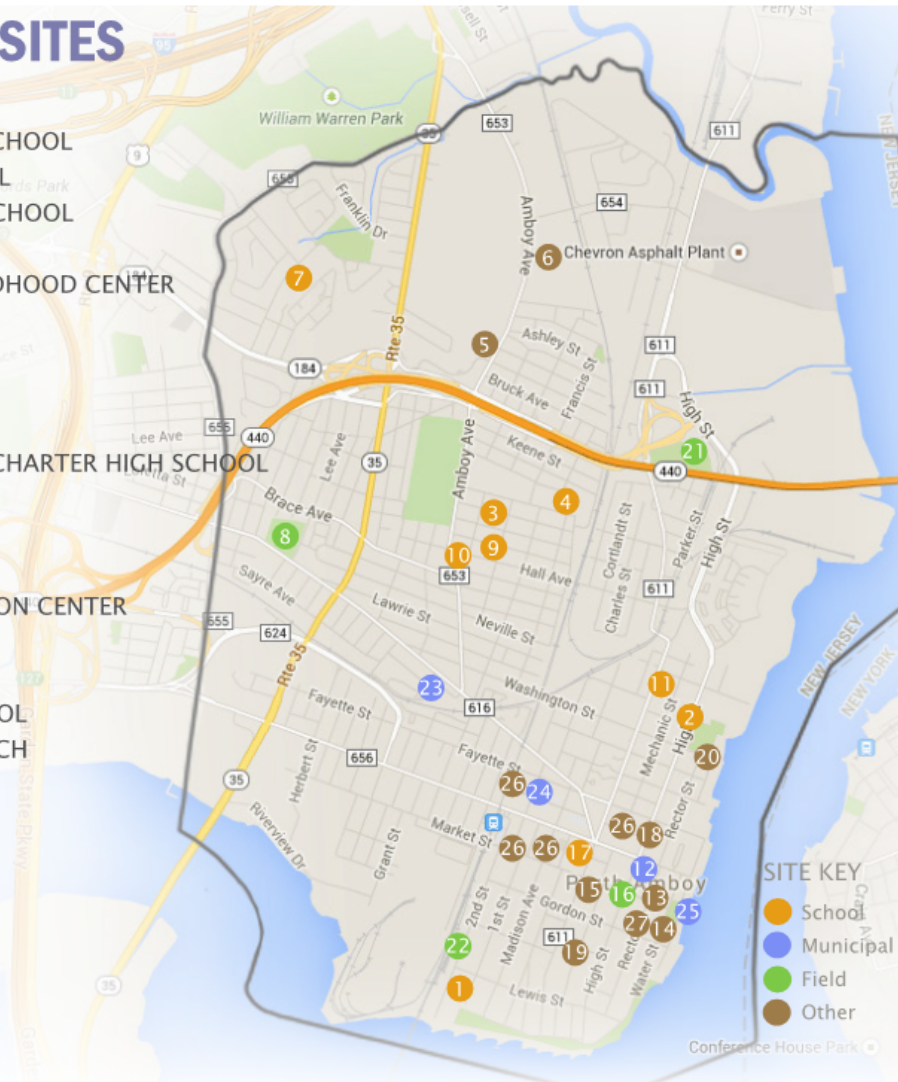


Figure 2-4 - Areas of Potential Green Infrastructure Projects (Perth Amboy SWIM)

Source: Rutgers Cooperative Extension Water Resources Program

The development of the 2nd Street Greenway will demonstrate direct outreach to the community to improve the final project design. City officials held a workshop to define community priorities that also went directly to the site to determine the impacts of the project on the surrounding neighborhood. A follow-up design alternatives workshop allowed for feedback on potential project options which enhanced the final design and strengthened community acceptance for the project. Perth Amboy had assistance with NJDEP officials for this project which also helped to educate all parties on the regulatory acceptance of green infrastructure designs. The lessons gained from this project will aid Perth Amboy in consideration for green infrastructure projects among the technologies considered for the LTCP alternatives analysis.

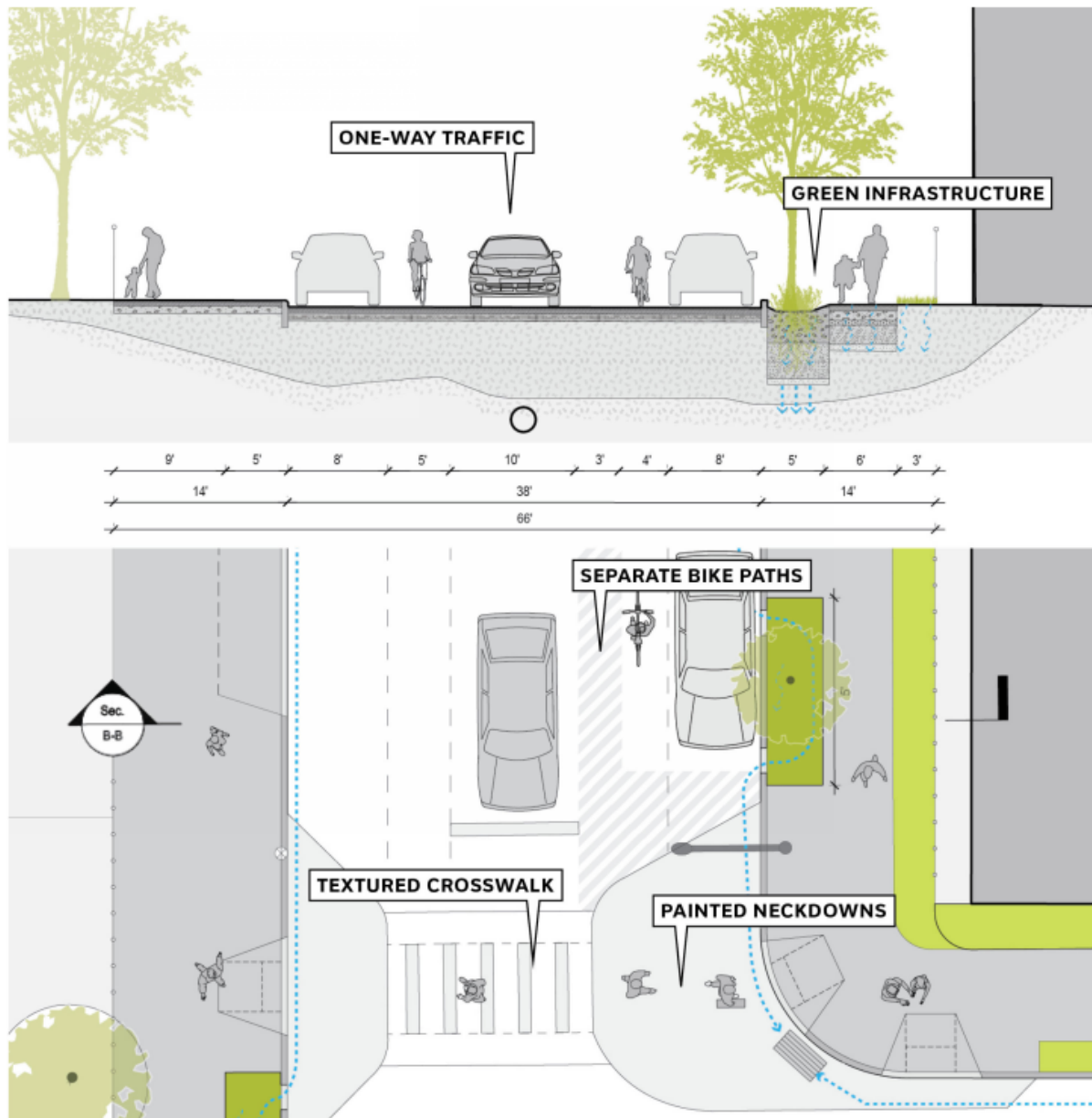


Figure 2-5 - Sample Design Elements of 2nd Street Greenway Project

Source: Small Cities with Big-City Infrastructure Problems, Re:Focus Partners, 2017.

2.2.3 Future Engagement Initiatives

As the LTCP development advances, Perth Amboy is committed to finding new ways to reach out to rate payers and improve awareness of the cost and scope of potential infrastructure improvements. The City will need to consider which engagement efforts will be most effective for communicating to the community and will seek guidance through the Supplemental CSO Team. Areas where the City can improve awareness in the future include:

- Distributing general education and program notices via the City’s website and through partnering organizations;
- Using social media platforms for providing LTCP development messages and showcase infrastructure improvements being made in the community;
- Development of educational signage for areas along the waterfront to educate the public on CSO issues and signage to accompany green infrastructure projects to showcase the functionality of the visible stormwater infrastructure; and
- Developing public tours to highlight infrastructure issues and ways that Perth Amboy is making improvements.

The items highlighted in this section are among the more common engagement methods that Perth Amboy is considering for improving public awareness. The City will continue to develop its strategy of engagement based on the feedback received from the Supplemental CSO Team and public comment that comes to the City officials at public meetings.

2.3 NJ CSO Group

The City of Perth Amboy is a member of the NJ CSO group. The group was formed as a cooperation in meeting the requirements of the CSO Permits that its members are addressing within the general NY/NJ Harbor Estuary region. This example of governmental partnership allows for members to utilize the collective resources and strengthens the overall consistency and quality of the deliverables required to meet CSO Permit requirements. The group consists of the member municipalities and municipal authorities identified in Table 2-1.

Table 2-1 - NJ CSO Group Membership

- | | |
|--------------------------------|-------------------------------------------------------|
| • City of Bayonne | • City of Patterson |
| • Borough of East Newark | • City of Perth Amboy |
| • City of Elizabeth | • Village of Ridgefield Park |
| • Borough of Fort Lee | • Passaic Valley Sewerage Commission (PVSC) |
| • Town of Guttenberg | • Middlesex County Utilities Authority (MCUA) |
| • Town of Harrison | • Bergen County Utilities Authority (BCUA) |
| • Jersey City MUA | • Joint Meetings of Essex and Union County (JMEUC) |
| • Town of Kearny | • North Hudson Sewerage Authority – Adams Street WRRF |
| • North Bergen MUA – Central | • North Hudson Sewerage Authority – River Road WRRF |
| • North Bergen MUA - Woodcliff | |

The NJCSO Group targets meeting on a quarterly basis. Member communities are invited to attend as well as NJDEP representatives and other organizations and members of the public. Topics discussed at the meeting are related to the development of the LTCP and discuss compliance matters and summarized in Table 2-2.

Table 2-2 - NJ CSO Group Discussion Topics

- | | |
|---------------------------------|--------------------------------------|
| • Ambient Monitoring Program | • Alternative Evaluation |
| • Ambient Modeling Program | • CSO Notification Website |
| • Sensitive Areas | • Water Quality Monitoring Program |
| • Supplemental CSO Team | • Receiving Water Quality Monitoring |
| • Financial Capability analysis | • Typical Hydrologic Year |

2.4 Public Input Opportunities

The City of Perth Amboy is currently collecting public input on the development of the LTCP through City meetings open to the public such as City Council meetings, its engagements with the Supplemental CSO team, and feedback received through the engagement methods described in Section 2.2. The City intends to increase opportunities for public input as the potential alternatives for the LTCP are further advanced. The City recognizes the importance of offering residents of Perth Amboy the ability to comment on the potential infrastructure improvements and initial costs for these improvements. Perth Amboy's duty to provide transparency and raise awareness of the future plans for the LTCP are vital to the rate payers and having appropriate forums for providing public comment will enhance the final selected alternative.

2.4.1 LTCP Progress Updates

Perth Amboy has developed initial LTCP Progress through CSO Supplemental Team meetings, which are detailed in Section 3. CSO Supplemental Team meetings are the primary outlet for developing two-way communication for LTCP updates to community stakeholders. In addition, Perth Amboy is able to discuss LTCP progress through the variety of collaborations that Perth Amboy has taken on through their Perth Amboy Green Team and Perth Amboy SWIM. The City recognizes the need to consider meetings open to the public to educate rate payers on the development of the LTCP. Perth Amboy will consider appropriate junctures in the LTCP development for such public meetings and rely on feedback from the CSO Supplemental Team and other community stakeholders on the proper format for such meetings and types of messaging to convey to the general public. Municipal council meetings and other local governmental body meetings open to the public would be additional forums for presenting LTCP development to the public and gathering direct feedback.

It is envisioned that public meetings would occur in phases of the LTCP development when the LTCP alternatives have been defined, and the City would explain to the residents the potential costs, benefits and impacts of these alternatives. The City would explain how these alternatives would translate to potential rate increases in the future and the direct benefits to overflow reduction and potential flooding mitigation. Progress updates to the public would be open sessions assessable to both CSO and non-CSO (i.e. separate sewer system) served communities. Discussions regarding the potential for reducing infiltration and inflow in separate sewer system

portion of the service area as a means of freeing additional capacity in combined sewers could be discussed at these public meetings and considered within potential technologies as part of the LTCP development.

2.4.2 Public Feedback in Decision-Making Process

Perth Amboy has a robust network for collecting public comment including:

- Supplemental CSO Team Meetings;
- NJ CSO Group Meetings;
- Meetings with Perth Amboy Green Team, Perth Amboy SWIM and Perth Amboy Environmental Commission;
- City Council Public Meetings;
- Constituent concern forms via the City of Perth Amboy website; and
- Potential future meetings to present specific LTCP developments.

These opportunities for public comment are vital to aiding Perth Amboy officials of the existing issues and concerns from members of the community and will be tracked and documented within the final LTCP Report. Perth Amboy will group comments by type and jointly respond to types of public comment to explain how these community concerns are being addressed in the development of the LTCP.

2.4.3 Public Review of Key Draft Submittals

The City makes all key draft submittals available for review at the Water Department offices.

Section 3

Supplemental CSO Team

3.1 Establishment of CSO Team

The Supplemental CSO Team was formed in early 2017 and convened its first meeting in March 2017. A list of Team members is included in Table 3-1. When selecting members for this initial team, the City desired to select members that best represent the community and offer a diverse array of backgrounds and experience to provide robust feedback. It was also important to ensure the geographic distribution of residents and businesses across the service area. Team members were solicited to reflect the diverse perspectives from and within the City, as well as points of view from other stakeholders who have an interest in the City LTCP. As the LTCP development continues, Perth Amboy will continue to seek input from existing Supplemental CSO Team members on whether additional invites to new members would be beneficial for the Team and the City.

The overarching goal of the Supplemental CSO Team is to serve a liaison-type role between the City of Perth Amboy and the residents, business owners and other non-governmental organizations within the community. The expectation is that team members will help engage and inform the public; provide perspective on local issues, priorities and public sentiment; and regularly attend meetings. Participants are not expected to be experts in stormwater management, engineering or construction; one of the Team's assets is having an outside non-expert perspective and be able to refine how the City communicates these issues to the public through education of the team. Team members are asked to participate throughout the entire LTCP development. Locations for these meetings have been the Perth Amboy Fire Department Offices, but subsequent meetings and public forums of the Team will consider offering variety in meeting times and locations to accommodate a wider availability. Details of the meetings held to date are included in Section 3.2.

Meeting have followed a presentation format with free-flowing dialogue throughout. In the future and as required, agendas will be provided to Supplemental CSO Team members in advance via email to allow for their consideration of future issues as they arise. After meetings, any requested follow-up action items are addressed within a reasonable time period and any subsequent information sharing is circulated to all team members via email.

Members are encouraged to request topics for discussion at all meetings and suggest times and locations for convening a meeting. As Perth Amboy develops additional information on the potential technologies to be considered for the LTCP, it is seeking to offer more interactive formats for meeting and engaging the public on the potential benefits and impacts on the community. Potential formats include more in-depth workshops and site visits to engage an in-depth understanding of how LTCP alternatives could be implemented.

To date, the Supplemental CSO Team has been engaged on issues related to the development of the System Characterization Work Plan and Report, Public Participation Plan and Sensitive Areas

Assessment. Supplemental CSO Team members have been requested to review drafts of CSO permit submissions and provide comment or request clarifications.

The Supplemental CSO Team will be integral in future phases of the LTCP development including their ability to communicate community issues and provide input for consideration of alternatives. The Team will also be asked for input and considerations on selection of CSO controls to cost-effectively meet the Clean Water Act requirements.

Table 3-1 - Supplemental CSO Team (Alphabetically by Name)

Member	Representing
Kevin Aiello	Middlesex County Utilities Authority
Bob Castillo	Chemtura Corp
Larry Cattano	City of Perth Amboy Police Department
Frank Hoffman	DPW Director
TBD	City of Perth Amboy, Office of Economic and Community Development
TBD	City of Perth Amboy, Fire Department
Jeff Rauch	City of Perth Amboy, Planning Department (Center State Engineering)
Jamie Rios	City of Perth Amboy, Department of Code Enforcement
William (Bill) Schultz	Raritan River Keeper
Renee Skelton	City of Perth Amboy, citizen
Joseph S. Vicini	Tropical Cheese

3.2 Summary of Supplemental CSO Team Participation to Date

3.2.1 Meeting #1

The first meeting of the CSO Supplemental Team was held on March 21, 2017 at the Perth Amboy Fire Department Offices. The meeting discussed topics such as:

- Goals and function of the Supplemental CSO Team;
- Overview of sewer collection systems and summary of Perth Amboy's service area;
- A background of regulatory requirements as part of the CSO Permit and roles of other entities involved in certain compliance items (e.g. NJ CSO Group, PVSC);
- Long Term Control Program progress to date; and
- An open discussion of next steps, action items and a question and answer session.

3.2.2 Meeting #2

The second meeting of the CSO Supplemental Team was held on March 9, 2018 at the Perth Amboy Fire Department Offices. The meeting discussed topics such as:

- Review of System Characterization activities to date, and input on the development of the System Characterization Report;
- Public Participation activities to date and input on the development of the Public Participation Process Report.;
- Activities conducted by PVSC to develop the Compliance Monitoring Program Report and Consideration of Sensitive Areas Plan;
- A review of CSO locations and potential CSO control implementation sites; and
- An open discussion of next steps, action items and a question and answer session.

Section 4

Future Public Participation

The City of Perth Amboy is committed to continuing its engagement of community stakeholders and encouragement of active public participation during the development and implementation of the LTCP. Future efforts related to public participation will update all Perth Amboy residents (in both CSO and non-CSO portions of the service area) about the status of the program and inform of the potential water quality benefits to the Perth Amboy waterfront as well as inform on the impacts to the community including rates increases. As the program enters design and construction phases, the ability to notify residents before, during and after construction is vital to maintaining public safety and trust that Perth Amboy is committed to managing a high quality of life to all residents.

The Supplemental CSO Team and other community organizations will play large roles in informing the best means for public education and outreach, and the City will rely on these outside entities to assist in being a liaison within their networks and neighborhoods to keep residents engaged. Perth Amboy will consider leveraging websites and social media to provide program updates and allow for residents to participate directly at their convenience.

It is anticipated the future public participation activities that occur after the submission of this report will be documented and summarized in the final LTCP Report.