

## Procedure for Transfer of Ownership and Name Change

### Transfer of Ownership of a Title V Facility (Includes Transfer of Operating Permit)

1. The new owner must submit a RADIUS administrative amendment application.
2. The new facility name and the name of the new responsible official should be provided in the Facility Profile (General).
3. The application must be submitted within 30 days of the transfer being made.
4. The permittee shall attach to the application a written agreement between the current and previous owners, specifying the date for the transfer of ownership or operational control, permit responsibility, coverage and liability.

### Company Name Change at a Title V Facility (No Transfer of Operating Permit)

1. The Permittee must submit a RADIUS administrative amendment application reflecting the change.
2. The new facility name should be provided in the Facility Profile (General).
3. The application must be submitted within 30 days of the name change.