

Seven Day Notices

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PERMIT APPLICATION TYPES (Minor Source Facilities)

- Construction of New Source (N.J.A.C. 7:27-8.2)
- Permit revisions (N.J.A.C. 7:27-8.18)
- Compliance plan change (N.J.A.C. 7:27-8.19)
- **Seven-day-notices (N.J.A.C. 7:27-8.20, 8.24 and 8.25)**
- Amendment (N.J.A.C. 7:27-8.21)
- General permits (N.J.A.C. 7:27-8.8)
- Environmental improvement pilot tests (N.J.A.C. 7:27-8.9)

3 TYPES OF SEVEN-DAY NOTICES

- Seven-day-notice change to a permitted source [N.J.A.C. 7:27-8.20]
 - Submittal via RADIUS application
 - Over last 5 years, 11 Seven-day-notice applications approved
- Special provisions for construction but not operation of a new source [N.J.A.C. 7:27-8.24]
 - Submittal via Letter
- Special provisions for pollution control equipment or pollution prevention process modifications [N.J.A.C. 7:27-8.25]
 - Submittal via Letter

Change to a permitted source [N.J.A.C. 7:27-8.20]

- A change made to a permitted source which meets all three of the requirements listed under N.J.A.C. 7:27-8.20(b)1(i) through (iii) [N.J.A.C. 7:27-8.20(b)]:
 - A physical or operation change outside the permit scope, and
 - The action has potential to increase in *actual* but not in *allowable* emissions, and
 - Will not alter stack parameters or characteristics
- Construction or installation of a new insignificant source if the emissions from the insignificant source shall be released through the same control device as emissions from an existing, permitted significant source [N.J.A.C. 7:27-8.20(c)]
- Use of a new raw material not specified in the permit if the use would not cause any of results listed under N.J.A.C. 7:27-8.18(a)3(i) through (iii) [N.J.A.C. 7:27-8.18(a)3]

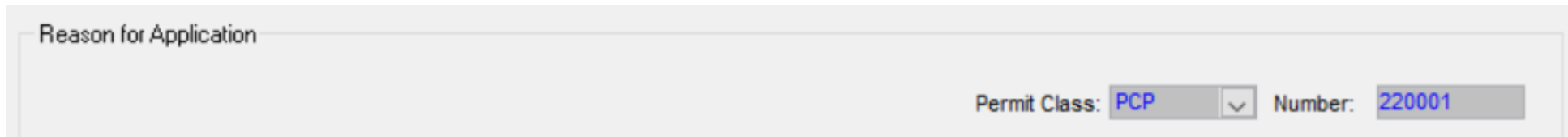
Change to a permitted source [N.J.A.C. 7:27-8.20]

- The applicant must submit a RADIUS application. If all the requirements of N.J.A.C. 7:27-8.20 are met, the permittee may begin the actions proposed in the notice of a seven day-notice change starting seven days after the application has been submitted to the Department
- The applicant proceeds at their own risk
- The applicant must pay the application fee
- The Department will review the application
- The Department will take final action (approve or deny)

Change to a permitted source [N.J.A.C. 7:27-8.20]

Radius application submittal [N.J.A.C. 7:27-8.20]:

- The Applicant needs to enter the current permitted source permit number in the RADIUS Reason for Application



A screenshot of a web form titled "Reason for Application". The form has a large text area for the description. In the bottom right corner, there are two fields: "Permit Class:" with a dropdown menu showing "PCP" and a downward arrow, and "Number:" with a text box containing "220001".

- The Applicant needs to include a description of the change in the Reason for application, identifying the permitted source, include any supporting information to show why this application qualifies as a Seven Day Notice, identify what changes are being proposed in the permit, and should state why this proposed change is not a Permit Revision or Compliance plan change for the Department to review

Special Provisions for Construction but not Operation (N.J.A.C. 7:27-8.24)

- The applicant has submitted a complete application to the Department, proposing the construction, reconstruction, installation, and/or placement of the source
- The applicant must submit **a letter** notifying the Department seven days prior to beginning of the construction if the construction is not prohibited by any State or Federal law or requirement (PSD, MACT, Acid Rain, N.J.A.C. 7:27-18)
- The applicant shall only construct, reconstruct, install, and/or place the source on footings or a foundation as proposed in the application. The applicant shall not test or operate the source
- The applicant proceeds at their own risk

Special Provisions for Pollution Control Equipment or Pollution Prevention Process Modifications (N.J.A.C. 7:27-8.25)

- The applicant has submitted a complete application to the Department, proposing construction, installation, reconstruction or operation of a control apparatus serving an existing source or implementation of a pollution prevention process modification, as defined at N.J.A.C. 7:27-8.1, involving one or more existing sources
- The applicant must submit **a letter** notifying the Department seven days prior to beginning the activities
- The applicant proceeds at their own risk

Examples of Seven Day Notices approved

- Construction or installation of a new insignificant source with emissions from the insignificant source being released through the same stack or control device as emissions from an existing, permitted significant source
- Addition of a new raw material with potential to emit emissions below permit reporting thresholds

Examples that are not Seven Day Notice Changes

- Adding a new source in an existing permit that increases potential to emit emissions (Permit Revision, new source, not a change to a permitted source)
- Addition of a new raw material that results in a new contaminant above the permit reporting threshold (Permit Revision)
- Correction of a typographical error or inaccurate calculation, that results in a higher maximum allowable emission limit (Permit Revision)
- A change in an emission rate or operational parameter that results in a reduction in a source's PTE (Compliance Plan Change)
- A Replacement in Kind, below State-of-the-Art (SOTA) thresholds (Amendment)

Questions?

Air Permits for Minor Facilities

NJDEP – Air Quality Permitting and Planning
Bureau of Stationary Sources
Preconstruction Permits Section
401 E. State Street, 2nd floor, P.O. Box 420,
Mail Code 401-02
Trenton, NJ 08625-0420

☎ (609) 292-6716

📠 Fax: (609) 292-1028

@ aqppls@dep.nj.gov

Air Permits for Major Facilities

NJDEP – Air Quality Permitting and Planning
Bureau of Stationary Sources
Operating Permits Section
401 E. State Street, 2nd floor, P.O. Box 420,
Mail Code 401-02
Trenton, NJ 08625-0420

☎ (609) 633-8248

📠 Fax: (609) 292-1028

@ aqppls@dep.nj.gov

General Permits

🖱 [General Permits](#)

☎ General Permit Help Desk: (609) 633-2829

@ aqppls@dep.nj.gov

RADIUS and Electronic Applications

🖱 [About RADIUS](#)

☎ (609) 292-6722