



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION

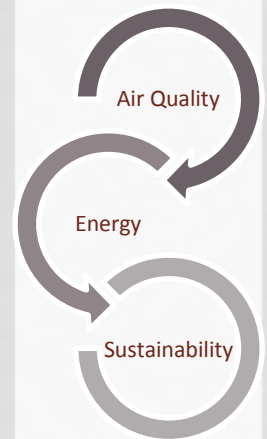


DIVISION OF AIR QUALITY

AIR QUALITY, ENERGY, AND SUSTAINABILITY

ISG - BILLING UPDATE

MARCH 2ND, 2018



Fred Ballay, Environmental Specialist 4, Division of Air Quality

BILL REVISIONS

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR QUALITY PERMITTING PROGRAM

INVOICE NO. 150445460

Program Interest
6 POPLAR LLC
6 POPLAR ST
Jersey City, NJ. 07307
12886

Type of Notice	Amount Due
ORIGINAL (NON-INITIAL)	\$ 820.00

Billing Date	Due Date	NJEMS Bill ID
04/17/15	05/17/15	00000140348300

Summary	
Total Amount Assessed	820.00
Amount Received Before Creating Installment Plan (if installment plans is allowed)	0.00
Amount Transferred To Installment Plan	0.00
Installment Amount	0.00
Total Amount Credited	0.00
Total Amount Debited (Other Than Amounts Assessed)	0.00
Total Amount Due	820.00

REMEMBER:

- 5-YEAR RENEWAL INVOICES CAN BE PAID ELECTRONICALLY AT WWW.NJDEPONLINE.COM
- WHEN PAYING BY CHECK WRITE PROGRAM INTEREST ID AND PERMIT NUMBER ON YOUR CHECK.
- ALL RECORD CHANGES FOR PRECONSTRUCTION PERMITS MUST BE MADE ON A NON-TECH AMENDMENT FORM LOCATED ON OUR WEBSITE WWW.STATE.NJ.US/DEP/AQPP. DO NOT USE THIS INVOICE AS INDICATED.
- AS OF JULY 1, 2006 AIR PERMIT APPLICATION & RENEWAL FEES HAVE CHANGED. INITIAL & RENEWAL FEES ARE NOW CALCULATED USING A BASE FEE AND THE NUMBER OF PIECES OF EQUIPMENT ASSOCIATED WITH A PERMIT
- UPDATES TO ALL AIR REGULATIONS CAN BE FOUND AT WWW.STATE.NJ.US/DEP/AQM.
- SEE BACK OF INVOICE FOR DEP CONTACT INFORMATION.

See Back Of Page for Billing Inquiries

INVOICE NO. 150445460

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR QUALITY PERMITTING PROGRAM

INVOICE NO. 150445460

INQUIRIES REGARDING PERMIT FEES PRE-CONSTRUCTION PERMITS (PCP) CONTACT BUREAU OF NEW SOURCE REVIEW 609-292-6716 PO BOX 027 401 EAST STATE STREET TRENTON, NJ 08625-0027	INQUIRIES REGARDING PSD, RISK ASSESSMENT, AMBIENT MONITORING, MODELING CONTACT (BAQE) BUREAU-AIR QUALITY EVALUATION 609-633-1110 PO BOX 027 401 EAST STATE STREET TRENTON, NJ 08625-0027	INQUIRIES REGARDING CERTIFICATE RENEWALS (ENF) CONTACT APPROPRIATE REGIONAL OFFICE NORTHERN REGIONAL 973-656-4444 CENTRAL REGIONAL 609-292-3187 SOUTHERN REGIONAL 856-614-3601 MINOR SOURCE 609-292-3133
INQUIRIES REGARDING PERMIT FEES FOR MAJOR FACILITIES (TITLE V) CONTACT BUREAU OF OPERATING PERMITS 609-633-8248 PO BOX 027 401 EAST STATE STREET TRENTON, NJ 08625-0027	INQUIRIES REGARDING STACK TESTING FEES, CONTINUOUS EMISSION MONITORS (BTS) CONTACT BUREAU OF TECHNICAL SERVICES 609-530-4042 BOX 437 380 SCOTCH ROAD WEST TRENTON, NJ 08625-0411	INQUIRIES REGARDING COMPLIANCE INSPECTION (ENF) CONTACT APPROPRIATE REGIONAL OFFICE NORTHERN REGIONAL 973-656-4444 CENTRAL REGIONAL 609-292-3187 SOUTHERN REGIONAL 856-614-3601 MINOR SOURCE 609-292-3133

NOTICE
DO NOT USE THE PRIMARY BILLING PARTY CHANGE REQUEST BELOW. ALL RECORD CHANGES MUST BE COMPLETED ON A NON-TECH AMENDMENT FORM LOCATED ON OUR WEBSITE: WWW.STATE.NJ.US/DEP/AQPP

REQUESTED CHANGES TO INFORMATION FOR PRIMARY BILLING PARTY

Contact Organization:

REMINDER:

- 5-YEAR RENEWAL INVOICES CAN BE PAID ELECTRONICALLY AT WWW.NJDEPONLINE.COM
- WHEN PAYING BY CHECK WRITE PROGRAM INTEREST ID AND PERMIT NUMBER ON YOUR CHECK.
- ALL RECORD CHANGES FOR PRECONSTRUCTION PERMITS MUST BE MADE ON A NON-TECH AMENDMENT FORM LOCATED ON OUR WEBSITE WWW.STATE.NJ.US/DEP/AQPP. DO NOT USE THIS INVOICE AS INDICATED.
- AS OF JULY 1, 2006 AIR PERMIT APPLICATION & RENEWAL FEES HAVE CHANGED. INITIAL & RENEWAL FEES ARE NOW CALCULATED USING A BASE FEE AND THE NUMBER OF PIECES OF EQUIPMENT ASSOCIATED WITH A PERMIT
- UPDATES TO ALL AIR REGULATIONS CAN BE FOUND AT WWW.STATE.NJ.US/DEP/AQM.
- SEE BACK OF INVOICE FOR DEP CONTACT INFORMATION.

BILL REVISIONS

Let's protect our earth

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR QUALITY PERMITTING PROGRAM

INVOICE NO.
150445460

Program Interest

6 POPLAR LLC
6 POPLAR ST
Jersey City, NJ. 07307
12886

Type of Notice
ORIGINAL (NON-INITIAL)

Amount Due
\$ 820.00

Billing Date
04/17/15

Due Date
05/17/15

NJEMS Bill ID
000001403483b0

Summary	
Total Amount Assessed	820.00
Amount Received Before Creating Installment Plan (if installment plans is allowed)	0.00
Amount Transferred To Installment Plan	0.00
Installment Amount	0.00
Total Amount Credited	0.00
Total Amount Debited (Other Than Amounts Assessed)	0.00
Total Amount Due	820.00

REMINDER:
 . 5-YEAR RENEWAL INVOICES FOR PERMITS WHICH HAVE NOT MODIFIED ANY OF THE EQUIPMENT CONTAINED THEREIN CAN BE PAID ELECTRONICALLY AT WWW.NJDEPONLINE.COM
 . WHEN PAYING BY CHECK PLEASE BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.
 . ALL RECORD CHANGES FOR PRECONSTRUCTION PERMITS MUST BE MADE ON A NON-TECH AMENDMENT FORM LOCATED ON OUR WEBSITE WWW.STATE.NJ.US/DEP/AQPP. DO NOT USE THIS INVOICE AS INDICATED.
 . INITIAL & RENEWAL FEES ARE CALCULATED USING THE FEE STRUCTURE FOUND IN N.J.A.C.7:27-8.6
 . UPDATES TO ALL AIR REGULATIONS CAN BE FOUND AT WWW.STATE.NJ.US/DEP/AQM.
 . SEE BACK OF INVOICE FOR DEP CONTACT INFORMATION AND ADDITIONAL PERMIT BILLING AND RENEWAL INFORMATION.

See Back Of Page for Billing Inquiries

INVOICE NO.

INFORMATION CHANGE NOTICE
DO NOT USE THE PRIMARY BILLING PARTY CHANGE REQUEST BELOW.
ALL RECORD CHANGES MUST BE COMPLETED ON A NON-TECH AMENDMENT FORM LOCATED AT:
WWW.STATE.NJ.US/DEP/AQPP

INQUIRIES REGARDING
CERTIFICATE RENEWALS
CONTACT APPROPRIATE REGIONAL ENFORCEMENT OFFICE
NORTHERN REGIONAL 973-656-4444
CENTRAL REGIONAL 609-292-3187
SOUTHERN REGIONAL 856-614-3601
Local Env. Mgmt. 609-292-1305

INVOICE NOTICE
TRACK YOUR NJEMS BILL ID NUMBER
PLEASE BE SURE TO TRACK BOTH YOUR INVOICE NUMBER AND YOUR NJEMS BILL ID NUMBER. INVOICE NUMBERS WILL CHANGE FROM NOTICE TO NOTICE. NJEMS BILL ID NUMBERS WILL NOT CHANGE.

EMISSION STATEMENT
QUESTIONS
CONTACT
609-292-6722

INQUIRIES REGARDING
STACK TESTING AND
CONTINUOUS EMISSION MONITORS
CONTACT
609-984-3443

GENERAL CONTACT
INFORMATION
www.state.nj.us/dep/aqpp/contact.html

MINOR SOURCE PERMITS AND
FEES
CONTACT
609-292-6716

PSD, RISK ASSESSMENT,
AMBIENT MONITORING, MODELING
CONTACT
609-292-6722

GENERAL PERMITS AND FEES
FOR MINOR FACILITIES
CONTACT
609-633-2829

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

REMINDER:

- . 5-YEAR RENEWAL INVOICES FOR PERMITS WHICH HAVE NOT MODIFIED ANY OF THE EQUIPMENT CONTAINED THEREIN CAN BE PAID ELECTRONICALLY AT WWW.NJDEPONLINE.COM
- . WHEN PAYING BY CHECK PLEASE BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.
- . ALL RECORD CHANGES FOR PRECONSTRUCTION PERMITS MUST BE MADE ON A NON-TECH AMENDMENT FORM LOCATED ON OUR WEBSITE WWW.STATE.NJ.US/DEP/AQPP. DO NOT USE THIS INVOICE AS INDICATED.
- . INITIAL & RENEWAL FEES ARE CALCULATED USING THE FEE STRUCTURE FOUND IN N.J.A.C.7:27-8.6
- . UPDATES TO ALL AIR REGULATIONS CAN BE FOUND AT WWW.STATE.NJ.US/DEP/AQM.
- . SEE BACK OF INVOICE FOR DEP CONTACT INFORMATION AND ADDITIONAL PERMIT BILLING AND RENEWAL INFORMATION.

BILL REVISIONS



NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

INVOICE NO.
170583360

DIVISION OF AIR QUALITY
MAJOR FACILITY INVOICE

Program Interest

DOM CHEMICAL CO
1500 JOHN TIPTON BLVD
Pennsauken, NJ. 08110
51572

Type of Notice
ORIGINAL (NON-INITIAL)

Amount Due
\$ 3,000.00

Billing Date
05/31/17

Due Date
06/30/17

NJEMS Bill ID
000000169968800

Summary

Total Amount Assessed	3,000.00
Amount Received Before Creating Installment Plan (if installment plans is allowed)	0.00
Amount Transferred To Installment Plan	0.00
Installment Amount	0.00
Total Amount Credited	0.00
Total Amount Debited (Other Than Amounts Assessed)	0.00
Total Amount Due	3,000.00

REMINDER:

YOU CAN PAY THIS BILL ONLINE WITH A CREDIT CARD OR E-CHECK.
GO TO [HTTP://WWW.NJ.GOV/DEP/ONLINE](http://www.nj.gov/dep/online) AND CLICK PAY A PAPER INVOICE.
THE SYSTEM WILL ASK FOR THE INVOICE NUMBER THAT IS FOUND AT THE TOP-RIGHT CORNER OF THIS BILL.
THERE IS NO FEE FOR PAYING VIA E-CHECK; FOR CREDIT CARD USE, 1.9% OF THE TOTAL + \$1 IS CHARGED.
TO PAY BILL BY MAIL SEND A CHECK PAYABLE TO TREASURER-STATE OF NEW JERSEY.
WRITE INVOICE NUMBER AND PROGRAM INTEREST NUMBER ON CHECK.
RETURN CHECK WITH BOTTOM PORTION OF THIS INVOICE TO THE NJ DEPARTMENT OF TREASURY.
IF YOU HAVE QUESTIONS SEE BACK OF INVOICE FOR CONTACT INFORMATION.

See Back Of Page for Billing Inquiries

INVOICE NO.
170583360

D9901F (R 3/14/02)

QUESTIONS REGARDING EMISSION
STATEMENT FEES
Contact
(609) 292-6722

QUESTIONS REGARDING PERMIT FEE
AMOUNTS
DAQ - OPERATING PERMITS
(609) 633-8248

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

REMINDER:

YOU CAN PAY THIS BILL ONLINE WITH A CREDIT CARD OR E-CHECK.
GO TO [HTTP://WWW.NJ.GOV/DEP/ONLINE](http://www.nj.gov/dep/online) AND CLICK PAY A PAPER INVOICE.
THE SYSTEM WILL ASK FOR THE INVOICE NUMBER THAT IS FOUND AT THE TOP-RIGHT CORNER OF THIS BILL.
THERE IS NO FEE FOR PAYING VIA E-CHECK; FOR CREDIT CARD USE, 1.9% OF THE TOTAL + \$1 IS CHARGED.
TO PAY BILL BY MAIL SEND A CHECK PAYABLE TO TREASURER-STATE OF NEW JERSEY.
WRITE INVOICE NUMBER AND PROGRAM INTEREST NUMBER ON CHECK.
RETURN CHECK WITH BOTTOM PORTION OF THIS INVOICE TO THE NJ DEPARTMENT OF TREASURY.
IF YOU HAVE QUESTIONS SEE BACK OF INVOICE FOR CONTACT INFORMATION.

BILL REVISIONS

INFORMATION CHANGE NOTICE

DO NOT USE THE PRIMARY BILLING
PARTY CHANGE REQUEST BELOW.

ALL RECORD CHANGES MUST BE
COMPLETED ON A NON-TECH
AMENDMENT FORM LOCATED AT:

WWW.STATE.NJ.US/DEP/AQPP

INQUIRIES REGARDING
CERTIFICATE RENEWALS
CONTACT APPROPRIATE REGIONAL
ENFORCEMENT OFFICE

NORTHERN REGIONAL 973-656-4444
CENTRAL REGIONAL 609-292-3187
SOUTHERN REGIONAL 856-614-3601
Local Env. Mgmt. 609-292-1305

INVOICE NOTICE

TRACK YOUR NJEMS BILL ID NUMBER

PLEASE BE SURE TO TRACK BOTH YOUR
INVOICE NUMBER AND YOUR NJEMS
BILL ID NUMBER. INVOICE NUMBERS
WILL CHANGE FROM NOTICE TO
NOTICE. NJEMS BILL ID NUMBERS
WILL NOT CHANGE.

EMISSION STATEMENT
QUESTIONS
CONTACT

609-292-6722

INQUIRIES REGARDING
STACK TESTING AND
CONTINUOUS EMISSION MONITORS
CONTACT
609-984-3443

GENERAL CONTACT
INFORMATION

[www.state.nj.us/dep/aqpp/
contact.html](http://www.state.nj.us/dep/aqpp/contact.html)

MINOR SOURCE PERMITS AND
FEES
CONTACT

609-292-6716

PSD, RISK ASSESSMENT,
AMBIENT MONITORING, MODELING
CONTACT

609-292-6722

GENERAL PERMITS AND FEES
FOR MINOR FACILITIES
CONTACT

609-633-2829

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

DO NOT USE THE FORM BELOW

BILL REVISIONS

Let's protect our earth



NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AIR QUALITY PERMITTING PROGRAM

INVOICE NO.
150445460

Program Interest
6 POPLAR LLC 6 POPLAR ST Jersey City, NJ. 07307 12886

Type of Notice
ORIGINAL (NON-INITIAL)

Amount Due
\$ 820.00

Billing Date
04/17/15

Due Date
05/17/15

NJEMS Bill ID
000000140348300

(GP-001A) Solid Receiving and Storage
General Permit
This bill was created by the Assessments Trigger.

ASSESSMENTS

Start-End Date: 04/17/2015-04/17/2020 Activity: GEN150001

Assessment Type: Fee(Initial Application)

Regulatory Basis: [N.J.A.C. 7:27- 8.6(a)]

Status: Open (Pending Payment)

Amount: \$ 820.00

Total Amount Assessed: \$ 820.00

OUTSTANDING BILLS

- **Third Notice**

- We check for outstanding bills when an application is received.
 - **If an outstanding bill has reached a 3rd Notice and remains unpaid, final action will not be taken on any pending applications.**
- **You can check the status of your facility's billing from our website at.. <http://www.state.nj.us/dep/aqpp/>**

OUTSTANDING BILLS


Governor Phil Murphy • Lt. Governor Sheila Oliver
NJ Home | Services A to Z | Departments/Agencies | FAQs
Search All of NJ

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF STATIONARY SOURCES

DEP Home | BoSS Home | About DEP | Index by Topic | Programs/Units | DEP Online

Bureau of Stationary Sources Home
[Air Permit Information](#)
Applications and Forms
General Permits
Online Permitting Help
Permitting Guidance
Public Notices
[RADIUS Information](#)
RADIUS
RADIUS FAQ
RADIUS Reference Tables
[Program Information](#)
Annual Combustion Adjustment
Air Quality Forecast for Emergency Generators
Emission Statement Program
MACT
Risk Assessment Guide
State of the Art
Technical Manuals
[General Information](#)
AQR Listserv
Contact BoSS
Contact Information
Industrial Stakeholders Group
[Reports](#)
Approved Operating Permits
Approved PCP Permits
Facility Reconciliation
Facility Outstanding Bills
Other Air Quality Reports
Permit Application Tracker

Other Programs of Interest
Air Compliance and Enforcement
Air Quality, Energy and Sustainability
Air Regulations
Air Toxics
Bureau of Air Quality Monitoring
Bureau of Evaluation and Planning
Bureau of Mobile Sources
Bureau of Technical Services
Clean Air Council
Clean Air NJ
New Jersey Pinelands Commission
Office of Permit Coordination & Environmental Review
Small Business Assistance Program
[Other Links](#)
AP-42 Emission Factors
Dataminer
New Jersey's Banked Emission Credits
Transformation and Stakeholder Involvement



The Bureau of Stationary Sources is responsible for permitting stationary sources of air pollution (e.g., factories, power plants, etc.) - both old sources (those already constructed) and newer facilities - to ensure they do not adversely affect air quality in your neighborhood or anywhere in the state.

To accomplish this, the staff of BoSS reviews air pollution control permit applications, evaluates air quality impact and health risks.

Program Update

Notice of Administrative Change and Announcement of Availability of a New General Permit (GP-004B) for a Fuel Dispensing Facility Equipped with a Phase I Vapor Recovery Control System

Phase I and II (Stage I and II), TBAC Repeal and Permitting Changes Rule Adoption and SIP Revision

General Permit (GP-016A) for Manufacturing and Materials Handling Equipment

Administrative Order for Decommissioning Stage II Vapor Recovery at Gasoline Dispensing Facilities

General Permit GP-018A

General Operating Permit GOP-008

Phase I and II (Stage I and II), TBAC Repeal and Permitting Changes Rule Proposal and SIP Revision, Public Notice of Hearing and Comment Period

Governor Christie Proclaims Air Quality Awareness Week

General Permit (GP-017A) for "Boiler(s) or Heater(s) each less than five MMBtu/hr"

Administrative Order for TBAC Recordkeeping and Reporting

Administrative Order for New Gasoline Dispensing Facilities

New electric vehicle initiatives including Drive Green NJ website and Workplace Charging grants

RADIUS Reference Table Update 5/18/16

Recent Increases in NO_x Emissions from Coal-Fired Electric Generating Units Equipped with Selective Catalytic Reduction

NJDEP Online Business Portal Walkthrough

GP-005B Now Available

GOP-004 Now Available

Amended Fee Schedule Effective 2/27/2015

GP-005A Now Available

Revisions to Rules to address PM-2.5

OUTSTANDING BILLS



The screenshot shows the DEP DataMiner web application. At the top is a blue header with the DEP DataMiner logo and name. Below the header is a 'Home' link. The main content area is titled 'Outstanding Bills by Program Interest - Report Criteria'. It contains a description: 'This report lists outstanding bills by program interest.' Below this is a form with a label 'Enter PI Number:' followed by a text input field. There is a checkbox labeled 'View Report by Pages' which is checked. A green 'Submit' button is located at the bottom right of the form area.

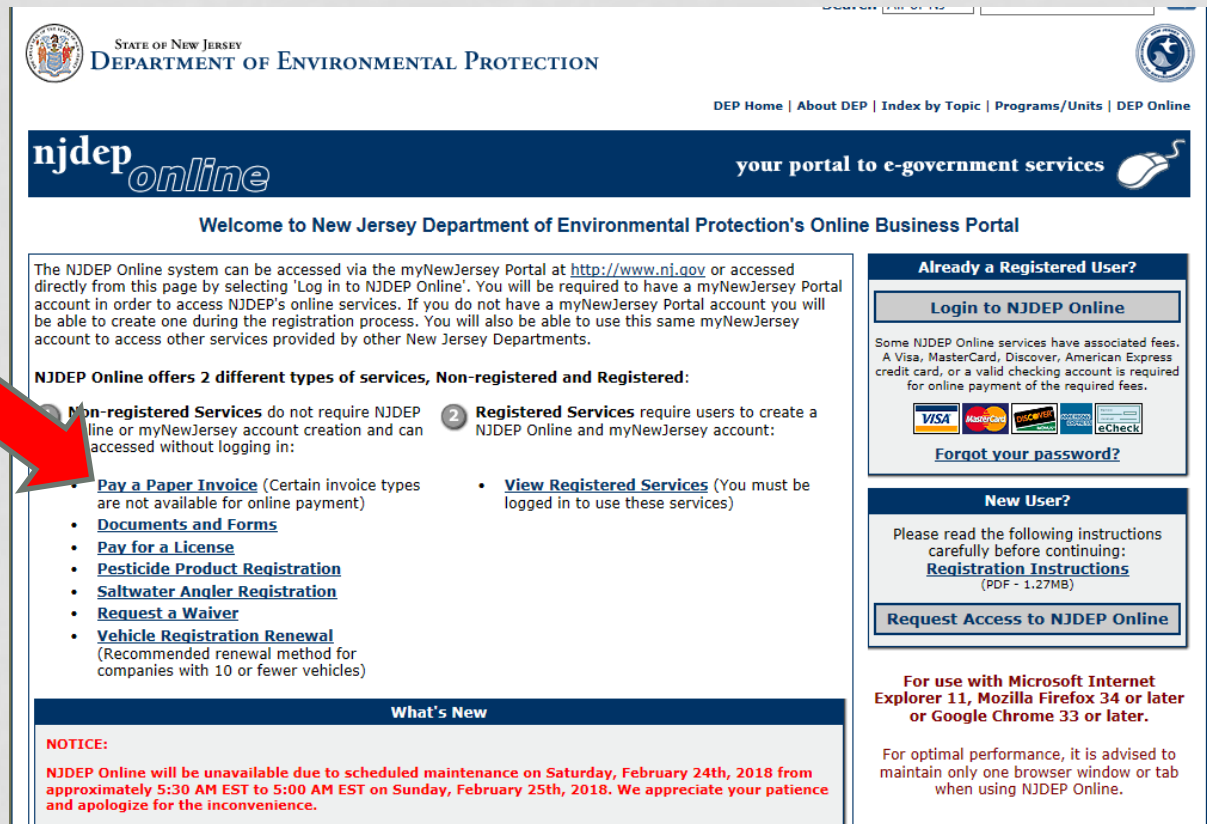
Outstanding Bills by Program Interest

Run At: 2/26/2018 3:24 pm

PI Number	Activity Number	PI Name	PI Type	Assessment Type Desc	Assessment User Comments	Bill Status Description	Billed Amount	VCL Bill ID
50163	PCP 180001	CAMDEN CNTY MUA DELAWARE #1 WPCF	AIR	FEE (Modification)	This assessment was created by the Assessments Trigger.	Open (Pending Payment)	\$8,427.00	180124150

OUTSTANDING BILLS

<http://njdeponline.com/>



The screenshot shows the NJDEP Online Business Portal. A large red arrow points to the 'Pay a Paper Invoice' link in the 'Non-registered Services' list. The portal header includes the State of New Jersey Department of Environmental Protection logo and navigation links. The main content area is divided into sections for 'Non-registered Services', 'Registered Services', and 'What's New'. The 'What's New' section contains a notice about scheduled maintenance on February 24th and 25th, 2018. The right sidebar contains links for 'Already a Registered User?' (Login, Forgot password) and 'New User?' (Registration Instructions, Request Access).

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION

DEP Home | About DEP | Index by Topic | Programs/Units | DEP Online

njdep online your portal to e-government services

Welcome to New Jersey Department of Environmental Protection's Online Business Portal

The NJDEP Online system can be accessed via the myNewJersey Portal at <http://www.nj.gov> or accessed directly from this page by selecting 'Log in to NJDEP Online'. You will be required to have a myNewJersey Portal account in order to access NJDEP's online services. If you do not have a myNewJersey Portal account you will be able to create one during the registration process. You will also be able to use this same myNewJersey account to access other services provided by other New Jersey Departments.

NJDEP Online offers 2 different types of services, Non-registered and Registered:

- 1 Non-registered Services** do not require NJDEP Online or myNewJersey account creation and can be accessed without logging in:
 - [Pay a Paper Invoice](#) (Certain invoice types are not available for online payment)
 - [Documents and Forms](#)
 - [Pay for a License](#)
 - [Pesticide Product Registration](#)
 - [Saltwater Angler Registration](#)
 - [Request a Waiver](#)
 - [Vehicle Registration Renewal](#) (Recommended renewal method for companies with 10 or fewer vehicles)
- 2 Registered Services** require users to create a NJDEP Online and myNewJersey account:
 - [View Registered Services](#) (You must be logged in to use these services)


What's New

NOTICE:
NJDEP Online will be unavailable due to scheduled maintenance on Saturday, February 24th, 2018 from approximately 5:30 AM EST to 5:00 AM EST on Sunday, February 25th, 2018. We appreciate your patience and apologize for the inconvenience.

Already a Registered User?

[Login to NJDEP Online](#)

Some NJDEP Online services have associated fees. A Visa, MasterCard, Discover, American Express credit card, or a valid checking account is required for online payment of the required fees.



[Forgot your password?](#)

New User?

Please read the following instructions carefully before continuing:
[Registration Instructions](#)
(PDF - 1.27MB)

[Request Access to NJDEP Online](#)

For use with Microsoft Internet Explorer 11, Mozilla Firefox 34 or later or Google Chrome 33 or later.

For optimal performance, it is advised to maintain only one browser window or tab when using NJDEP Online.

OTHER BILLING ISSUES

- **Track your NJEMS BILL ID Number**
 - It will not change but your Invoice Number might!
- **Revised Applications Submitted Through the Portal**
 - They will often Generate a Second Bill.
 - The permit reviewer and Supervisor will resolve the issue and advise as to the necessary correction.
- **Billing Corrections**
 - Must be directed by the Supervisor of the permit review
 - They are the first step in resolving billing issues.

OTHER BILLING ISSUES

- **Intra-governmental payment vouchers**
 - **Always** email a copy of **both** the invoice and the voucher to Fred Ballay.
- **Send one check for each invoice if possible**
- **We are also looking for overpayments as well!**
- **No Permit Required, Denials and Permit Withdraws**