



Division of Land  
Resource Protection

# Apply for a Land Use Permit or Authorization

Instructions for Online Applications

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# Table of Contents

<b>Introduction .....</b>	<b>1</b>
How to Use this Guidance Document .....	1
<b>Section 1: Before You Begin .....</b>	<b>3</b>
1.1 Understanding the Online Service .....	3
1.2 Preparation – What to Do Before Going Online .....	5
1.3 Setting Up an NJDEP Online Account.....	6
1.4 Setting Up Your Workspace .....	6
<b>Section 2: Project-Identifying Pages .....</b>	<b>8</b>
2.1 Application Name Page .....	8
2.2 Project Description Page.....	9
2.3 Site Information Page.....	13
<b>Section 3: Permit Scope Pages .....</b>	<b>17</b>
3.1 Permit Scope – General.....	17
3.1.1 Public Entities.....	17
3.1.2 Stormwater Management .....	18
3.1.3 Permit Type Selection .....	25
3.2 Permit Scope - Coastal .....	26
3.2.1 Selecting Applicable Permit Types .....	27
3.2.2 Calculating Fees .....	27
3.3 Permit Scope – Flood Hazard .....	30
3.3.1 Selecting Applicable Permit Types .....	30
3.3.2 Calculating Fees .....	31
3.4 Permit Scope - Freshwater .....	33
3.4.1 Selecting Applicable Permit Types .....	34
3.4.2 Selecting Applicable Transition Area Waivers.....	34
3.4.3 Calculating Fees .....	35
<b>Section 4: Permit Details Pages .....</b>	<b>37</b>
4.1 Permit Details - General .....	37

4.1.1 Ownership Info .....	38
4.1.2 Gas Pipelines .....	39
4.1.3 Watershed Management Area .....	40
4.1.4 Riparian Zone .....	40
4.1.5 Site Plans Requiring Elevation Measurements .....	42
4.1.6 Endangered and Threatened Species Evaluations .....	42
4.1.7 Mitigation.....	43
4.1.8 Conservation Restrictions .....	44
<b>4.2 Permit Details - Coastal.....</b>	<b>45</b>
4.2.1 Questions Applicable to All Coastal Applications.....	45
4.2.2 Questions Applicable to All General Permits and all CAFRA Individual Permits .....	46
4.2.3 Questions Applicable to a Meadowlands District Water Quality Certificate .....	47
4.2.4 Questions Applicable to all CAFRA Individual Permits or Waterfront Development Individual Permits-Landward.....	48
4.2.5 Questions Applicable to General Permits 16, 27, 28, and 29 and all Waterfront Development Individual Permits-Waterward .....	49
<b>4.3 Permit Details – Flood Hazard.....</b>	<b>51</b>
4.3.1 Questions Applicable to Hardship Exception Requests .....	51
4.3.2 Questions Applicable to Specific General Permits .....	51
4.3.3 Questions Applicable to Flood Hazard Verifications .....	54
<b>4.4 Permit Details – Freshwater.....</b>	<b>56</b>
4.4.1 Questions Applicable to All Freshwater Applications .....	56
4.4.2 Questions Applicable to All Freshwater General Permits and Individual Permits .....	57
4.4.3 Questions Applicable to Specific General Permits .....	62
4.4.4 Questions Applicable to Transition Area Waivers.....	73
4.4.5 FWW Permit Summary Table.....	74
<b>Section 5: Contacts Page .....</b>	<b>77</b>
<b>Section 6: Attachment Upload Page .....</b>	<b>78</b>
<b>Section 7: After an Application is Submitted .....</b>	<b>81</b>
<b>Appendix A: List of All Permit Types.....</b>	<b>82</b>
Coastal.....	82
Flood Hazard .....	83
Freshwater .....	84
<b>Appendix B: List of Specified Attachments .....</b>	<b>85</b>

# Introduction

*Apply for a Land Use Permit or Authorization* is an online regulatory service portal for the New Jersey Department of Environmental Protection's Division of Land Resource Protection (DLRP). Applications for the following may be submitted through this online service:

1. Coastal General Permits
2. CAFRA, Coastal Wetlands and Waterfront Development Individual Permits
3. Meadowlands District Water Quality Certificates
4. Freshwater Wetlands General Permits
5. Freshwater Wetlands Individual Permits
6. Freshwater Wetlands Transition Area Waivers
7. Flood Hazard General Permits
8. Flood Hazard Individual Permits
9. Flood Hazard Verifications (**Note:** Applications for verifications may only be submitted through the service if the verification is associated with one of the above applications. Applications for stand-alone verifications must be submitted by mail.)

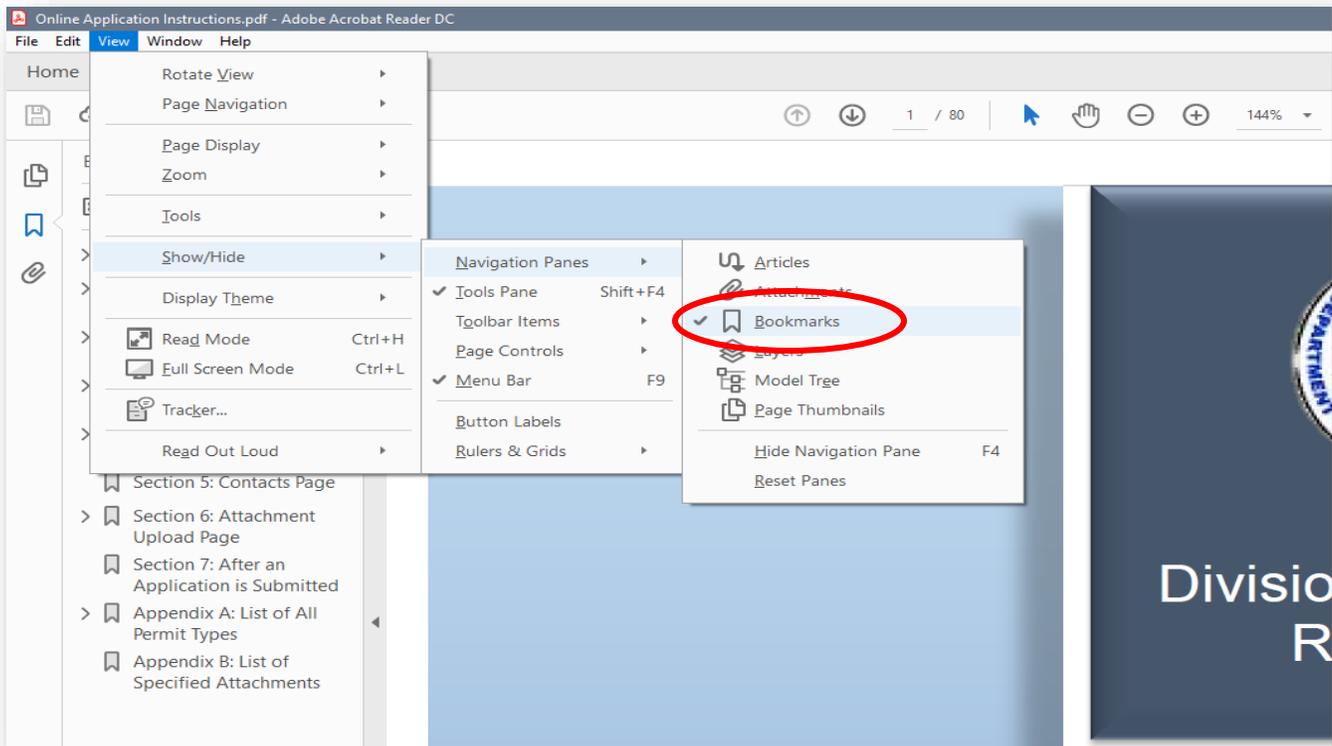
The specific types of applications that may be submitted through the service are listed in [Appendix A](#).

The purpose of this guide is to provide an overview and explain the contents of the online service so that users are prepared before they access the service to submit an application. This guide may also be useful to troubleshoot non-technical issues you may encounter while using the service.

## How to Use this Guidance Document

This document has been designed so that necessary information can be accessed as quickly and efficiently as possible, allowing you to bypass any material that may not apply to your particular application. For those reading this guide on a computer, internal and external links are provided to help navigate effectively through the content. Any section or subsection of this document can also be accessed directly by clicking on the section or subsection title in the Table of Contents, which can be reached from any place in the document by clicking the link found at the bottom of each page. You can also access the complete table of contents from an

interactive sidebar available from the “View” menu. Select, *Show/Hide*, then *Navigation Pane*, and then *Bookmarks*, as shown in the image below.



This guide contains all of the questions that you may be asked to answer within the service. Beneath each question, you will find an explanation of the outcome for each possible response. Example outcomes include the generation of an informational statement or message, the addition of a specific type of attachment that you will need to upload and/or the population of an additional question that you will need to answer. The guide provides the questions in the order they will appear on each screen and attempts to indicate which questions will generate only in response to a previous answer to help you distinguish the questions you should be prepare for from those that do not apply.

Where you see information boxes with the designation “**Tool Tip,**” this refers to an icon in the online service that looks like this . When clicked, this icon will provide the additional information for a particular question or term – the same information that is provided in this guide.

Section 1 of this guide provides general information about the service and some actions you may need to take before you utilize it. Sections 2 through 6 provide details for most of the screens that you will encounter in the service, including the purpose of each screen and the information you will be required to provide on that screen. Finally, Section 7 explains what happens after you have completed your online submission.

# Section 1: Before You Begin

This section provides background information about the online service that you will need to know before you access the service. It also provides guidance for the preparatory work you will need to perform before you begin to submit an application.

[Section 1.1](#) will help you to understand the general layout and functionality of the online service so that you can determine which sections of this guide contain information applicable to your application.

[Section 1.2](#) includes guidance on how to prepare your application for online submission. However, please note that this guide does not explain how to determine which permit(s)/authorization(s) are required for your project.

[Section 1.3](#) and [Section 1.4](#) explain how to set up an online account and your online workspace, respectively, which you must do before you may access the service to submit your application.

## 1.1 Understanding the Online Service

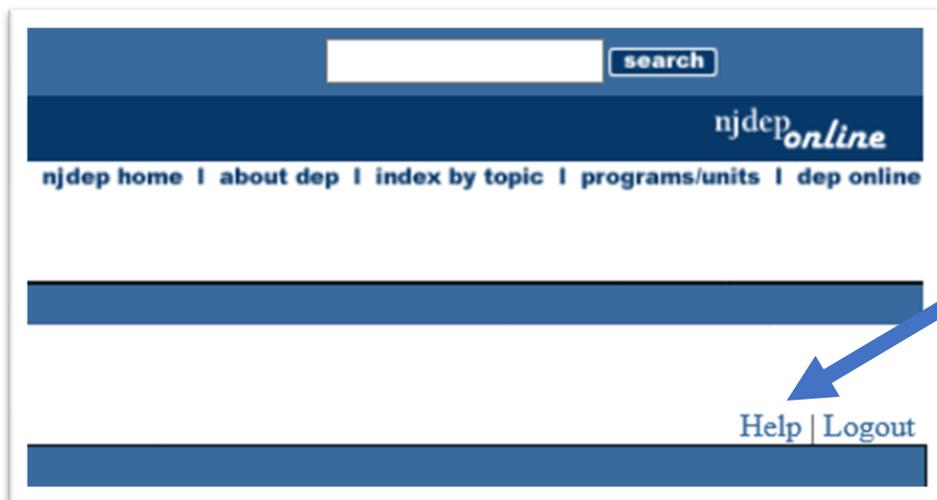
The online service is organized into several screens or pages, each serving a specific purpose, such as to provide the DEP with all necessary contact information.

These pages include:

- Application Name (see [Section 2.1](#))
- Project Description (see [Section 2.2](#))
- Site Information (see [Section 2.3](#))
- Permit Scope Pages (see [Section 3](#))
  - Permit Scope – General
  - Permit Scope – Coastal
  - Permit Scope – Flood Hazard)
  - Permit Scope – Freshwater
- Permit Details Pages (see [Section 4](#))

- Permit Details – General
- Permit Details – Coastal
- Permit Details – Flood Hazard
- Permit Details – Freshwater
- Contacts (see [Section 5](#))
- Attachment Uploads (see [Section 6](#))
- Certification
- Payment

This guide explains the purpose of each page and the information required by that page – except for the *Certification* page (where you will certify to the application) and the *Payment* page (where you will pay any necessary fees), which are self-explanatory. For further assistance while you are using the service, you can access a help page from the top right side of the screen on each page:



The online service was designed to display only those pages and questions that are applicable to the type(s) of permit and/or authorization the user is applying for. This guidance document contains all of the pages, questions and outcomes that the online application could potentially generate. Therefore, certain sections of this document will probably not apply to your particular application.

The following pages are applicable to all online applications:

1. Application Name
2. Project Description

3. Site Information
4. Permit Scope – General
5. Permit Details – General
6. Contacts
7. Attachments

All other pages are specific to certain permit/authorization types. For example, if your application is for a flood hazard individual permit and a freshwater wetlands transition area waiver, the following pages will be applicable: *Permit Scope – Flood Hazard*, *Permit Scope – Freshwater*, *Permit Details – Flood Hazard*, and *Permit Details – Freshwater*. The pages for *Permit Scope – Coastal* and *Permit Details - Coastal* will not apply and therefore will not appear in your service. This means you will not be asked any of the questions listed in this guide for those pages when you are completing your online application.

## 1.2 Preparation – What to Do Before Going Online

Before you go online to submit your application, you will need to have all necessary information properly prepared and available. The online application process requires you to provide some information directly into the service as you proceed through the applicable pages and questions. Other information, such as site plans, will need to be uploaded to the service as an attachment.

All necessary attachments will be uploaded on the *Attachment Upload* page (see [Section 6](#)). The Department provides a checklist for each application type that lists the necessary attachments and the acceptable file formats for each attachment as well as any other specific instructions that may apply to the attachment. Checklists are available at <http://www.nj.gov/dep/landuse/forms.html>.

This guide will help you determine the information that you will need to enter directly into the service. At a minimum, you will need to enter the following:

1. An application/project name (see [Section 2.1](#))
2. A project description (see [Section 2.2](#))
3. File numbers for all existing land use permits for the site
4. The location of the site (see [Section 2.3](#))
5. The watershed management area (see [Section 4.1.3](#))

6. The applicable area of disturbance (e.g., riparian zone disturbance for flood hazard permits, freshwater wetlands disturbance for freshwater wetlands permits, etc.)
7. Contact information (see [Section 5](#))
8. Unless exempt from fees, a method of payment – either a valid credit card, checking account, or voucher payment. Alternately, you can elect to receive a bill and pay after the application has been submitted to the DEP. **However, your application will not be considered administratively complete until payment is received.**

It is important to note that your application will need to include information regarding your project's proximity to regulated areas and other applicable features or resources, including watershed management areas, streams, flood hazard areas, freshwater wetlands, threatened and endangered species habitat, coastal development zones, and more. To help you provide this information, the Division of Land Resource Protection has developed a map-based screening tool to aid you in determining the areas and resources that may affect your proposed project. This tool is available at:

<https://njdep.maps.arcgis.com/apps/MapJournal/index.html?appid=6b0c860163064898902771f65c3fdf67>

Follow the brief instructions to generate a customized report to help you complete your application.

## 1.3 Setting Up an NJDEP Online Account

Before you can access the online service, you must have an NJDEP Online account. If you do not already have an account, go to <http://www.state.nj.us/dep/online/> for setup instructions. You will only need to set up an account one time; this step is not required every time you wish to use one of the DEP's online services.

This service will not work with all internet browsers. When you log in, the service will provide a current list of compatible browsers.

## 1.4 Setting Up Your Workspace

Once you have an NJDEP Online account, you need to set up your workspace. First, make sure you are logged in. Then, from the *My Workspace* tab, click on *User Profile*. Add your current mailing address and email to your user profile. The Department will reach out to you if there are any issues with any of its services.

Account users will need a PIN number to certify to their applications before they may be submitted. If you do not have an existing PIN, click [Request Cert PIN](#) at the top of the page.

Next, click the tab on the upper left to go back to [My Workspace](#), and then click [Configure Services](#). Under the Division of Land Resource Protection heading, choose [Apply for a Land Use Permit or Authorization](#), and then click [OK](#). The service will now be added to your workspace, and you are ready to begin the submission process.

## Section 2: Project-Identifying Pages

The first three pages in the service are designed to capture information that will help identify the specific project for which you are submitting an application. These pages include the *Application Name* page ([Section 2.1](#)), the *Project Description* page, ([Section 2.2](#)), and the *Site Information* page ([Section 2.3](#)). All three pages are mandatory for every application submitted through this service.

### 2.1 Application Name Page

On this page, you must provide a name for your submission, which will become the name of your site and or program interest and will be used to identify the application in the DEP's database. This name will be also be published in the *DEP Bulletin* as the "Applicant."

Some naming guidelines for common types of applications are provided below. For help with less common applications, please see the complete [instructions for naming applications](#).

Be as precise as possible. **Do not use punctuation** (commas, periods, apostrophes, etc.). Dashes and hyphens, however, are acceptable.

- For an individual or homeowner(s), the application name should be: Last Name First Name (e.g., Smith John, **not** John Smith; Smith John and Jane, **not** John and Jane Smith).
  - If you are a contractor or an agent that is filing an application on behalf of an individual or homeowner(s), please use this same format for the application name. Do not include the name of your company in the application name.
- For an organization, the application name should be: Name of Organization
  - If the application is for a corporation or organization with multiple sites, the application name should include the name of the corporation or organization and the specific site or project. For example, for Warehouse #4 of the Acme Corporation, the application name should be: Acme Corp Warehouse #4.
- For a public entity:
  - For a municipality, do not abbreviate legal municipality/town names (e.g., New Brunswick, not N Brunswick).

- For a state agency name, always use NJ for New Jersey. Some state agency names should be entirely abbreviated (e.g., NJDOT for the NJ Dept of Transportation and NJDM&VA for the NJ Dept of Military & Vet Affairs), but others should not be abbreviated (e.g., NJ Dept of Treasury and NJ Dept of Education). See the [instruction page](#) for the complete list of state agencies.
- For road and bridge projects:
  - Use RT in place of US Hwy, State Hwy, or County Road (e.g., RT 206, RT 78). Use I and a dash for an Interstate Hwy (e.g., I-287, I-80.)
  - If the route or highway has a number and a direction, use both (e.g., RT 206 S).
  - For mile markers, use MM (e.g., New Jersey Tpke MM 107.6 and Garden State Pkwy MM 47.8).
  - For bridges, identify the bridge by name and/or by bridge number.

The *Application Name* page also provides an optional *Comments* text box where you can briefly describe the proposed project. This description is for your benefit only and will not be sent to the DEP. As such, if you insert a project description here, you still need to enter all of the information required on the *Project Description* page.

## 2.2 Project Description Page

The purpose of this page is to provide the DEP with an overview of the proposed project. You must answer all of the following:

➤ **Question:** Do you know what permit you are applying for? Yes No

- If **No**, the following statement will generate:

**Statement:** *Please exit and visit the Division's website at <http://www.nj.gov/dep/landuse/> for information pertaining to the types of permits available. Once you have determined the necessary authorizations necessary for your proposed project you may proceed with filing your online application.*

- If **Yes**, you may move on to the next question.

➤ **Question:** Is this permit/authorization application filed as a follow-up to an Emergency Authorization issued by the Division of Land Resource Protection? Yes No

- If **No**, you may move on to the next question.
- If **Yes**, you will be asked to provide the NJDEP File No. issued on the Emergency Authorization letter. The file number format must be #####-##-#####.#.

➤ **Question:** Is the proposed project for linear development? Yes No

- If **No**, you may move on to providing a project description.
- If **Yes**, you will be asked to enter the length of the proposed linear project in miles (from 0.01 to 999.99). After entering the applicable number of miles, the online service will convert your entry to linear feet. Note that the total linear feet calculated here will determine the number of State plane coordinates that you will need to provide for your project on the next page of the service, the *Site Information* page (see [Section 2.3](#)).

➤ **Project Description:** You will be provided with a text box with 500 characters and the following instructions:

**Instructions:** *Briefly describe the proposed activities to be conducted within areas regulated by the Division of Land Resource Protection (DLRP). Note: this description will be used in DEP Bulletin.*

The project description that you enter into this text box will be sent to the DEP. After you have provided a description of your project, you may move on to the next question.

➤ **Question:** Have any land use permits been issued for this site? Yes No

- If **No**, you may move on to the next question.
- If **Yes**, the following table will generate:

Please list all file number(s):

Row	File #(s)

➤ **Question:** Is the proposed project located in the Meadowlands District, Yes No the Highlands or the Pinelands?

- If **No**, you can click *Continue* at the bottom of the page to proceed to the *Site Information* page (see [Section 2.3](#)).
- If **Yes**, you will be asked to select the area that applies:
  - Meadowlands District
  - Highlands Preservation Area
  - Pinelands Preservation Area

After selecting one of the three radio buttons, you will see a guidance message that is specific to the area you selected: [Meadowlands District](#), [Highlands Preservation Area](#) or [Pinelands Preservation Area](#). **Note:** If you select the Meadowlands District, you will also be required to answer one or two additional questions before you can proceed.

### Meadowlands District:

**Message:** *Please be advised that Freshwater Wetlands permits are not applicable in the Meadowlands District as the Meadowlands' wetlands are regulated by the US Army Corps of Engineers.*

❖ **Question:** Is the proposed activity located below the Mean High Water Line (MHWL)? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *Be advised that your application should include either an Individual Permit-Waterfront Development Waterward MHWL or a Coastal Zone General Permit for the specific project activity.*

After reading this statement, you may click *Continue* at the bottom of the page to proceed to the *Site Information* page (see [Section 2.3](#)).

- If **No**, you will need to answer the following question:

- **Question:** Is the proposed activity located in wetlands? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *Be advised that a Meadowlands District Water Quality Certificate should be included with this application.*

- If **No**, the following statement will generate:

**Statement:** *Be advised that a Meadowlands District Water Quality Certificate is NOT required.*

After reading the applicable statement, you may click **Continue** at the bottom of the page to proceed to the *Site Information* page (see [Section 2.3](#)).

### Highlands Preservation Area:

**Message:** *Please be advised that the Freshwater Wetlands Protection Act Rules and Flood Hazard Area Control Act Rules are not applicable to projects in the Highlands Preservation Area, unless the project has been found exempt from the Highlands Water Protection and Planning Act Rules through a Highlands Applicability Determination or is an activity listed at N.J.A.C. 7:38-2.4(b)1-10. Please upload a copy of your Highland Applicability Determination or project description demonstrating compliance with N.J.A.C. 7:38-2.4(b)1-10 to the Attachment Upload Page. If your project is not exempt, a Highlands Preservation Area Approval will be required.*

After reading this message, you may click **Continue** at the bottom of the page to proceed to the *Site Information* page (see [Section 2.3](#)).

### Pinelands Preservation Area:

**Message:** *Please be advised that the project may also fall under the jurisdiction of the Pinelands Commission and additional approvals may be required. Please click on the blue "I" for more details.*

After reading this message, you may click **Continue** at the bottom of the page to proceed to the *Site Information* page (see [Section 2.3](#)).

## Tool Tip

### Pinelands Preservation Area

*Note: Due to the complexity of the Pinelands guidance, the following information is provided in the Tool Tip included with the Pinelands message:*

*Applications for a Flood Hazard Area Permit or Coastal Permit in an area under the jurisdiction of the Pinelands Commission must include a Certificate of Filing, a Notice of Filing, a Certificate of Completeness, or a resolution approving an application for public development issued by the Pinelands Commission.*

*If the application includes only Freshwater Wetlands Permit(s), the following applies:*

*1.If the discharge is subject to the Pinelands Comprehensive Management Plan (CMP) and is eligible for a general permit under the Freshwater Wetlands Protection Act (FWPA) Rules, the Pinelands Commission will review the discharge under the CMP and will also review the application for a Freshwater Wetlands General Permit using the standards in the FWPA Rules.*

*2.If the discharge is subject to the Pinelands CMP and requires an individual permit under the FWPA Rules, the Pinelands Commission will review the discharge under the CMP, but the Department will review the application for an Individual Freshwater Wetlands Permit using the standards in the FWPA Rules.*

*3.If the discharge is not subject to the Pinelands CMP but requires an individual or general permit under the FWPA Rules, the Department will review the application for an Individual or General Freshwater Wetlands Permit using the standards in the FWPA Rules.*

*If the Freshwater Wetlands Permit application is in addition to any Flood Hazard Individual Permit or Coastal Individual Permit, the applications will be reviewed by the Department and may be submitted together using this online permitting system. For additional information, see [http://www.nj.gov/dep/landuse/lu\\_pl.html](http://www.nj.gov/dep/landuse/lu_pl.html).*

## 2.3 Site Information Page

The *Site Information* page requires general information about the physical location of the site where the regulated activity will take place. The information you will be required to provide on this page includes:

1. A physical address or a location description
2. Zip Code
3. Block and Lot
  - Alternately, you may certify that there is no block/lot for the site if the project is in a right-of-way or includes dredging in a waterway.

- You may add up to 75 rows to the Block/Lot grid. If the site contains more than 75 blocks and/or lots, you should enter the additional blocks and lots into either an excel spreadsheet or a word document and upload it on the *Attachment Upload* page later in the service. You should upload this document under the attachment type “Other.” Be sure to identify the document as “Additional Blocks and Lots.”

#### 4. Municipality and County

- If the project is located in more than one municipality and/or county, select the primary county and municipality from the dropdown menus in the top section of the page, and then select the checkbox(es) for *Multi-County* and/or *Multi-Municipality*, as illustrated in the figure below. If the project site has associated blocks and lots, be sure to enter a block and lot within the primary municipality and county in this top section.

**\*County:**  ▾

or

**Multi-County:**

**\*Municipality:**  ▾

or

**Multi-Municipality:**

If you have checked the multi-municipality or multi-county box, a primary municipality and county where the project is located is required before you can advance to the next screen. In addition, if blocks and lots do not apply, please list all impacted counties and municipalities in the location description text box below.

If blocks and lots do not apply to the project, such as a linear development along a right-of-way:

- Click on the box to certify that there is no valid block and lot. The first row of the block/lot grid will display the primary municipality and county you selected from the dropdowns at the top of the page. You will not be able to edit this row.
- Click the *Add Row* button beneath the grid.
- If you selected the Multi-Municipality checkbox only, the new row of the grid will provide a dropdown containing the name of every municipality within the county you identified at the top of the page, as shown in the figure on the next page. Select the appropriate municipality. If additional municipalities apply, add an additional row for each municipality.

**\*Block and Lot:**  
 I certify that a valid block/lot combination does not apply.

Row	*Block	*Lot	*County	*Municipality	Remove
1	NA	NA	Ocean	Brick Twp	
2	NA	NA	Ocean	Select a municipality	

[Add Row](#)

If you selected both the Multi-County and Multi-Municipality checkboxes, the new row of the grid will provide a dropdown containing the name of every county in New Jersey (see figure below). Select the appropriate county. Then, the municipality dropdown will provide every municipality located in the selected county. Select the appropriate municipality. Add an additional row for each applicable county/municipality combination.

**\*Block and Lot:**  
 I certify that a valid block/lot combination does not apply.

Row	*Block	*Lot	*County	*Municipality	Remove
1	NA	NA	Ocean	Brick Twp	
2	NA	NA	Select a county	Select a municipality	

[Add Row](#)

## 5. State Plane Coordinates

- For all projects **except** linear development projects:
  - The service will assist you in identifying your site's coordinate information. However, if an application was previously filed or a land use authorization/jurisdictional determination has been issued for the site and you wish to maintain the same coordinate location, it is recommended that you have the coordinate values available when you apply and enter them here on the *Site Information* page.
- For all linear development projects:
  - You will need to complete the coordinate table, which will have multiple rows, one for each point, as shown in the image on the next page. The service will determine the number of rows that are necessary from the total linear feet of the proposed project calculated on the *Project Description* page, according to the rules:

- Linear development projects less than one-half mile in length must provide points for the start and end of the project.
- Linear development projects of one-half mile or more in length must provide points for the start and end of the project and points located at 1,000-foot intervals along the entire length of the project.

Row	*Primary	Start/End	*X Coordinate	*Y Coordinate
1	<input checked="" type="radio"/>	Start	<input type="text" value="368575"/>	<input type="text" value="586891"/>
2	<input type="radio"/>	End	<input type="text" value="368946"/>	<input type="text" value="587285"/>

The Primary radio button defaults to the first row of the table, but you may select any row as the primary. The service will validate that the point selected as primary is located within the county and municipality that you identified as primary on the top right side of the *Site Location* page.

After you have provided all information necessary for this page, you may click *Continue* on the bottom of the page to proceed to the *Permit Scope* pages (see [Section 3](#)).

## Section 3: Permit Scope Pages

This service includes four permit scope pages. On these pages, users will identify the specific permit types included in the application and provide the information necessary for the service to calculate the associated fees.

For most applications, all four pages will not generate, but you will see at least two of them. The permit scope pages begin with the *Permit Scope – General* page ([Section 3.1](#)), which all users are required to complete. Following this page are three conditional pages: the *Permit Scope – Coastal* page ([Section 3.2](#)), the *Permit-Scope – Flood Hazard* page ([Section 3.3](#)), and the *Permit Scope – Freshwater* page ([Section 3.4](#)). The specific pages that will appear will depend on whether the type(s) of application you are applying for falls under the jurisdiction of the Coastal Zone Management Rules, the Flood Hazard Area Control Act Rules, and/or the Freshwater Wetlands Protection Act Rules.

### 3.1 Permit Scope – General

Every application will include the *Permit Scope - General* page, which contains fee-related questions that are applicable to all permit types. These questions are regarding public entities (see [Section 3.1.1](#)) and the review of stormwater calculations (see [Section 3.1.2](#)).

Also on this page, you will identify, generally, if the application will include any coastal, flood hazard, and/or freshwater wetlands permits or authorizations (see [Section 3.1.3](#)). Depending on your selection(s), the service will generate additional permit scope pages specific to coastal, flood hazard, and/or freshwater wetlands applications where you will identify the specific permits and authorizations you are applying for.

All fields that appear on your screen for the *Permit Scope - General* page are mandatory even if the applicant is not a public entity or if stormwater calculations do not apply. This guide indicates which questions will appear for every application and which are conditional upon your response to a previous question.

#### **3.1.1 Public Entities**

Every user must answer the following question:

➤ **Question:** Is the applicant or co-applicant a public entity? Yes No

- If **No**, you may proceed to the first question related to stormwater management (go to [Section 3.1.2](#)).
  - If **Yes**, the following two questions will appear. You will need to answer both questions.
- ❖ **Questions: Identify the type of public entity. (If this is a co-application, select all entity types that apply):**
- Municipal
  - County
  - Agency of the State – DEP
  - Agency of the State – Non-DEP
  - Federal

**Will the application fee be paid by voucher?**

Yes No

**Note:** Permit fees do not apply where the applicant is an Agency of the State – DEP. There are also no permit fees for any freshwater wetlands applications where the applicant/co applicant is an Agency of the State- Non-DEP. For these scenarios, the voucher question will be turned off.

### **3.1.2 Stormwater Management**

The questions in this section are applicable to stormwater management with respect DLRP’s regulatory obligations. There may be additional stormwater requirements for the proposed project based on local ordinances. **Note:** Exemptions pertain strictly to whether DLRP is required to perform a review of stormwater management calculations and/or analyses.

The questions in this section fall into three categories: [applicability](#), [exemptions](#), and [calculation factors](#). Every user must answer at least one applicability question. For linear development projects, there will be at least two questions to answer.

Depending on your response(s), you may or may not have to answer exemption and calculation factor questions.

#### **Tool Tip Stormwater**

*Please answer the following questions to determine if the project will require a stormwater review, including stormwater fees, the required stormwater report, and additional attachments.*

## Stormwater Applicability Questions

The following question will appear for linear development projects only:

➤ **Question:** Does this application include a waiver from strict compliance from Stormwater as per N.J.A.C. 7:8-5.2(e)?  Yes  No

- If **No**, you may move on to the next question.
- If **Yes**, a report grid will generate requiring the name of the report and the page numbers where the required information demonstrating that a waiver from strict stormwater compliance is provided. Please note that you will be required to answer the questions below regarding exemptions and calculation factors.

The following question is required for all projects:

➤ **Question:** Does the entire proposed project meet the definition of a major development under the Stormwater Management rules at N.J.A.C. 7:8?  Yes  No

- If **No**, you do not need to answer any more stormwater questions and may move down to the permit type selection questions (see [Section 3.1.3](#)).
- If **Yes**, the following question will appear:

### Tool Tip Major Development

*"Major development" means an individual "development," as well as multiple developments that individually or collectively result in:*

1. *The disturbance of one or more acres of land since February 2, 2004;*
2. *The creation of one-quarter acre or more of "regulated impervious surface" since February 2, 2004;*
3. *The creation of one-quarter acre or more of "regulated motor vehicle surface" since March 2, 2021; or*
4. *A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.*

*For more information, please see the new FAQ for Stormwater at [https://www.nj.gov/dep/stormwater/pdf/FAQ\\_Green\\_Infrastructure.pdf](https://www.nj.gov/dep/stormwater/pdf/FAQ_Green_Infrastructure.pdf).*

❖ **Question:** Is this application solely for a freshwater wetlands general permit? Yes No

- If **No**, the [stormwater exemption questions](#) will generate.
- If **Yes**, the following question will appear:
  - **Question:** In a regulated area, will the proposed project result in the disturbance of one acre or more of land or the addition of a quarter acre or more of new impervious surface? Yes No
    - If **No**, you do not need to answer any more stormwater questions and may move down to the permit type selection section (see [Section 3.1.3](#)).
    - If **Yes**, the [stormwater exemption questions](#) will generate.

## Stormwater Exemption Questions

If the stormwater exemption section appears on your screen, you will need to answer all three of the following questions:

➤ **Questions:** Is the proposed project for the construction of an underground utility line and will all disturbed areas be revegetated upon completion of the project? Yes No

Is the proposed project for the construction of an aboveground utility line and are the existing conditions maintained to the maximum extent practicable? Yes No

Is the proposed project for the construction of a public pedestrian access, such as a sidewalk or trail made of permeable material, with a maximum width of 14 feet? Yes No

- If the answer to ALL of these questions is **No**, you will be required to upload a stormwater report and plan later in the service, and the questions regarding stormwater calculation factors will appear on your screen. In addition, the stormwater fee calculation table pictured on the next page will generate to calculate any extra fees that may be levied for the review of stormwater calculations based upon your answers to the questions regarding stormwater calculation factors.

- If the answer to any of these questions is **Yes**, the following question will generate along with a report grid requiring the name of the report and the page number where supporting documentation for the exemption is provided. The named report must be one of the attachments that you upload later in the service.

❖ **Question:** Are there any other components associated with the proposed project (i.e. compressor station, parking area(s), permanent access road(s), etc.)?

- If **No**, you do not need to answer any more stormwater questions and may move down to the permit type selection section (see [Section 3.1.3](#)).
- If **Yes**, you will be required to upload a stormwater report and plan later in the service, and the questions regarding stormwater calculation factors will appear on your screen. In addition, the stormwater fee calculation table pictured below will generate to calculate any extra fees that may be levied for the review of stormwater calculations based upon your answers to the questions regarding stormwater calculation factors.

*Stormwater Fee Calculation Table (once # of acres is entered into the required fields the fee will auto-calculate)*

Calculation Type	# of Acres Disturbed	# of Acres of Impervious Surface	Plus Additive (multiplying Acres by \$250)
Review of Groundwater Recharge Calculations		N/A	\$250
Review of Runoff Quantity Calculations		N/A	\$250
Review of Water Quality Calculations	N/A		\$250
Additive Total			
Base Fee			\$3000
<b>Total for Stormwater Review Fee</b>			

**Note: Total Review Fee will not exceed \$20,000.00**

## Stormwater Calculation Factors

As shown in the table above, the questions in this section relate to three topics: [groundwater recharge](#), [quantity of runoff](#), and [water quality](#). The questions posed for each topic will help determine if there will be any additional fees for the review of stormwater calculations. You will have to answer at least the first question under each topic.

### Groundwater Recharge Questions:

➤ **Question:** Is the proposed project within an Urban Redevelopment area as defined in the Stormwater Management rules? Yes No

- If **Yes**, the “Number of Acres Disturbed” column in the [stormwater fee calculation table](#) will be greyed out for the row “Review of Groundwater Recharge Calculations.” No additional fees apply for this row. You may move onto the [quantity of runoff](#) questions.
- If **No**, the following question will appear:

### Tool Tip Urban Redevelopment Area

*An urban redevelopment area is a previously developed portion of one or more of the following areas:*

1. *Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;*
2. *Designated as CAFRA Centers, Cores or Nodes;*
3. *Designated as Urban Enterprise Zones; and*
4. *Designated as Urban Coordinating Council Empowerment Neighborhoods*

*"Previously developed areas" are those portions of a site covered by paved, gravel, or dirt driveways, streets, roads, gravel or paved parking areas, buildings, impervious surfaces, lawns and/or structures. Areas that are (or once were) cleared of vegetation are not considered "previously developed" if woody vegetation has been reestablished or if the land cover has reverted to, or is in the process of reverting to, a more natural land cover.*

*NJ-GeoWeb can be used to determine whether the proposed project is in a Metropolitan Planning Area, CAFRA Center Core or Node, or Urban Enterprise Zone.*

❖ **Question:** Does the project include any of the following areas/scenarios?

Yes  No

- i. Areas of high pollutant loading;
- ii. Areas of hazardous material greater than reportable quantities;
- iii. Areas where recharge is inconsistent with a remedial action workplan or a Department approved landfill closure plan;
- iv. Areas with high risk of toxic material spills; or
- v. Industrial stormwater exposed to source material.

## Tool Tip

### Urban Redevelopment Area Follow-Up

*i. Areas of high pollutant loading:*

*High pollutant loading areas are those from industrial and commercial developments where solvents or petroleum products are loaded, unloaded, stored, or applied; areas where pesticides are loaded, unloaded, or stored; or areas where hazardous materials are present in amounts greater than reportable quantities, as defined by the USEPA at 40 CFR 302.4.*

*iii. Areas where recharge is inconsistent with an approved remedial action workplan or a Department approved landfill closure plan:*

*An approved remedial action workplan must comply with the Administrative Requirements for the Remediation of Contaminated Sites Rules at N.J.A.C. 7:26C. The presence of contamination on a site alone does not automatically exempt it from the groundwater recharge standards. The exemption only applies where providing groundwater recharge is counter to an approved remedial action workplan or landfill closure plan.*

*iv. Areas with high risk for spills of toxic materials:*

*These areas include gas stations and vehicular maintenance facilities. Note that the groundwater recharge standards still apply to portions of the site where runoff will not be exposed to spills. Some examples where recharge is still required include runoff from gas station rooftops and canopies and pavement that drains away from the portions of the site where spills could occur.*

- If **Yes**, the “Number of Acres Disturbed” column in the [stormwater fee calculation table](#) will be greyed out for the row “Review of Groundwater Recharge Calculations.” No additional fees apply for this row. You may move on to the [quantity of runoff](#) questions.

- If **No**, you will be required to enter the number of acres disturbed for the row “Review of Groundwater Recharge Calculations” in the table. Additional fees will apply for this row. You may then move on to the runoff quantity questions.

### Runoff Quantity Questions:

- **Question:** Is the project located in a tidal flood hazard area? Yes No

## Tool Tip Tidal Flood Hazard Area

*A tidal flood hazard area is one in which the flood hazard design flood elevation is governed by the Atlantic Ocean, as opposed to stormwater runoff. A tidal flood hazard area refers to a flood event, not to the daily high tide and low tide cycle.*

*Additional flooding (next question) refers to the increased volume of stormwater runoff potentially causing flood damages downstream of the point of discharge. An example would be discharging stormwater runoff to offsite habitable buildings, roadways, or parking areas prior to reaching the tidal waterbody or discharging stormwater to an existing stormwater system that eventually discharges into a tidal waterbody.*

- If **No**, you will be required to enter the number of acres disturbed for the row “Review of Runoff Quantity Calculations” in the [stormwater fee calculation table](#). Additional fees will apply for this row. You may move on to the [water quality](#) questions.
- If **Yes**, the following question will appear:

- ❖ **Question:** Will the project result in any additional flood damage below the point of discharge of the major development pursuant to N.J.A.C. 7:8-5.6(b)4? Yes No

- If **No**, the “Number of Acres Disturbed” column in the [stormwater fee calculation table](#) will be greyed out for the row “Review of Runoff Quantity Calculations.” No additional fees apply for this row. You may proceed to the permit type selection questions (see [Section 3.1.3](#)).
- If **Yes**, you will be required to enter the number of acres disturbed for the row “Review of Runoff Quantity Calculations” in the table. Additional fees will apply for this row. You may then move on to the water quality questions.

## Water Quality Questions:

- **Question:** Will the proposed project increase the impervious Coverage, regulated motor vehicle surface, or include a combination of the two that exceeds an area of one quarter of an acre or more? Yes No

- If **No**, the “Number of Acres of Regulated Motor Vehicle Surface” column in the [stormwater fee calculation table](#) will be greyed out for the row “Review of Water Quality Calculations.” No additional fees apply for this row. You may proceed to the permit type selection questions (see [Section 3.1.3](#)).

- If **Yes**, you will be required to enter the number of acres disturbed for the row “Review of Water Quality Calculations” in the table. Additional fees will apply for this row. You may then move on to the permit type selection questions.

### Tool Tip Water Quality

*The watershed and waterway information can be obtained by using the DLRP's Web Application Mapping Tool, [here](#).*

*The watershed and sub-watershed are listed under the section labeled "Water." Using the "Search," find your site by either address or parcel.*

*If the project site spans multiple watersheds or is located adjacent to multiple waterways, please select the "Add Row" button below to enter this information. Enter the local name of the nearest waterbody in the column labeled "Name." For example, if the nearest waterbody to the site is the Rahway River, enter "Rahway River" in the column labeled "Name."*

### 3.1.3 Permit Type Selection

This service accepts 117 different types of permit/authorization applications, which are listed in [Appendix A](#). The list is divided into three categories – coastal, flood hazard, and freshwater. These categories refer to the rules where the specific permit/authorization can be found – the Coastal Zone Management Rules, the Flood Hazard Area Control Act Rules, and the Freshwater Wetlands Protection Act Rules, respectively.

The three questions in this section relate to which categories apply to the type(s) of permit/authorization you are applying for. Each category has its own permit scope page where you will identify the specific permit/authorization types you are applying for. However, your answers to the questions in this section will determine which permit scope pages will appear.

You must answer **Yes** to at least one of these questions, but you should answer **Yes** to each category for which you need to include a permit/authorization in the application. For example, the project may require both a coastal permit and a freshwater wetlands permit. In this case, you should answer **Yes** to the first question and to the third question so the service will generate the *Permit Scope – Coastal* page and the *Permit Scope – Freshwater* page.

- **Question: Are you applying for a Coastal Permit?** Yes No

Coastal permits include CAFRA, Waterfront Development and/or Coastal Wetlands general permit and individual permits. Please note, a Meadowlands District Water Quality Certificate (WQC) is considered a coastal permit.

- **Question: Are you applying for a Flood Hazard Permit and/or Verification?** Yes No

This category includes all flood hazard area general permits and individual permits as well as all verification methods. Note: Flood hazard verifications will be accepted only if the application also includes another type of application that is accepted through this service from any of the three categories. For example, you may submit an application for a verification with an application for a CAFRA individual permit. Stand-alone verifications cannot be submitted through this service and should be mailed to the Division of Land Resource Protection.

- **Question: Are you applying for a Freshwater Wetlands Permit and/or Transition Area Waiver?** Yes No

Freshwater wetlands permits include freshwater wetlands general permits, individual permits and/or transition area waivers (TAWs).

## 3.2 Permit Scope - Coastal

If you indicated that your application includes a permit or authorization for an activity that is regulated under the Coastal Zone Management (CZM) Rules, this page will appear in the service. On this page, you will identify the specific coastal permits/authorizations you need to include in your application ([Section 3.2.1](#)), and the associated fees will be calculated ([Section 3.2.2](#)). Please note that the fees calculated on this page do not necessarily reflect the total fee for your entire application; the fees from this page will be added to those calculated on all other relevant permit scope pages. Information regarding fees for applications submitted under the CZM Rules can be found at N.J.A.C. 7:7-25.1.

### **3.2.1 Selecting Applicable Permit Types**

This page contains a “Permit Type” table with a dropdown list where you will select each specific type of coastal permit and/or authorization that you need to include in your application. You may add rows to the table if more than one type of coastal permit/authorization applies. The dropdown list includes a water quality certificate, each of the 32 coastal general permits (as listed in [Appendix A](#)) and several types of individual permits.

Multiple types of individual permits are available for selection to ensure that the appropriate fees are calculated since the fee can depend on the activity and the area in which the activity is being performed – the CAFRA area, coastal wetlands, or the waterfront development (WFD) area.

The types of individual permits available are listed below and also in Appendix A. Please note that “SFH” refers to single-family homes, “Landward” refers to an individual permit for activities that are above the mean high water line and “Waterward MHWL” refers to an individual permit for activities that are below the mean high water line.

- CAFRA SFH/Duplex
- CAFRA Residential Development (not SFH/Duplex)
- CAFRA Commercial/Industrial/Public
- Coastal Wetlands SFH/Duplex
- Coastal Wetlands (not SFH/Duplex)
- WFD SFH/Duplex (Landward)
- WFD SFH/Duplex (Waterward MHWL)
- WFD Residential Development (not SFH/Duplex) Landward
- WFD Residential Development (not SFH/Duplex) Waterward MHWL
- WFD Commercial/Industrial/Public (Landward)
- WFD Commercial/Industrial/Public (Waterward MHWL)

Your project may require you to select more than one type of individual permit. For example, if the project is in the CAFRA area and includes mixed development, you may need to select both “CAFRA Residential Development (not SFH/Duplex)” and “CAFRA Commercial/Industrial/Public.” Likewise, you may need to select both a landward and a waterward MHWL waterfront development individual permit if the project includes the construction of a house and a dock.

### **3.2.2 Calculating Fees**

After you select a permit or authorization from the list, the table will display the fee for that permit/authorization unless more information is required. For certain types of permits, you

will need to answer an additional question before the service can calculate the appropriate fee.

If you require more than one type of individual permit, each type will have its own fee. However, the maximum fee for all CAFRA individual permits that you select (except “CAFRA SFH/Duplex”) is \$30,000; these will be totaled for you in a separate table called “Coastal Group Fee Description,” pictured below.

Coastal Group Fee Description	Fee
All CAFRA Individual Permits (not SFH/Duplex) (Fee cap, \$30,000)	
All Waterfront Development (WFD) Landward Permits (not SFH/Duplex) (Fee cap, \$30,000)	
All Waterfront Development (WFD) Waterward MHWL Permits (not SFH/Duplex) (Fee cap, \$30,000)	

This table will also total the fees for landward waterfront development individual permits and waterward MHWL waterfront development individual permits, each of which is also capped at \$30,000 (excepting SFH/Duplex permits). There is no cap for general permits, water quality certificates or coastal wetlands individual permits, so they do not appear in the group table.

Once all permit types have been selected and all applicable questions have been answered, the service will calculate the total fee from this page and display it at the bottom of the page as the total coastal fee.

The additional questions necessary to calculate coastal permit/authorization fees are provided below, arranged by [CAFRA](#), [coastal wetlands](#), [waterfront development](#) and [water quality certificates](#).

## CAFRA

*Individual Permit-CAFRA Residential Development (not SFH/Duplex):*

- ❖ **Question:** How many units does the proposed project include? \_\_\_\_ Units
  - The number of units will be multiplied by \$3,000.

*Individual Permit-CAFRA Commercial/Industrial/Public:*

- ❖ **Question:** What is the square footage of the site? \_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$3,000.

## Coastal Wetlands

*Individual Permit-Coastal Wetlands (not SFH/Duplex):*

- ❖ **Question:** How many square feet of wetlands will be disturbed by the proposed project? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$3,000.

## Waterfront Development

*Individual Permit-WFD Residential Development (not SFH/Duplex) Landward:*

- ❖ **Question:** How many units does the proposed project include? \_\_\_\_\_ Units
  - The number of units will be multiplied by \$3,000.

*Individual Permit-WFD Residential Development (not SFH/Duplex) Waterward MHWL:*

- ❖ **Question:** How many square feet of water will be impacted by the proposed project? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$3,000.

*Individual Permit-WFD Commercial/Industrial/Public (Landward):*

- ❖ **Question:** What is the square footage of the site? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$3,000.

*Individual Permit-WFD Commercial/Industrial/Public (Waterward MHWL):*

- ❖ **Question:** How many square feet of water will be impacted by the proposed project? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$3,000.

## Water Quality Certificate

*Meadowlands District Water Quality Certificate:*

- ❖ **Question:** How many square feet of wetlands and open waters will be disturbed by the proposed project? \_\_\_\_\_ Sq. Ft.

- The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$2,500, and a \$5,000 base fee will be added.

## 3.3 Permit Scope – Flood Hazard

If you indicated that your application includes a permit, authorization, or verification under the Flood Hazard Area Control Act (FHACA) Rules, this page will appear in the service. On this page, you will identify the specific flood hazard permits/authorizations/verifications you need to include in your application ([Section 3.3.1](#)), and the associated fees will be calculated ([Section 3.3.2](#)). Please note that the fees calculated on this page do not necessarily reflect the total fee for your entire application; the fees from this page will be added to those calculated on all other relevant permit scope pages. Information regarding fees for applications submitted under the FHACA Rules can be found at N.J.A.C. 7:13-20.1.

### **3.3.1 Selecting Applicable Permit Types**

The page contains a “Permit Type” table with a dropdown list where you will select each specific type of flood hazard permit, authorization and/or verification that you need to include in your application. You may add rows to the table if more than one type applies. The dropdown list includes each of the 14 flood hazard general permits (as listed in [Appendix A](#)), seven types of verifications (one for each of the methods 1-6 and one for riparian zone only) and several types of individual permits.

Note that all applications for verifications submitted using this service must accompany an application for a permit, authorization, or transition area waiver. A verification application can be filed with an application from any category – coastal, flood hazard, or freshwater. Standalone verification applications must be submitted by mail.

Multiple types of individual permits are available for selection to ensure the appropriate fees are calculated since the fee may depend on the regulated activity. The types of individual permits available are listed below and also in Appendix A. Please note that “SFH” refers to single-family homes, and “Bank/Channel” refers to bank or channel stabilization, reestablishment, protection, or modification projects.

- SFH/Duplex
- Bank/Channel
- Bridge/Culvert/Footbridge/Low Dam (this also applies to other water control structures)

- Utility Line
- Other

You may need to select more than one type of individual permit. For example, your project may include the construction of a commercial building and the construction of a bank stabilization project, both of which require individual permits. In this case, you will need to select both the individual permit type “Bank/Channel” and the individual permit type “Other.” Note that each type of individual permit will have its own fee.

### 3.3.2 Calculating Fees

After you select a permit, authorization or verification from the list, the table will display the fee for that permit/authorization/verification unless more information is required. For certain types of permits and verifications, you will need to answer additional questions before the service can calculate the appropriate fee. Once all permit types have been selected and all applicable questions have been answered, the service will calculate the total fee from this page and display it at the bottom of the page as the total flood hazard/verification fee.

The additional questions necessary to calculate flood hazard fees are provided below, arranged by permit/verification type: [all individual permits](#), [bank/channel individual permits](#), [bridge/culvert/footbridge/low dam individual permits](#), [utility line individual permits](#), [verifications based on Method 4](#) and [verifications based on Method 6](#).

#### All Individual Permits

If you have selected any individual permit type, you will need to answer all three of the following questions:

- ❖ **Question:** Is this application associated with the construction of one single-family home or duplex, which is not being constructed as part of a residential subdivision or multi-unit development, or the construction of an addition or accessory structure to a single-family home or duplex?  Yes  No
  - If **Yes**, certain fees may be adjusted to “no fee.” For example, if the application includes a verification under Methods 1, 2, 3, or 5, there will be no fee for the verification.
  - If **No**, no fee adjustments will be made.

❖ **Question:** Does this application include a request for a hardship exception? Yes No

- If **Yes**, an additional \$4,000 fee will apply (unless you selected **Yes** to the question above).

❖ **Question:** Does the application require the review of net-fill calculations? Yes No

### Tool Tip Net-Fill Calculations

*Most projects will require the review of net fill calculations when there is development in a fluvial flood hazard area. The exemptions to this requirement are listed in the Flood Hazard Area Control Act Rules at 7:13-11.4(d). The rules are available at [http://www.nj.gov/dep/rules/rules/njac7\\_13.pdf](http://www.nj.gov/dep/rules/rules/njac7_13.pdf).*

- If **Yes**, an additional \$4,000 fee will apply (unless you selected **Yes** to the first question above).

## Bank/Channel Individual Permits

❖ **Question:** Does the bank or channel stabilization, reestablishment, protection, or modification project require the review of hydrologic, hydraulic and/or net-fill calculations? Yes No

- If **No**, an additional \$1,000 fee will apply.
- If **Yes**, you will be required to answer the following question:
  - **Question:** How many linear feet of regulated water will the project impact?  
\_\_\_\_\_ Linear Ft.
    - The number of linear feet will be multiplied by \$400. Then, an additional \$4,000 fee will be added.

## Bridge/Culvert/Footbridge/Low Dam Individual Permits

The following table will generate. You must complete the “# of Structures” column.

Structure Category	# of Structures	Fee
Structures requiring review of hydrologic, and/or hydraulic calculations		\$4000 per structure
Structures not requiring calculations		\$1000 per structure

## Utility Line Individual Permits

❖ **Question:** How many water crossings does the proposed project include?

- The number of crossings will be multiplied by \$1,000.

## Verifications Based on Method 4 (FEMA Hydraulic Method)

❖ **Question:** How many linear feet of regulated water are subject to verification?  
\_\_\_\_\_ Linear Ft.

- The number of linear feet will be multiplied by \$400. Then, an additional \$4,000 fee will be added.

## Verifications Based on Method 6

❖ **Question:** How many linear feet of regulated water are subject to verification?  
\_\_\_\_\_ Linear Ft.

- The number of linear feet will be multiplied by \$400. Then, an additional \$4,000 fee will be added.

## 3.4 Permit Scope - Freshwater

If you indicated that your application includes a permit, authorization, or transition area waiver for an activity that is regulated under the Freshwater Wetlands Protection Act (FWPA) Rules, this page will appear in the service. On this page, you will identify the specific freshwater permits/authorizations/transition area waivers you need to include in your application (see [Section 3.4.1](#) for selecting permits and authorizations and [Section 3.4.2](#) for selecting transition area waivers), and the associated fees will be calculated ([Section 3.4.3](#)). Please note that the fees calculated on this page do not necessarily reflect the total fee for

your entire application; the fees from this page will be added to those calculated on all other relevant permit scope pages. Information regarding fees for applications submitted under the FWPA Rules can be found at N.J.A.C. 7:7A-18.1.

### **3.4.1 Selecting Applicable Permit Types**

The page contains a “Permit Type” table with a dropdown list where you will select each specific type of freshwater permit or authorization that you need to include in your application. You may add rows to the table if more than one type applies. The dropdown list includes each of the 30 freshwater general permits (as listed in [Appendix A](#)) and several types of individual permits.

Applications for Letters of Interpretation (LOIs) cannot be submitted through this service. LOI applications must be filed through a separate online service (“Apply for or Revise a Letter of Interpretation”) or submitted by mail.

Multiple types of individual permits are available for selection to ensure the appropriate fees are calculated since the fee depends on whether the regulated activity is a single-family home/duplex. The type you select will also indicate the area in which the activity is to be performed – wetlands or open water. The types of individual permits available are listed below and also in Appendix A. Please note that “SFH” refers to single-family homes.

- Open Water SFH/Duplex
- Open Water not SFH/Duplex
- Wetlands SFH/Duplex
- Wetlands not SFH/Duplex

### **3.4.2 Selecting Applicable Transition Area Waivers**

Transition Area Waivers are not included in the “Permit Type” table. Instead, every user will be required to answer the following question to determine if any transition area waivers apply:

➤ **Question:** Are there any Transition Area Waiver (TAW) types included in  Yes  No this application?

- If **Yes**, a “Transition Area Waiver” table (shown below) will generate. You will select the applicable TAW type from the dropdown list and enter the applicable disturbance area in square feet. You may add rows if more than one TAW type applies.

Row	Transition Area Waiver (TAW) Type	Disturbance Area (Sq. Ft.)	Disturbance Area (Acres)	Disturbance Area for Fee Calculation (Acres)	TAW Fee	Remove
1	TAW - Special Activity Redevelopment		0	0	\$1,000	
2	TAW - Hardship Reduction		0	0	\$1,000	

The types of TAWs that are available include:

- Averaging Plan
- Reduction
- Hardship Reduction
- Special Activity Stormwater
- Special Activity Linear Development
- Special Activity Redevelopment
- Special Activity Individual Permit (required for disturbance within 75 feet of an exceptional resource value wetland)

### **3.4.3 Calculating Fees**

After you select a permit, authorization or transition area waiver, the applicable table will display the fee for that permit/authorization/transition area waiver unless more information is required. Please note that you must enter the square feet of disturbance in the “Transition Area Waiver” table to calculate the fee.

For certain types of permits and authorizations, you will need to answer an additional question before the service can calculate the appropriate fee. Once all permit and transition area waiver types have been selected and all applicable questions have been answered, the service will calculate the total fee from this page and display it at the bottom of the page as the total freshwater fee.

The additional questions necessary to calculate freshwater fees are provided below, arranged by permit type: [general permit 17](#), [Open Water not SFH/Duplex individual permit](#), and [Wetlands not SFH/Duplex individual permit](#).

### General Permit 17 (Trails/Boardwalks)

- ❖ **Question:** Is the proposed project located on publicly owned lands? Yes No
  - If **Yes**, there is no fee for this general permit authorization.
  - If **No**, a fee of \$1,000 will apply.

### Individual Permit Open Water not SFH/Duplex

- ❖ **Question:** How many square feet of wetlands and open waters will be disturbed by the proposed project? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$2,500, and a \$5,000 base fee will be added.

### Individual Permit Wetlands not SFH/Duplex

- ❖ **Question:** How many square feet of wetlands and open waters will be disturbed by the proposed project? \_\_\_\_\_ Sq. Ft.
  - The number of square feet will be converted to acres and rounded to the nearest whole number. This value will then be multiplied by \$2,500, and a \$5,000 base fee will be added.

## Section 4: Permit Details Pages

Like the permit scope pages, this service also includes four permit details pages. These pages contain non-fee related questions specific to all applications and to each of the three categories: coastal, flood hazard, and/or freshwater.

These pages also contain questions relevant to some of the specific types of permits/authorizations you selected from the tables on the permit scope pages. Please note that some permit/authorization types do not have any specific questions associated with them, and you will only need to answer the questions that apply to all applications and the questions that apply to the specific category(ies) you selected.

The permit details pages begin with the *Permit Details – General* page ([Section 4.1](#)), which contains the questions that apply to all applications. Every user will see this page. Following this page, you will see at least one of three conditional pages: the *Permit Details – Coastal* page ([Section 4.2](#)), the *Permit-Details – Flood Hazard* page ([Section 4.3](#)), and the *Permit Details – Freshwater* page ([Section 4.4](#)). The specific pages that will appear in the service will correspond with the permit scope pages. So, if the *Permit Scope – Coastal* page appeared in your application but not the *Permit Scope – Flood Hazard* or *Permit Scope – Freshwater* pages, you will see the *Permit Details – Coastal* page but not the *Permit Details – Flood Hazard* or *Permit Details – Freshwater* pages.

### 4.1 Permit Details - General

Every application will include the *Permit Details - General* page, which contains non-fee related questions that are applicable to all permit types. These questions cover the following topics:

- Ownership (see [Section 4.1.1](#))
- Gas Pipelines ([Section 4.1.2](#))
- Watershed Management Area ([Section 4.1.3](#))
- Riparian Zones ([Section 4.1.4](#))
- Site Plans Requiring Elevation Measurements ([Section 4.1.5](#))
- Endangered and Threatened Species Evaluations ([Section 4.1.6](#))
- Mitigation ([Section 4.1.7](#))
- Conservation Restrictions ([Section 4.1.8](#))

Every user will be required to answer at least the first question under each topic. All fields that appear on your screen for the *Permit Scope – Details* page are mandatory. This guide indicates which questions will appear for every application and which are conditional upon your response to a previous question.

### **4.1.1 Ownership Info**

Every user must answer the following question:

- **Question:** Is the applicant the sole owner of all properties, including easements and rights-of-way, where the project is proposed? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *Please upload a Property Owner Certification Form on the Attachment Uploads Page.*

After reading this statement, you may continue to the questions related to gas pipelines ([Section 4.1.2](#)).

- If **No**, you will need to answer the following question:

- ❖ **Question:** Have ALL owners of each property, including easements and rights-of-way, where the project is proposed signed a Property Owner Certification Form consenting to the construction of the project on their property? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *On the Attachment Uploads Page, please upload the Property Owner Certification Form signed by EACH property owner providing consent for construction of the project on their property.*

After reading this statement, you may continue to the questions related to gas pipelines ([Section 4.1.2](#)).

- If **No**, the following statement will generate:

**Statement:** *Every owner of property, including easements and rights-of-way, where the project is proposed must sign a Property Owner Certification Form consenting to construction of the project on their property. On the Attachment*

*Upload Page, please upload the Property Owner Certification Form signed by EACH property owner providing consent for construction of the project on their property.*

After reading the applicable statement, you may continue to the questions related to gas pipelines.

## **4.1.2 Gas Pipelines**

Every user must answer the following question:

➤ **Question:** Does the proposed project include the construction of a gas pipeline? Yes No

- If **No**, you may continue to the questions related to the watershed management area ([Section 4.1.3](#)).
- If **Yes**, you will need to answer the following question:

❖ **Question:** Will any section of the gas pipeline be located within a municipally owned right-of-way? Yes No

- If **No**, you may continue to the questions related to the watershed management area ([Section 4.1.3](#)).
- If **Yes**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload written consent from the municipality, a municipal designation of the route pursuant to N.J.S.A. 48:9-25.4, or a Board of Public Utilities designation of the route pursuant to N.J.S.A. 48:9-25.4.*

An attachment type for this written consent will generate on the *Attachment Upload* page later in the service. Ensure you have this letter available for upload. After reading the statement, you may continue to the questions related to the watershed management area.

### 4.1.3 Watershed Management Area

Every user must complete the table shown below:

If the project site spans multiple watersheds or is located adjacent to multiple waterways, please select the **Add Row** button to enter this information. Enter the local name of the nearest waterbody in the column labeled "Name." For example, if the nearest waterbody to the site is the Rahway River, enter "Rahway River" in the column labeled "Name."

**Tool Tip**  
**Watershed Management Area**

*The watershed and waterway information can be obtained by using the DLRP's web mapping screening tool and report found at:*

<https://www.nj.gov/dep/landuse/eservices/webmappingtool.html>

*The watershed and sub-watershed are on page 4 of the report in a table entitled "Watershed Info."*

Enter the Watershed information for all watershed area(s) where the proposed project is located. If you know your sub-watershed and pick this value first the Watershed Management and Watershed will auto-populate:

Watershed Management Area	Watershed	Sub-Watershed	Name	Class	Type
dropdown	dropdown	dropdown			

### 4.1.4 Riparian Zone

Every user must answer the following question:

- **Question:** Is the proposed project located within 300 ft. of a regulated water body? Yes No
  - If **No**, you may continue to the questions related to site plan elevation measurements ([Section 4.1.5](#)).
  - If **Yes**, you will need to answer the following question:
    - ❖ **Question:** Is the proposed project located in a riparian zone as defined in the Flood Hazard Area Control Act Rules (N.J.A.C 7:13) or the Coastal Zone Management Rules (N.J.A.C 7:7)? Yes No

- If **No**, you may continue to the questions related to site plan elevation measurements ([Section 4.1.5](#)).

## Tool Tip Riparian Zones

*A riparian zone consists of the land and vegetation within and adjacent to a water regulated under the Flood Hazard Area Control Act Rules (N.J.A.C. 7:13). A riparian zone may have a width of 50 feet, 150 feet or 300 feet extending from the top of bank of a regulated water. The riparian zone exists along both sides of every regulated water. Please refer to N.J.A.C. 7:13-4.1 for the full description of the limits and extent of the riparian zone. Please refer to N.J.A.C. 7:13-2.3(c) for a list of water features that do not have a riparian zone.*

- If **Yes**:
  1. The following statement will generate:

**Statement:** *Prior to uploading the project plans, be sure that the riparian zone boundaries and riparian zone vegetation disturbances are depicted on the project plans.*
  2. A report grid will generate requiring the name of the report and the page number where documentation is provided for the proposed project's compliance with N.J.A.C. 7:13-11.2, Requirements for a regulated activity in a riparian zone. The named report must be one of the attachments that you upload later in the service.
  3. You must answer both of the following:
    - **Questions:** As accurately as possible, please select the width of the most conservative riparian zone.
      - From the dropdown box, you must select 50 ft, 150 ft, or 300 ft.

**Based on the selected riparian zone width, specify the total square footage of riparian zone vegetation that will be disturbed by the proposed project. \_\_\_\_\_ Sq. Ft.**

After you have answered both questions, you may proceed to the site plan questions.

## 4.1.5 Site Plans Requiring Elevation Measurements

Every user must answer the following question:

- **Question:** Do the site plans reference the national geodetic vertical datum of 1929 (NGVD29)? Yes No NA

Please note that a response of **NA** is only acceptable for freshwater wetlands permits, authorizations, and transition area waivers where the application does not also include a stormwater report, a coastal permit/authorization or a flood hazard permit/authorization or verification. If NA applies, you may continue to the questions related to endangered and threatened species evaluations ([Section 4.1.6](#)).

- If **No**, the following statement will generate:

**Statement:** *All topography must reference NGVD29. If the topography references NAVD88, please include the appropriate conversion factor to NGVD29; see <https://vdatum.noaa.gov/> for assistance with datum conversion.*

After reading this statement, you may continue to the questions related to endangered and threatened species evaluations ([Section 4.1.6](#)).

- If **Yes**, you will need to answer the following question:

❖ **Question:** What is the conversion factor from NAVD88 to NGVD29 in feet? \_\_\_\_\_

- After you provide the conversion factor, you may move on to the questions related to threatened and endangered species evaluations.

## 4.1.6 Endangered and Threatened Species Evaluations

A report grid will generate requiring the name of the report and the page number where the required evaluation of the proposed project with respect to endangered and threatened species can be found. The named report must be one of the attachments that you upload later in the service. Every user must complete the grid and answer the following question:

➤ **Question:** Has an NJDEP, Office of Natural Lands Management, Natural Heritage Database data request response for endangered or threatened species of flora or fauna, including a landscape map report, been obtained for the proposed project?

Yes  No

### Tool Tip NHP Letter

*For applications that require an evaluation of the proposed project with respect to endangered and threatened species, the Natural Heritage Database data request response (also known as the Natural Heritage Program Letter) can be useful for demonstrating that impacts to threatened and endangered species habitat in and near the project area have been avoided and/or minimized.*

*The NHP Letter should be dated no more than one year prior to the date the Land Use permit application is submitted. For more detailed information about the Natural Heritage Database, see <https://www.nj.gov/dep/parksandforests/natural/heritage/index.html#nhdb>.*

- If **No**, you may continue to the questions related to mitigation ([Section 4.1.7](#)).
- If **Yes**, the following statement will generate:

**Statement:** *Please upload a copy of the NHP letter and report on the Attachment Upload Page.*

An attachment type for the NHP letter will also generate on the *Attachment Upload* page later in the service. Ensure you have this letter available for upload. After reading the statement, you may continue to the questions related to mitigation.

## 4.1.7 Mitigation

Every user must answer the following question:

➤ **Question:** Does the proposed project require mitigation?

Yes  No

- If **No**, you may continue to the questions related to conservation restrictions ([Section 4.1.8](#)).

- If **Yes**, the following statement will generate:

**Statement:** *If a mitigation proposal has been prepared, please upload it to the Attachment Upload page. Please be advised that some permits require the mitigation proposal be submitted as part of the application, and the Department may not approve a permit until a mitigation proposal is received. NOTE: No permitted activities may begin until the Department has approved a mitigation proposal.*

After reading the statement, you may continue to the questions related to conservation restrictions ([Section 4.1.8](#)).

### **4.1.8 Conservation Restrictions**

Every user must answer the following question:

- **Question:** Is any portion of the site subject to an existing conservation restriction? mitigation? Yes No

- If **No**, you may click *Continue* at the bottom of the page to move to the next applicable permit details page in the service.
- If **Yes**, the following statement will generate:

**Statement:** *Please upload a copy of the filed conservation restriction to the Attachments Upload Page.*

An attachment type for the conservation restriction will also generate on the *Attachment Upload* page later in the service. Ensure you have it available for upload. After reading the statement, you may continue to the next applicable permit details page in the service.

## **Tool Tip Mitigation**

*If the project results in impacts to freshwater wetlands, wetland transition area, riparian zones, coastal wetlands, and/or special areas under the Coastal Zone Management Rules, mitigation may be required. To determine if mitigation is required, please review the requirements for the specific activity within the applicable rules.*

*Also, please refer to the mitigation section in the applicable rules for further, detailed guidance.*

[Freshwater Wetlands Protection Act Rules: N.J.A.C. 7:7A-11](#)

[Flood Hazard Area Control Act Rules: N.J.A.C. 7:13-13](#)

[Coastal Zone Management Rules: N.J.A.C. 7:7-17](#)

## 4.2 Permit Details - Coastal

If you indicated that your application includes a permit or authorization for an activity that is regulated under the Coastal Zone Management (CZM) Rules, this page will appear in the service. On this page, you must answer several questions that are applicable to all coastal applications ([Section 4.2.1](#)).

You will also have to answer additional questions if your application includes any of the following:

- Any coastal general permit or any of the CAFRA individual permit types ([Section 4.2.2](#))
- A Meadowlands District water quality certificate ([Section 4.2.3](#))
- Any CAFRA individual permit types or any waterfront development landward individual permit types ([Section 4.2.4](#))
- General permit 16, 27, 28, or 29 or any waterfront development waterward individual permit types ([Section 4.2.5](#))

### 4.2.1 Questions Applicable to All Coastal Applications

All users are required to answer both of the following questions:

➤ **Question:** Does the proposed project site contain any areas of mapped coastal wetlands? Yes No

- If **No**, you may move to the next question.
- If **Yes**, the following statement will generate:

**Statement:** *Prior to uploading the project plans, please be sure that the promulgated coastal wetlands line is depicted on the project plans.*

➤ **Question:** Are you proposing activities below the mean high water line (MHWL) or in areas formerly flowed by the tide? Yes No

- If **No**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **Yes**, the following statement and a comment box (250 characters) will generate:

**Statement:** *If available, please upload documentation of an issued tidelands instrument or a tidelands application to the Attachment Upload Page. In the box below, please note which document type will be uploaded or provide an explanation for why this information is either unavailable or unnecessary.*

An attachment type for tidelands documentation will be available on the *Attachment Upload* page later in the service. If you have an issued tidelands instrument or a tidelands application, please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## **4.2.2 Questions Applicable to All General Permits and all CAFRA**

### **Individual Permits**

The following will generate for all applications:

- **Section 10 Analysis:** All CAFRA individual and general permit applications require the submission of a Section 10 analysis demonstrating how the project meets the requirements of Section 10 of the Coastal Area Facility Review Act (CAFRA) N.J.S.A. 13:19. A report grid will generate requiring the name of the report and the page number where the required analysis can be found. The named report must be one of the attachments that you upload later in the service. If a Section 10 Analysis is not required for the proposed project (e.g., if the application is for a general permit in the waterfront development area), please type N/A for both fields in the table.

The following question will generate for all applications except linear development projects:

- **Question:** Does the proposed project require public water and/or sewer service, or will it result in an increase in demand for water and/or sewer service at the project location? Yes No NA

Please note that a response of **NA** is only acceptable if the application does not consist of any permits in the CAFRA area (e.g., if the application is for a general permit in the waterfront development area).

- If **No** or **NA**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **Yes**, the following instructional text and a comment box (250 characters) will generate:

**Instructional Text:** *Please provide details regarding the availability of public water and sewer to service the project, which may include but is not limited to, information about the required water and/or sewer demand for the project, the available water and/or sewer capacity of the utility provider, and information regarding consistency with the applicable Water Quality Management Plan to demonstrate compliance with Section 10 of CAFRA. If the sewer and water capacity letters have already been obtained, please upload the letters in the Attachment Uploads Page (Optional attachment). Please be advised, the application will not be deemed technically complete until adequate documentation is submitted demonstrating that adequate capacity exists to provide public water and sewer service to the project.*

An attachment type for a sewer/water authority letter will be available on the *Attachment Upload* page later in the service. If you have obtained the letter(s), please ensure you have it available for upload. After you have entered information into the comment box, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### **4.2.3 Questions Applicable to a Meadowlands District Water Quality**

#### **Certificate**

A report grid will generate requiring the name of the report and the page number where the documentation of compliance with the Meadowlands District and wetlands sections of the Coastal Zone Management Rules, N.J.A.C. 7:7 can be found. The named report must be one of the attachments that you upload later in the service. You must complete the grid and answer the following question:

➤ **Question:** Is a zoning certificate, resolution, or statement of consistency from the New Jersey Sports and Exposition Authority (NJSEA) required?  Yes  No

- If **Yes**, the following statement will generate:

**Statement:** *Please upload the NJSEA determination to the Attachment Upload Page.*

An attachment type for a NJSEA determination will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No**, you must answer the following question:

❖ **Question:** Is a US Army Corps of Engineers (USACOE) approval required under the provisions of the Federal Clean Water Act? Yes No

- Regardless of your answer to this question, you may move on to the next applicable question or to the next page in the service if no additional questions apply.

#### **4.2.4 Questions Applicable to all CAFRA Individual Permits or Waterfront Development Individual Permits-Landward**

You must answer both of the following unless your project is a linear development. The first question below will not generate for linear development projects. Linear development projects are required to answer the second question.

➤ **Question:** (for non-linear development projects only)  
Does the proposed project have the potential to result in the operation of any roadway in excess of Level of Service (LOS) D? Yes No

- If **No**, you may move to the next question.
- If **Yes**, the following statement will generate:

**Statement:** *Please upload to the Attachment Upload Page, a copy of the prepared Traffic Impact Study.*

An attachment type for the traffic impact study will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload.

➤ **Question:** Is the proposed project subject to compliance with the impervious and vegetative cover requirements referenced in the Coastal Zone Management Rules at N.J.A.C. 7:7? Yes No

- If **No**, you may move to the next applicable question or to the next page in the service if no additional questions apply.

#### **Tool Tip** **Impervious and Vegetative Cover**

*Please refer to Subchapter 13 of the Coastal Zone Management Rules for more information on how to calculate the allowable impervious cover and required vegetative cover for a project site.*

- If **Yes**, an attachment type for an Impervious Cover and Vegetative Cover Calculations Spreadsheet form will generate on the *Attachment Upload* page later in the service. Please ensure you have completed the applicable spreadsheet and have it available for upload. Two versions of this spreadsheet are available on the Division of Land Resource Protection’s website – one spreadsheet for [CAFRA applications](#) and one spreadsheet for [waterfront development applications](#). The following statement and table will also generate:

**Statement:** *Please fill out all fields below. (Note: If the field is not applicable, please enter a zero.) For Upland Waterfront Development applications, the values entered should only include the portion of the site that is located within Waterfront Development jurisdiction.*

After reading the statement and completing the table, you may move to the next applicable question or to the next page in the service if no additional questions apply.

Impervious Cover Calculations	Square Ft.	Acres <i>(note this will be non-editable, when user adds sq. ft. acres will calculate &amp; auto-populate)</i>
Total Site Square Footage		
Existing Impervious Cover on site		
Total Square Footage of Special Areas on site		
Proposed Impervious Cover on site		
Proposed Tree Preservation		

## **4.2.5 Questions Applicable to General Permits 16, 27, 28, and 29 and all Waterfront Development Individual Permits-Waterward**

➤ **Question:** Will the proposed project result in dredging activities? Yes No

- If **No**, you may move to the next applicable page in the service.
- If **Yes**, both of the following statements will generate and the following five questions:

**Statement 1:** *Please upload a site plan showing the following:*

- *The area to be dredged*
- *Existing and proposed water depths at mean low water*
- *The water depths at mean low water adjacent to the area to be dredged*
- *The amount of material to be dredged*
- *The method of dredging*

- *The location of the dredged material dewatering and placement site, including the municipal block and lot*
- *The means of containing the dredged material*

**Statement 2:** *Please upload either sediment sampling results obtained in compliance with the approved Sediment Sampling and Analysis Plan and sediment sample core profiles/logs (full project depth) or written confirmation from the Office of Dredging and Sediment Technology (ODST) for any testing exclusions identified at N.J.A.C. 7:7 Appendix G (an email from ODST is acceptable). Sediment sampling for a Coastal GP16, GP27, GP28, and GP29 is not mandatory if all other requirements of the general permit are met.*

An attachment type for a sediment sampling analysis and plan will be available on the *Attachment Upload* page later in the service. Please ensure you have it available for upload if applicable. You must also answer all of the following:

❖ **Questions:** **What is the proposed depth of dredging (below Mean Low Water), in feet?** \_\_\_\_\_

**What is the volume of the proposed dredge material (cubic yards)?** \_\_\_\_\_

**What is the proposed method of dredging?**

- Select either Hydraulic, Mechanical or Hydraulic and Mechanical from the dropdown list.

**Is this project new dredging or maintenance dredging?**

- Select either New Dredging, Maintenance Dredging or Maintenance Dredging and New Dredging from the dropdown list.

**Will both the final and temporary placement of dredge material be located on a site that is owned by the applicant?**

Yes  No

- If **No**, the following statement will generate:

**Statement:** *Please upload written consent from the property owner to the Attachment Upload Page.*

An attachment type for the consent will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload.

After you have answered all of the questions, you may proceed to the next applicable page in the service.

## 4.3 Permit Details – Flood Hazard

If you indicated that your application includes a permit, authorization or verification under the Flood Hazard Area Control Act (FHACA) Rules, this page will appear in the service. However, this page will contain questions only if your application includes any of the following:

- A Hardship Exception Request ([Section 4.3.1](#))
- General permit 1, 4, 9, 10, or 13 ([Section 4.3.2](#))
- A flood hazard area verification ([Section 4.3.3](#))

If your application does not contain any of the above, you may proceed to the next applicable page in the service.

### **4.3.1 Questions Applicable to Hardship Exception Requests**

If you indicated on the Permit Scope – Flood Hazard page that your application included a request for a hardship exception, a report grid will generate requiring the name of the report and the page number providing documentation of compliance with the specific requirements for a hardship exception in accordance with N.J.A.C. 7:13-15.1. The named report must be one of the attachments that you upload later in the service. The following statement will also generate:

**Statement:** *When applying for a hardship exception, public notice must include a description of the nature of the hardship and the citation and subject matter of each requirement for which the hardship is being requested.*

After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### **4.3.2 Questions Applicable to Specific General Permits**

Additional questions will apply if your application includes any of the following flood hazard general permits:

- [General Permit 1](#) – Channel cleaning under the Stream Cleaning Act

- [General Permit 4](#) – Creation, restoration, and enhancement of habitat and water quality values and functions
- [General Permits 9 or 10](#) – Construction/reconstruction of bridges and culverts
- [General Permit 13](#) – Construction of trails and boardwalks

## General Permit 1

You must answer all three of the following questions:

➤ **Question:** Will this project be conducted by a public agency? Yes No

- If **Yes**, you may proceed to the next question.
- If **No**, the following statement will also generate:

**Statement:** *On the Attachment Upload Page, please upload a signed statement from a municipal, county, or State agency authorizing the applicant to conduct the work as a designee of that public agency.*

An attachment type for the statement will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload.

➤ **Question:** How many linear feet of channel are proposed to be cleaned? \_\_\_\_\_ Feet

- Note: If you enter a number greater than or equal to 500 feet AND you indicated on the *Site Information* page that the project is located in multiple municipalities, the following statement will generate:

**Statement:** *Warning: The proposed length exceeds the limit of 500 feet for a project that is located within more than one municipality.*

➤ **Question:** Will the proposed project include removal of sediments? Yes No

- Note: The response to this question notifies DLRP of the applicable timeframes for review of the application. After answering this question, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 4

You must answer all of the following questions. Please note that the first question has two parts, and you must answer both parts:

- **Questions:** Will the proposed project result in the placement of fill material in a flood hazard area? Yes No

Is the proposed project within a channel or floodway? Yes No

- If **No to both questions**, you may proceed to the next question.
- If **Yes to either question**, the following statement will generate:  
**Statement:** *Please upload an Engineering Certification to the Attachment Upload page.*

An attachment type for the engineering certification will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload.

- **Question:** Is the applicant one of the following: Yes No

- a. NJDEP Division of Fish and Wildlife
- b. NJDEP Office of Natural Resource Restoration
- c. US Fish and Wildlife Service
- d. USDA Natural Resources Conservation Service
- e. A government resource protection agency (such as a parks commission)
- f. A charitable conservancy

- If **Yes**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
- If **No**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload written approval for the plan from the NJDEP Division of Fish and Wildlife, the NJDEP Office of Natural Resource Restoration, the US Fish and Wildlife Service, the USDA Natural Resources Conservation Service, a government resource protection agency (such as a parks commission), or a charitable conservancy.*

An attachment type for the approval will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the

statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### General Permits 9 and 10

➤ **Question:** Does the proposed project include hard armoring of the stream bed? Yes No

- If **No**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
- If **Yes**, a report grid will generate requiring the name of the report and the page number where the scour calculations can be found. The named report must be one of the attachments that you upload later in the service. After you have completed the grid, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.

### General Permit 13

➤ **Question:** Is any disturbance proposed within 25 feet of top of bank? Yes No

- If **No**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
- If **Yes**, the following statement will generate:

**Statement:** *Please upload an Engineering Certification to the Attachment Upload page.*

An attachment type for the engineering certification will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### 4.3.3 Questions Applicable to Flood Hazard Verifications

The following question applies to all types of verifications. You must also complete the table below before you may proceed to the next applicable page in the service unless your application includes a riparian zone only verification, in which case the table will not appear.

➤ **Question:** Is the entire site for the proposed project inundated by the Flood Hazard Area Design Flood Elevation?  Yes  No

- If **Yes**, proceed to the table.
- If **No**, the following statement will generate:

**Statement:** *The site plan must include a metes and bounds description of any existing or proposed flood hazard area or floodway limits to be verified onsite.*

After reading the statement, you may move to the table.

➤ **Table:** Please complete the table below and include all applicable Flood Hazard Area Design Flood Elevations, referenced at the upstream property limit. If the map referenced is not applicable leave it blank.

Please note that the most conservative floodway and flood hazard area elevation will be used to verify the regulated areas on a site, even if it is necessary to combine sources. For example, if the State study (Method 1) has a wider floodway but a lower flood hazard area elevation than a FEMA study (Method 2/3), the State study will be used for the floodway delineation and the FEMA study for the flood hazard area design flood elevation.

If the flood study used to determine the flood hazard area design flood elevation does not depict a specific elevation but only has a line depicting the flood hazard area, that study cannot be used. For example, superimposing the flood hazard line from a FEMA map to a site plan is not allowed as the flood hazard area should be delineated using existing topography and the flood study profiles, not the specific location of the line on the map.

Elevations	Feet	Vertical Datum
Department Delineation Elevation	<input type="text"/>	<input type="text" value="v"/>
FEMA effective 100-year tidal elevation	<input type="text"/>	<input type="text" value="v"/>
FEMA preliminary 100-year tidal elevation	<input type="text"/>	<input type="text" value="v"/>
FEMA advisory 100-year tidal elevation	<input type="text"/>	<input type="text" value="v"/>
One foot above FEMA effective 100-year fluvial elevation	<input type="text"/>	<input type="text" value="v"/>
One foot above FEMA preliminary 100-year fluvial elevation	<input type="text"/>	<input type="text" value="v"/>
One foot above FEMA advisory 100-year fluvial elevation	<input type="text"/>	<input type="text" value="v"/>
Calculated Flood Hazard Area	<input type="text"/>	<input type="text" value="v"/>

NOTE: The highest of these elevations must be used. At least 1 field should have a # in feet.

## 4.4 Permit Details – Freshwater

If you indicated that your application includes a permit, authorization or transition area waiver for an activity that is regulated under the Freshwater Wetlands Protection Act (FWPA) Rules, this page will appear in the service. On this page, you must answer several questions that are applicable to all freshwater applications ([Section 4.4.1](#)).

You will also have to answer additional questions specific to the following:

- All freshwater general permits and individual permits ([Section 4.4.2](#))
- General permits 1, 2, 6, 8, 9, 10A, 10B, 13, 16, 18, 20, 21, 25, or 26 ([Section 4.4.3](#))
- Transition area waivers ([Section 4.4.4](#))

In the service, you may see a “FWW Permit Summary” table ([Section 4.4.5](#)) at the bottom of the page. This table tallies the disturbances and linear footages entered in response to certain questions on this page as well as the total acreage disturbed for previously approved permits based on data that resides in the Department’s NJ Environmental Management System (NJEMS).

### **4.4.1 Questions Applicable to All Freshwater Applications**

You must answer both of the following questions unless your project is a linear development. Only the first question below will generate for linear development projects.

➤ **Question:** Has a Letter of Interpretation (LOI) been issued for the site? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *Please upload the LOI letter issued by the DEP to the Attachment Upload Page.*

An attachment type for the LOI letter will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next question.

- If **No**, you may move to the following question unless the application includes a transition area waiver, in which case the following warning statement will generate:

**Statement:** A line delineation or line verification LOI is required for all Transition Area Waiver applications. An LOI can be filed using the Department's eLOI service (Apply for or Revise a Letter of Interpretation) at <http://www.nj.gov/dep/online/>.

After reading the statement, you move to the next question.

➤ **Question:** (for non-linear development projects only)

How many square feet of wetlands and/or State open waters currently exist on the property? \_\_\_\_\_ Sq. Ft.

- After entering the applicable number of square feet, the online service will convert your entry to acres. You may then proceed to the next applicable question. If your application includes a general permit or an individual permit, see the following section, Section 4.4.2. If your application includes only a transition area waiver, see [Section 4.4.4](#).

## **4.4.2 Questions Applicable to All Freshwater General Permits and Individual Permits**

If your application includes a general permit or an individual permit, you will need to answer the questions in this section. These questions fall under two topics: [property ownership](#) and [proposed disturbance amounts](#). Please note that the property ownership questions will not generate if your project is a linear development.

### Property Ownership

➤ **Question:** (for non-linear development projects only)

What date did the current owner purchase the project site?

- If you select a date **before June 30, 1988**, the following statement will generate:

**Statement:** Please upload proof of ownership on the Attachment Upload Page.

An attachment type for proof of ownership will generate on the Attachment Upload page later in the service. Please ensure you have it available

### **Tool Tip** “Site”

The Freshwater Wetlands Rules define a "site" as all lots or right(s)-of-way on which the regulated activity is proposed, plus any contiguous land owned or controlled by the same person. The boundary of the property or right(s)-of-way is the legal boundary as it existed on July 1, 1988, as well as any additional contiguous lots acquired by the owner after July 1, 1988, and any lots merged after this date. The history of ownership is requested here to establish the extent of the site and determine the Freshwater Wetlands permitting history on the site.

for upload. After reading the statement, you may move to the questions related to [proposed disturbance amounts](#).

- If you select a date **after June 30, 1988**, the following statement and table will generate. You must complete the table before moving on:

**Statement:** *Provide a history of ownership for the property from June 30, 1988 to the present and a listing of contiguous lots that were in common ownership with the site where the activities are proposed. The history of ownership is requested here to establish the extent of the site and determine the Freshwater Wetlands Permitting history of the site.*

*In the table below, please provide the owner’s name, current property use, and start and end dates of ownership (if currently owned, enter today’s date for the end date). Please use a separate row for each successive owner, or to indicate when contiguous lots changed ownership. If the site has not been subdivided since June 30, 1988 or if no contiguous lots were owned by the applicant, enter 0 in the columns titled “Contiguous Blocks Same Owner” and “Contiguous Lots Same Owner.”*

*“Contiguous” is defined as adjacent properties, even if they are separated by human-made barriers or structures or legal boundaries. Contiguous properties shall include, but are not limited to, land areas which directly abut or are separated by a general access roadway or other right-of way, including waterways; and properties which are part of a subdivision that was under common ownership on July 1, 1988.*

Row	Name of Owner	Property Use	Contiguous Blocks Same Owner	Contiguous Lots Same Owner	Start Date	End Date
1	<i>*250 characters alpha numeric</i>	<i>*dropdown</i>	<i>*</i>	<i>*</i>	<i>*(use date picker)</i>	<i>(use date picker)</i>

\*Property Use dropdown values include:

- Residential
- Industrial
- Commercial
- Public- including all utilities
- Agricultural
- Vacant/no uses
- Other

Add Row

## Proposed Disturbance Amounts

The online service will check the Department’s database for previous approvals. If a freshwater permit or authorization was previously issued to the same property that you entered on the *Site Information* page (the same block/lot and/or the same street address), the following table will generate for your review. If there are no previous approvals, you may proceed to the questions that follow:

All previous DLRP approvals on the subject site (Approved and Expired):

Previous LU File #	Block	Lot	Date Issued	Type of Permit	Permanent Disturbance -Wetlands (Acres)	Permanent Disturbance -TA (Acres)	Permanent Disturbance -SOW (Acres)	
####-##-####.#								
					<b>Totals:</b> (tallies all acres of permanent disturbance recorded in DEP’s database)			

All of the following questions will generate for each permit type that you selected on the *Permit Scope – Freshwater* page. Therefore, you may have to answer each question multiple times – once for each permit type. You must answer all questions that appear on your screen.

- **Question:** For the specified permit, will the proposed activity involve any temporary regulated disturbances? Yes No

### **Tool Tip** **Temporary Disturbance**

#### Temporary Disturbance:

*A regulated activity that occupies, persists, and/or occurs on a site for no more than six months. Where a disturbance associated with certain regulated activities, such as hazardous substance remediation or solid waste facility closure, is intended to be temporary, but will exceed six months in duration because of the nature of the activity will be consider temporary, provided the disturbed areas are restored to their original topography, and all necessary measures are implemented to ensure that the original vegetative cover onsite is restored to its previous (or an improved) condition.*

- If **No**, you may move to the next question.
- If **Yes**, the following statement and table will generate. You must complete this table before moving on to the next question. Please note that the information you enter in response to this question will populate into the “FWW Summary” table (see [Section 4.4.5](#)) at the bottom of the page.

**Statement:** Enter the total square footage of cleared and/or excavated wetlands, transition areas and State Open Waters for [Permit Type # -Permit desc will be inserted] permit. Cleared and/or excavated wetlands/transition areas equate to a temporary disturbance. NOTE: Filled wetlands/transition area/State Open Waters equate to a permanent disturbance and should be recorded in a separate table.

Temporary Disturbance Type	Sq. Ft.	Acres (note this will be non-editable, when sq. ft.is entered acres will calculate & auto-populate)
Wetlands		1a
Transition Area		1b
State Open Water		1c

➤ **Question:** For the specified permit, will the proposed activity involve permanent regulated disturbances? Yes No

### Tool Tip Permanent Disturbance

**Permanent Disturbance:**

*Permanent disturbance includes all regulated activities which persist more than six months. The filling of wetlands, transition areas, or State open waters should be recorded as permanent disturbance. Note: When completing the Temporary and/or Permanent Disturbance table, at least one value must be greater than zero. If no regulated activities are proposed within a regulated area, a freshwater wetlands authorization/permit may not be required. If you have any questions, please contact DLRP by email at [lurtechsupport@dep.nj.gov](mailto:lurtechsupport@dep.nj.gov) or by telephone at (609) 777-0454.*

- If **No**, you may move to the questions related to [historic and archaeological resources](#):
- If **Yes**, the following statement and table will generate. You must complete this table before moving on. Please note that the information you enter in response to this question will populate into the “FWW Summary” table at the bottom of the page (see [Section 4.4.5](#)).

**Statement:** *Enter the total square footage of filled wetlands, transition areas and State Open Waters for [Permit Type # -Permit desc will be inserted] permit. Only Filled wetlands/transition area/State Open Waters equate to a permanent disturbance. Cleared or excavated are considered temporary disturbance.*

Permanent Disturbance Type	Sq. Ft.	Acres <i>(note this will be non-editable, when sq. ft. is entered acres will calculate &amp; auto-populate)</i>
Wetlands (Filled)		2a
Transition Area (Filled)		2b
State Open Water (Filled)		2c

### Historic and Archeological Resources

The following question will generate only if, in the tables above, you entered a value greater than zero for 1a, 1c, 2a, or 2c. Otherwise, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.

➤ **Question:** Have you received SHPO approval for your project area?  Yes  No

- If **Yes**, the following statement will generate.

**Statement:** *Please upload a copy of the Historic Preservation Office Approval Letter to the Attachment Upload Page.*

An attachment type for the letter will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No**, the following four questions will generate. You are required to answer all of them.

➤ **Questions:** Based on information included in this application or on historic mapping, does the project area contain known historic or archeological resources? Yes No

Is the project site larger than 20 acres, and does it include a permanent waterbody (e.g., a wetland, pond, lake, river, or perennial stream)? Yes No

Does the project site include buildings, structures, or ruins older than 50 years that may be affected by the proposed project? Yes No

Will the proposed project involve the construction, replacement, reconstruction, or rehabilitation of a bridge or culvert? Yes No

- If **No to all questions**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
- If **Yes to any of the above questions**, the following statement will generate:

**Statement:** *A Phase 1A Historic and Archeological Survey may be required by the NJDEP during the application review. If a Phase 1A survey has already been completed, please upload a copy on the Attachments Upload Page.*

An attachment type for the survey will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload if applicable. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### **4.4.3 Questions Applicable to Specific General Permits**

You will have additional questions to answer if your application includes any of the following general permits:

- [General Permit 1](#) – Maintenance and repair of existing features
- [General Permit 2](#) – Underground utility lines
- [General Permit 6](#) – Non-tributary wetlands
- [General Permit 8](#) – House additions
- [General Permit 9](#) – Airport sight line clearing
- [General Permit 10A](#) – Very minor road crossings
- [General Permit 10B](#) – Minor road crossings

- [General Permit 13](#) – Lake dredging
- [General Permit 16](#) – Creation, restoration, and enhancement of habitat and water quality functions and values
- [General Permit 18](#) – Dam repair
- [General Permit 20](#) – Bank stabilization
- [General Permit 21](#)- Above ground utility lines
- [General Permit 25](#) – Minor channel or stream cleaning for local government agencies
- [General Permit 26](#) – Redevelopment of previously disturbed areas

### General Permit 1

➤ **Question:** Is the proposed project for a currently serviceable structure, fill, roadway, stormwater management facility, utility line, or active irrigation or drainage ditch? Yes No

- If **No**, the following statement will generate:

**Statement:** *General Permit 1 is not appropriate. See N.J.A.C. 7:7A for compliance criteria.*

After reading this statement, you may wish to revise your application although the service will allow you to continue to the next applicable question or to the next page in the service if no additional questions apply.

- If **Yes**, you will need to answer the following question:

❖ **Question:** Was it lawfully existing prior to July 1, 1988 or permitted under the Freshwater Wetlands Protection Act Rules? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload proof that the project was lawfully existing prior to July 1, 1988 or was permitted under N.J.A.C. 7:7A. Acceptable forms of proof include historic aerial photographs, approved site plans, and/or copies of issued permits.*

An attachment type for the proof will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload if applicable.

After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No**, you must answer the following question:
  - **Question:** Is the proposed project for ongoing maintenance of an off-stream stormwater management facility? Yes No
    - Regardless of your response to this question, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 2

➤ **Question:** How wide is the proposed permanently maintained clearing (in linear feet)?  
\_\_\_\_\_ Linear Feet

- If **less than or equal to 20 feet**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
- If **greater than 20 feet**, the following statement and a comment box (250 characters) will generate. You must provide information in the comment box before proceeding to the next page in the service if no additional questions apply.

**Statement:** *Please note the width of permanent clearing may be no wider than 20 feet unless required by law. Please explain what regulation/regulatory authority requires an area wider than 20 feet.*

## General Permit 6

➤ **Question:** Does it appear that the proposed project will disturb wetlands and/or State open waters that are classified as a water of the United States? Yes No

Please note that your response to this question will impact the “FWW Summary” table at the bottom of the page (see [Section 4.4.5](#)).

- If **Yes**, the following statement will generate:

**Statement:** *Correspondence from the Army Corps of Engineers or the USEPA may be uploaded to the Attachments Upload Page. Please note that the Division may need to consult further with these agencies during the application review.*

An attachment type for the correspondence will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload if applicable. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No**, the following statement will generate:

**Statement:** *The Division may consult with the Army Corps of Engineers or the USEPA for a Waters of the United States determination during the application review.*

After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 8

➤ **Question:** Was the structure that is subject to the proposed addition or improvement legally existing prior to July 1, 1988? Yes No

- If **Yes**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **No**, the following statement will generate:

**Statement:** *Warning- Additions or improvements to structures built or approved after July 1, 1988 may not be eligible for a GP8, see N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 9

There are no additional questions for this general permit, but the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload a Certification containing an explanation of compliance with the NJDOT and FAA Rules and in accordance with the requirements of N.J.A.C.7:7A-7.9(b).*

An attachment type for the certification will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### General Permit 10A

➤ **Question:** As measured at its longest point, how many linear feet is the road crossing within freshwater wetlands and/or State Open Waters? \_\_\_\_\_ Linear Feet

Please note that your response to this question will impact the “FWW Summary” table at the bottom of the page (see [Section 4.4.5](#)). After you have answered the question, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### General Permit 10B

A report grid will generate requiring the name of the report and the page number where the alternative analysis pursuant to N.J.A.C. 7:7A-7.10B(d) is provided. The named report must be one of the attachments that you upload later in the service. After you have entered the report name and page number, you may move to the next applicable question or to the next page in the service if no additional questions apply.

### General Permit 13

You must answer both of the following questions:

➤ **Question:** Has sediment sampling and analysis been performed on the dredge material?  Yes  No

- If **No**, you may move to the next question.
- If **Yes**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload the sediment sampling results along with a map indicating the sample locations.*

An attachment type for the sediment sampling results will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next question.

- **Question:** How many square feet of all wetlands (palustrine emergent or otherwise), transition areas, or State open waters will be temporarily disturbed for vehicle access, beyond those disturbed directly by the dredging? \_\_\_\_\_ Sq. Ft. (the service will automatically convert the value to acres)
- If **less than or equal to 0.125 acres**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
  - If **greater than 0.125 acres**, a report grid will generate requiring the name of the report and the page number where the alternative analysis pursuant to N.J.A.C. 7:7A-7.13(c)1 is provided. The named report must be one of the attachments that you upload later in the service. After you have entered the report name and page number, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 16

- **Question:** Is the applicant one of the following: Yes No
- NJDEP Division of Fish and Wildlife
  - NJDEP Office of Natural Resource Restoration
  - US Fish and Wildlife Service
  - USDA Natural Resources Conservation Service
  - A government resource protection agency (such as a parks commission)
  - A charitable conservancy
- If **Yes**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.
  - If **No**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload written approval for the plan from the NJDEP Division of Fish and Wildlife, the NJDEP Office of Natural Resource Restoration, the US Fish and Wildlife Service, the USDA Natural Resources Conservation Service, a government resource protection agency (such as a parks commission), or a charitable conservancy.*

An attachment type for the approval will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 18

➤ **Question:** Has the Department issued a dam safety permit? Yes No

- If **Yes**, the following statement will generate:

**Statement:** *Please upload the valid dam safety permit issued by the DEP on the Attachment Upload Page.*

An attachment type for the permit will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After reading the statement, you may move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No**, the following warning message will generate:

**Warning:** *Please note that a valid Dam Safety Permit is required before any work can be conducted under a General Permit 18. Also, dams that are out of service may not qualify for General Permit No. 18, see N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 20

For this general permit, you must answer the following two-part question. The second question requires you to complete a table.

➤ **Questions:** Is the proposed project funded by the NJDEP's Bureau of Environmental Analysis, Restoration and Standards? Yes No

**Which material(s) will be used for bank stabilization? Complete the table below; add a separate row for each material proposed.**

Row	Proposed Material	Linear Feet of proposed stream bank being stabilized
	<i>dropdown</i>	<i>(6 digits to the left of decimal, 1 digit to the right)</i>

Dropdown values include:

- Rip Rap/Hard Armor
- Soil Bioengineering
- Planting

- If the proposed material is **“Planting,”** you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If the proposed material is **“Rip Rap/Hard Armor”:**
  - If **Yes** to the first question and the value entered into the table is **less than or equal to 500 feet**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
  - If **Yes** to the first question and the value entered into the table is **greater than 500 feet**, the following warning will generate:

**Warning:** *Warning: Permanent disturbances over 500 linear feet of [lists type of proposed material] may not qualify for general permit 20. See N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No** to the first question and the value entered into the table is **less than or equal to 150 feet**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **No** to the first question and the value entered into the table is **greater than 150 feet**, the following warning will generate:

**Warning:** *Warning: Permanent disturbances of over 150 linear feet of rip rap may not qualify for General Permit 20. See N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

- If the proposed material is **“Soil Bioengineering”**:
  - If **Yes** to the first question and the value entered into the table is **less than or equal to 500 feet**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
  - If **Yes** to the first question and the value entered into the table is **greater than 500 feet**, the following warning will generate:

**Warning:** *Warning: Permanent disturbances over 500 linear feet of [lists type of proposed material] may not qualify for general permit 20. See N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

- If **No** to the first question and the value entered into the table is **less than or equal to 300 feet**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **No** to the first question and the value entered into the table is **greater than 300 feet**, the following warning will generate:

**Warning:** *Warning: Permanent disturbances of over 300 linear feet of soil bioengineering may not qualify for General Permit 20. See N.J.A.C. 7:7A for compliance criteria.*

After reading the statement, you may wish to revise your application, although the service will allow you to move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 21

➤ **Question:** What is the width (in linear feet) of the proposed permanently maintained clearing? \_\_\_\_\_ Linear Feet

- If **less than or equal to 20 feet**, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.

- If **greater than 20 feet**, the following statement and a comment box (250 characters) will generate. You must provide information in the comment box before proceeding to the next page in the service if no additional questions apply.

**Statement:** *Please note the width of clearing may be no wider than 20 feet unless required by law. Please explain what regulation/regulatory authority requires an area wider than 20 feet.*

## General Permit 25

You must answer all three of the following questions:

- **Question:** Will this project be conducted by a public agency? Yes No

- If **Yes**, you may proceed to the next question.
- If **No**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload a signed statement from a municipal, county, or State agency authorizing the applicant to conduct the work as a designee of that public agency.*

An attachment type for the statement will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload.

- **Question:** How many linear feet of channel are proposed to be cleaned? \_\_\_\_\_ Feet

- Note: If you enter a number greater than or equal to 500 feet AND you indicated on the *Site Information* page that the project is located in multiple municipalities, the following statement will generate:

**Statement:** *Warning: The proposed length exceeds the limit of 500 feet for a project that is located within more than one municipality.*

- **Question:** Will the proposed project include removal of sediments? Yes No

- Note: The response to this question notifies DLRP of the applicable timeframes for review of the application. After answering this question, you may move to the next applicable question or to the next page in the service if no additional questions apply.

## General Permit 26

➤ **Question:** Is the project any of the following:

Yes No

- A brownfield site as per N.J.S.A. 58:10B-23b
- The subject of a redevelopment agreement as per N.J.S.A. 58:10B-27
- Located in an environmental opportunity zone as per N.J.S.A. 54:4-3.150 et seq.
- Identified as an area of redevelopment by the municipality and formally designated as such by the New Jersey Department of Community Affairs in accordance with N.J.S.A. 40A:12A-6

- If **No**, the following statement will generate:

**Statement:** *Projects that do not meet one of the location requirements at N.J.A.C. 7:7A-7.26(a)3 may not be eligible for a GP26. See N.J.A.C. 7:7A for compliance criteria.*

After reading this statement, you may wish to revise your application although the service will allow you to continue to the next applicable question or to the next page in the service if no additional questions apply.

- If **Yes**, you will need to answer the following question:

❖ **Question:** Is the project located in wetlands or a transition area that was previously disturbed as per N.J.A.C. 7:7A? Yes No

- If **Yes**, you may move to the next applicable question or to the next page in the service if no additional questions apply.
- If **No**, the following statement will generate:

**Statement:** *The project may not qualify for General Permit No. 26. See N.J.A.C. 7:7A for compliance criteria.*

After reading this statement, you may wish to revise your application although the service will allow you to continue to the next applicable question or to the next page in the service if no additional questions apply.

#### 4.4.4 Questions Applicable to Transition Area Waivers

You may need to answer additional questions if your application includes any of the following:

- A [transition area waiver averaging plan](#)
- A [special activity transition area waiver for redevelopment](#)
- A [hardship reduction transition area waiver](#)

#### Transition Area Waiver Averaging Plan

The following statement and table will generate. After you complete the table, you may proceed to the next applicable question or to the next page in the service if no additional questions apply.

**Statement:** *Transition Area Averaging Plan Waiver – Complete the following table. The Reduction Area must include the entire area of disturbance, including grading or excavation, temporary stockpiles, limit of disturbance, vegetation removal, structures and building(s), gravel and pavement.*

	Forest Sq. Ft.	Shrub Sq. Ft.	Herbaceous (includes farm field & lawn) Sq. Ft.	Previously disturbed (including gravel, pavement, & structures) Sq. Ft.	Total Sq. ft.	Total Acres auto- calculated
Reduction Area (Including grading & clearing)	<i>All</i>	<i>fields</i>	<i>Are required-zero is ok-</i>	<i>And at least one value has to be greater than zero.</i>		
Compensation Area						

#### Special Activity Transition Area Waiver for Redevelopment

➤ **Question:** Was the disturbance in the area of the proposed activity lawfully existing prior to July 1, 1989 or previously permitted under N.J.A.C. 7:7A? Yes No

- If **No**, the following statement will generate:

**Statement:** *The project may not qualify for a Special Activity Waiver for Redevelopment, see N.J.A.C. 7:7A for compliance criteria.*

After reading this statement, you may wish to revise your application although the service will allow you to continue to the next applicable question or to the next page in the service if no additional questions apply.

- If **Yes**, the following statement will generate:

**Statement:** *On the Attachment Upload Page, please upload proof that the disturbance lawfully existed prior to July 1, 1989 or was permitted under N.J.A.C. 7:7A. Acceptable forms of proof include historic aerial photographs, approved site plans, and/or copies of issued permits.*

An attachment type for the proof will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After you have read the statement, you may continue to the next applicable question or to the next page in the service if no additional questions apply.

### Hardship Reduction Transition Area Waiver

No additional questions apply, but the following reminder message will generate:

**Message:** *The following documents may be required for the review of this application. Please upload all applicable items to the Attachments Page as a single attachment entitled, “Hardship TAW Documentation.”*

- The deeds for all adjacent properties currently owned by the applicant;*
- Offer document(s) demonstrating that the applicant unsuccessfully attempted to purchase adjacent properties for fair market value;*
- Each completed “Hardship Transition Area Waiver Letter – Offer of Property Sale to Public and/or Private Conservation Organizations”;*
- All responses to the offer at (c) above.*
- Documentation of when the property (as defined at N.J.A.C. 7:7A-1.4) was acquired, the purchase price of the property, and the applicant’s real property interest.*

An attachment type for the hardship documentation will generate on the *Attachment Upload* page later in the service. Please ensure you have it available for upload. After you have read the statement, you may continue to the next page in the service.

### 4.4.5 FWW Permit Summary Table

This table may appear at the bottom of the page. The values that default into the table are derived from answers you provided to some of the questions above as well as information found for any existing approvals in the Department’s database. Values that are within the acceptable range will display in green. Values that are not within an acceptable range will display in red. If there are any red values for disturbance exceedances, you will see the following warning statement:

**Warning:** *The limit for disturbance and/or linear feet has been exceeded for one or more permits. See N.J.A.C. 7:7A for compliance criteria. The applicant may adjust the proposed disturbance amounts to meet the criteria, change the application type to a freshwater wetlands individual permit, or continue with the application, provided the discrepancies in disturbance amount(s) are explained in the project's compliance report. Please note that temporary disturbance under GP2 and GP21 may not actually be counted toward the total allowable limit of 0.5 acres as displayed. These determinations will be made on a case-by-case basis during the application review by NJDEP staff. The total disturbance amounts over 0.5 acre for GP2 and GP21 may be possible.*

**FWW Permit Summary:**

The following table tallies the disturbances and linear footages entered in response to questions in this service as well as the total acreage disturbed for previously approved permits based on data that resides in the Department's NJ Environmental Management System (NJEMS). Be advised that the total below may not contain all previous approvals that are maintained in the Department's legacy databases or in our existing database due to administrative error or incomplete information. The total amount of acreage disturbed from previous approvals will be confirmed by NJDEP staff upon review.

Permit Type	Allowable Limit Permanent Disturbance (acres)	Mitigation Trigger Limit (acres)	Allowable Linear Limit (feet)	Total Linear Feet	Total Temporary Disturbance (acres) <i>(values 1a+1b+1c from tables for temporary disturbance)</i>	Total Permanent Disturbance (acres) <i>(values 2a+2b+2c from tables for permanent disturbance)</i>
GP1-Maintenance/Repair of Existing Features						
GP2-Underground Utility Lines	0.5	0.1				
GP3-Discharge of Return Water						
GP4-Hazardous Site Investigation/Cleanup		ALL				
GP5-Landfill Closures		ALL				
GP6-Activities in Non-Tributary Wetlands-not WOTUS	1					
GP6-Activities in Non-Tributary Wetlands- WOTUS	0.5	0.1				
GP6A-Activities in TAs Adjacent to Non-Tributary Wetlands	0.5					
GP7-Filing Human-made Ditches/Swales in Headwaters	1					
GP8-House Addition	0.017					
GP10A-Very Minor Road Crossings < 100'	0.25	0.1	<100			
GP10A- Very Minor Road Crossings > 100'	0.125	0.1	>100			
GP10B-Minor Road Crossings	0.25	0.1				
GP11- Outfalls/Intake Structures	0.25	0.1				
GP12- Surveying/Investigating						
GP13-Lake Dredging	1					
GP14- Water Monitoring Devices						
GP15-Mosquito Control						
GP16- Habitat Creation/Restoration/Enhancement Activities						
GP17- Construction of Trails/Boardwalks(public)						
GP17- Construction of Trails/Boardwalks(private)	0.25					
GP17A- Construction of Non-Motorized/Multiple-use Paths	0.25					
GP18-Dam Repairs	1					
GP19-Construction/Improvements to Docks/Piers	0.1					
GP20-Bank Stabilization (Rip Rap/Hardscape)				150		
GP20-Bank Stabilization (Bioengineering)				300		
GP20-Bank Stabilization (Funded)				500		
GP20-Bank Stabilization (Planting)						
GP 21-Above Ground Utilities	0.5	0.1				
GP22-Cranberry Growing Expansion Pinelands						
GP23-Spring Developments	0.25					
GP24-Malfunctioning Septic Systems	0.25					
GP25-Stream Cleaning-Local Gov Agencies						
GP26-Redevelopment Previously Disturbed Areas	1	0.1				
Individual Permit-FW Wetlands SFH/Duplex						
Individual Permit-FW Open Water SFH/Duplex						
Individual Permit-FWW Open Water not SFH/Duplex						
Individual Permit-Wetlands not SFH/Duplex						
Proposed Total for all Applicable GPs: <i>(Note: this totals the last column for all blue shaded rows)</i>						
Previously Approved Amount <i>(from previous LUR approvals table)</i>						
Grand Total <i>(Subject to Allowable Disturbance Limits)</i>						

Please note that mitigation is required for any permanent disturbance of wetlands that is greater than 0.1 acres if the wetland is determined to be a water of the United States. If a mitigation proposal is not submitted as part of this application, the proposal must be submitted at least 90 calendar days before the start of activities authorized by the permit. In addition, mitigation is required for all GP4 and GP5 authorizations regardless of the amount of disturbance. A mitigation proposal is required during the application review process of a GP4 or GP5. NOTE: No permitted activities may begin until the Department has approved a mitigation proposal.

## Section 5: Contacts Page

After you have completed all applicable permit details pages, the next page you will see in the service will be the *Contacts* page where you must provide contact information for the application.

The Contacts page is organized using tabs, as shown in the picture below.



The screenshot shows a web interface for the 'Contacts' page. At the top, there is a blue header bar with the word 'contacts' in white. Below this, there is a row of four tabs: '1. Applicant', '2. Property Owner', '3. Municipal Clerk', and '4. Agent'. Each tab has a green checkmark icon to its left. Below the tabs, there is a blue bar with the text '1. Applicant' in white. Underneath this bar, there is a note: 'Note: Selecting an option below will replace all information for this contact.' followed by a dropdown menu with the text '(Insert From Existing Contact(s)...)' and a small downward arrow. To the right of the note, there is a checkbox labeled 'Save to My Favorite Contact'.

ALL of the following are mandatory tabs:

- The applicant
- The property owner
- The municipal clerk

Make sure you click on each of these three tabs, even if the applicant and the property owner are the same, and complete all fields that have a star next to them, as these are mandatory fields. Note that email address and organization name/organization type are mandatory.

The agent tab is an optional contact. To remove this contact, click on the *Agent* tab and then click on the red **X** that will appear. If you wish, you may add tabs for co-applicant and co-owner.

The Applicant contact name is the name of the person who the permit is for. The property owner should match the name(s) that appears on the most current recorded deed for the property. (If the Applicant or Property Owner is a company, enter N/A as the first name.) The Agent Contact is the person responsible for submitting the application

## Section 6: Attachment Upload Page

You will need to upload all documentation that you are required to include with your application onto this page.

The following attachment types are mandatory for all applications and will default onto the page:

1. [Property Owner Certification Form](#)
2. [Public Notice Form](#)
3. Environmental Report – you will use this attachment type for all of the following:
  - Compliance Statements under the CZM, FHACA, and FWPA Rules
  - Environmental Impact Statements under the CZM Rules
  - Environmental Reports under the FHACA and FWPA Rules
4. Site Plans – refer to DLRP’s [Site Plan Specifications](#) for electronic applications. Site plans should be digitally signed and sealed and uploaded as either pdf or zip files. Scanned copies of plans with a handwritten signature will not be accepted.
5. Color Photographs with Photo Location Map

An attachment type for “Engineering Report” will also default onto the page. However, if the report is not applicable, you may click on the *Remove* icon to delete it. Please note that engineering reports must also be digitally signed and sealed.

The five mandatory default attachments are required for almost all applications submitted through this service and therefore cannot be deleted. However, the guidance below provides instructions for two application types for which some of these attachments are not required – [Freshwater Wetlands General Permit 1](#) (when the activity is the ongoing maintenance of an off-stream stormwater management facility created in uplands) and [Freshwater Wetlands General Permit 24](#).

Other types of attachments will generate onto the page in response to answers that you provided throughout the service. For a list of those attachment types, please see [Appendix B](#). Some of these attachment types, once generated onto this page, will be mandatory, so you will not be able to delete them.

You can find a list of all necessary attachments for each application type on the applicable checklist as well as the acceptable file formats for each attachment. Checklists are available at <http://www.nj.gov/dep/landuse/forms.html>.

You may also upload additional types of attachments that you believe are pertinent to the application, even if they do not automatically appear on the *Attachment Upload Page*. To do so, click on the **Add Attachment** dropdown, as shown below, and then select the appropriate attachment type (e.g., site plans, traffic study, etc.) from the list. Next, click the **Add Attachment** button. There will be a short wait before a row appears for uploading the attachment. You must add a separate row for each attachment.

### ATTACHMENT UPLOAD

There are no pre-defined attachments associated with your service, however, **for your service to be submitted a minimum of one attachment is required**. A list of attachments can be found in the dropdown "Add Attachment" located below.

To add attachments please select from the Add Attachment dropdown below and click the 'Add Attachment' button. Click on the attachment type & then click the Add Attachment Button. A table listing your attachment type will generate.

Click the "Browse" button under the "Upload File Name" column to search your computer for the file you wish to attach. Click the button labeled "Open" to upload the selected file. The file will take a moment to upload--the larger the file, the longer it will take to upload. This may take several minutes for large files. The "Browse" button will disappear when the file has finished uploading, and will be replaced by the file name, and a green circle with a check will appear under the "Status" column. Then, repeat for the other rows.

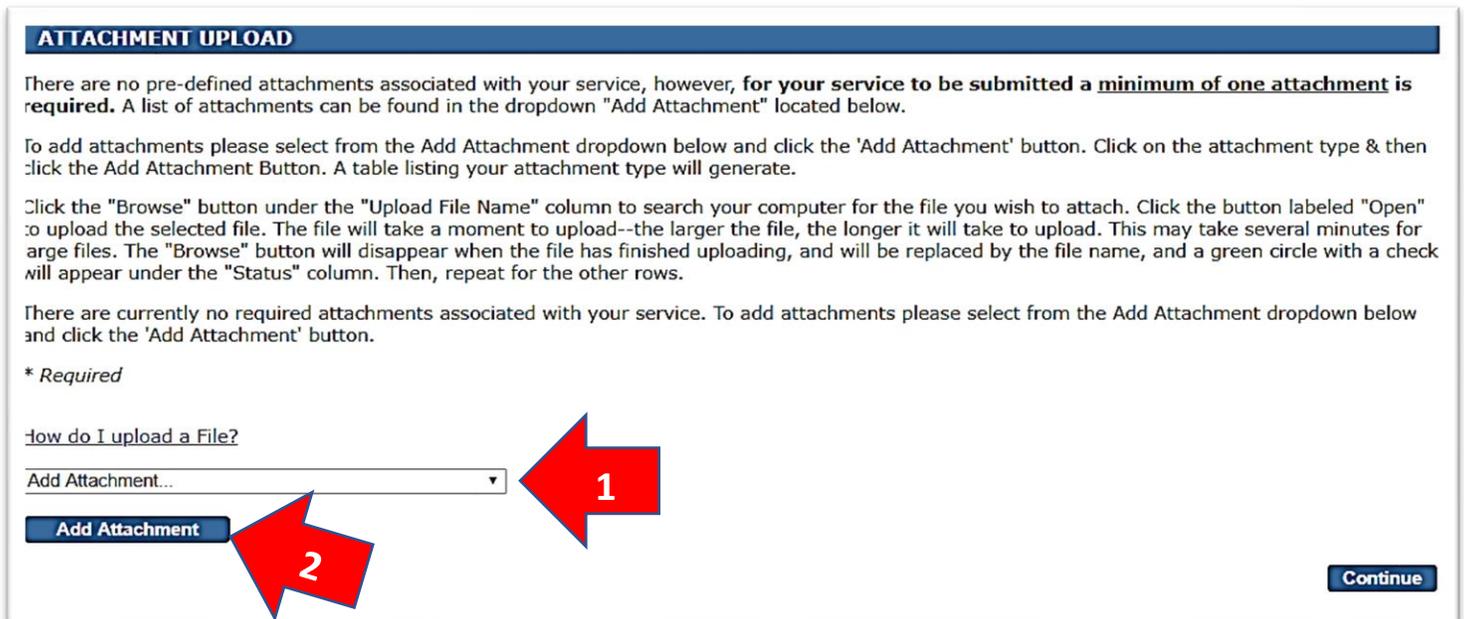
There are currently no required attachments associated with your service. To add attachments please select from the Add Attachment dropdown below and click the 'Add Attachment' button.

\* Required

[How do I upload a File?](#)

Add Attachment...

**Add Attachment** **Continue**

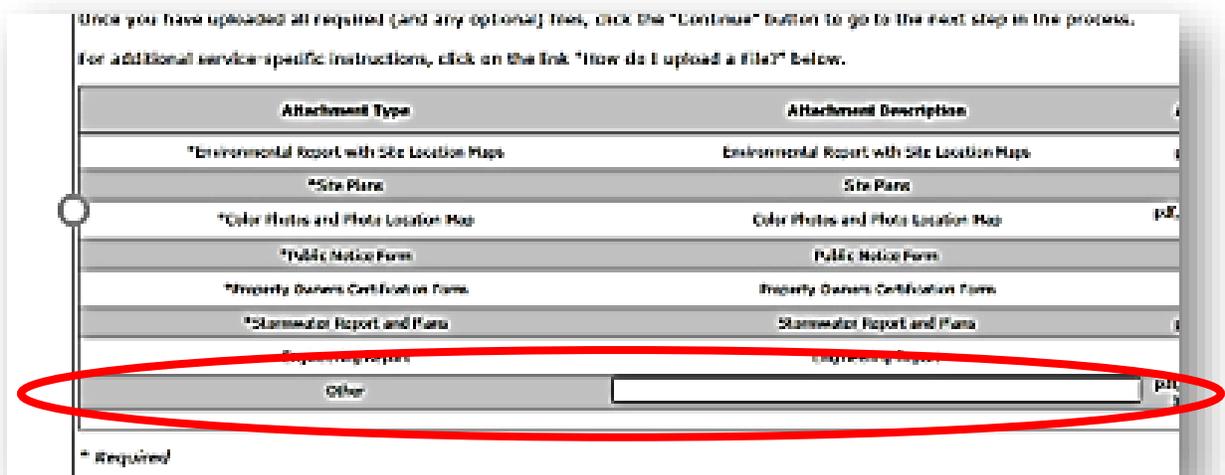


If you would like to upload an attachment type that is not on the list, select the attachment type **Other** from the dropdown menu. You must provide a description of the attachment in the row's **Attachment Description** box.

Once you have uploaded all required (and any optional) files, click the "Continue" button to go to the next step in the process. For additional service-specific instructions, click on the link "How do I upload a file?" below.

Attachment Type	Attachment Description
*Environmental Report with Site Location Maps	Environmental Report with Site Location Maps
*Site Plans	Site Plans
*Color Photos and Photo Location Map	Color Photos and Photo Location Map
*Public Notice Form	Public Notice Form
*Property Owners Certification Form	Property Owners Certification Form
*Sturmwater Report and Plans	Sturmwater Report and Plans
*Engineering Report	Engineering Report
Other	<input type="text"/>

\* Required



In each attachment row, click the **Browse** button under the **Upload File Name** column to search your computer for the file you wish to attach.

ATTACHMENT UPLOAD

There are no pre-defined attachments associated with your service, however, **for your service to be submitted a minimum of one attachment is required.** A list of attachments can be found in the dropdown "Add Attachment" located below.

To add attachments please select from the Add Attachment dropdown below and click the 'Add Attachment' button. Click on the attachment type & then click the Add Attachment Button. A table listing your attachment type will generate.

Click the "Browse" button under the "Upload File Name" column to search your computer for the file you wish to attach. Click the button labeled "Open" to upload the selected file. The file will take a moment to upload--the larger the file, the longer it will take to upload. This may take several minutes for large files. The "Browse" button will disappear when the file has finished uploading, and will be replaced by the file name, and a green circle with a check will appear under the "Status" column. Then, repeat for the other rows.

Attachment Type	Attachment Description	Allowed Extensions	Upload File Name	*Document Type	*Sub-Doc Type	*Document Date (MM/DD/YYYY)	Status	File Size (MB)	Remove
Site Plans	Site Plans	pdf	Browse...			05/18/2020		0	✖
								Total Uploaded: 0 MB	

*\* Required*

How do I upload a File?

Add Attachment...

Add Attachment

Continue

## Attachments for Freshwater Wetlands General Permit 1

When an application for general permit 1 is for the ongoing maintenance of an off-stream stormwater management facility created in uplands, an environmental report and site plans are not required. However, since these are mandatory attachment types that cannot be deleted from the online service, you should upload the following required items in their place:

- A copy of the permit, if any, authorizing the original construction of the stormwater management facility or a description of the facility – to be uploaded under “Environmental Report”
- A copy of the USGS quad map(s) that includes the site – to be uploaded under “Site Plans”

## Attachments for Freshwater Wetlands General Permit 24

For this general permit, an environmental report and site plans are not required. However, since these are mandatory attachment types that cannot be deleted in the online service, you should upload the following required items in their place:

- A description and plan of the activities – to be uploaded under “Environmental Report”
- Letter from the local board of health – to be uploaded under “Environmental Report”
- The location of the site, including the county and municipality, and the block and lot, identified on both a regional map and a tax map – to be uploaded under “Site Plans”

## Section 7: After an Application is Submitted

After you submit an online application, the service will provide confirmation and/or notification of the application via email.

All applicants will receive an email submittal confirmation with a submittal PDF attachment. This attachment provides a record of every response provided in the service. If your application was for a CAFRA individual permit, the submittal confirmation will also provide the newspaper notice requirements in the event that you have not yet published the necessary newspaper notice.

In addition, the service will send a notice of application submission and a copy of the submittal PDF to the email address that you provided for the municipal clerk on the *Contacts* page.

The service will also send payment emails with bill identification numbers to those who indicated payment would be by voucher and to those who selected “Bill Me” on the *Payment* page. For the latter, the payment email will also include the amount due. Please note that the application where Bill Me was selected will not be deemed administratively complete until full payment is received and processed.

The date that you submit your application through the online service and receive your confirmation email is the date that the application is deemed to have been received by the Department for the purpose of application review times.

# Appendix A: List of All Permit Types

This appendix provides the complete list of permit types arranged by category – [coastal](#), [flood hazard](#), and [freshwater](#).

## Coastal

Permit/Authorization Types
GP1 Amusement Pier Expansion
GP2 Beach/Dune Maintenance Activities
GP3 Voluntary Reconstruction Certain Residential/Commercial Dev
GP4 Development 1 or 2 SFH/Duplexes
GP5 Expansion or Reconstruction SFH/Duplex
GP6 New Bulkhead/Fill-Man-made Lagoon
GP7 Revetment at SFH/Duplex
GP8 Gabions at SFH/Duplex
GP9 Support Facilities at a Marina
GP10 Reconstruction of Existing Bulkhead
GP11 Hazardous Site Investigation/Cleanup (CZM)
GP12 Landfall of Utilities
GP13 Recreational Facility at Public Park
GP14 Bulkhead/Fill SFH/Duplex - Natural Waterbody
GP15 Construction of Piers/Docks/Ramps in Lagoons
GP16 Dredging-Minor Maintenance in Man-Made Lagoon
GP17 Eroded Shoreline Stabilization
GP18 Avian Nesting Structures
GP19 Mod of Existing Electrical Substations
GP20 Legalization of the Filling of Tidelands
GP21 Telecommunication Towers
GP22 Tourism Structures
GP23 Geotechnical Survey Borings
GP24 Habitat Creation/Restoration/Enhancement/Living Shorelines
GP25 Wind Turbines of 1 to 3 < 200 Feet
GP26 Wind Turbines < 250 feet
GP27 Dredging Man-Made Lagoon (post storm event)
GP28 Dredging Post Bulkhead Failure
GP29 Dredging Marina (post storm event)
GP30 Commercial Shellfish Aquaculture Activities
GP31 Placement of Shell w/in Shellfish Lease Areas
GP32 Herbicide App in Coastal Wetlands - Invasive Plant Control
Individual Permit-CAFRA Commercial/Industrial/Public
Individual Permit-CAFRA Residential Development (not SFH/Duplex)
Individual Permit-CAFRA SFH/Duplex
Individual Permit-Coastal Wetlands (not SFH/Duplex)
Individual Permit-Coastal Wetlands SFH/Duplex
Individual Permit-WFD Commercial/Industrial/Public (Landward)
Individual Permit-WFD Commercial/Industrial/Public (Waterward MHWL)
Individual Permit-WFD Residential Dev (not SFH/Duplex) Landward
Individual Permit-WFD Residential Dev(Not SFH/Duplex) Waterward MHWL
Individual Permit-WFD SFH/Duplex (Landward)
Individual Permit-WFD SFH/Duplex (Waterward MHWL)
Meadowlands District Water Quality Certificate

## Flood Hazard

Permit/Authorization Types
GP1 Channel Cleaning Under Stream Cleaning Act
GP2 Mosquito Control
GP3 Scour Protection Bridges/Culverts
GP4 Habitat Creation/Restoration/Enhancement
GP5 Reconstruct and/or Elevation-Building in Floodway
GP6 Development SFH/Duplex and Driveway
GP7 Relocation of Manmade Roadside Ditches for Public Roadway Improvements
GP8 Placement of Storage Tanks
GP9 Bridge/Culvert Across Water < 50 acres
GP10 Bridge/Culvert Across Water >= 50 acres
GP11 Stormwater Outfall Regulated Water < 50 acres
GP12 Footbridges
GP13 Trails/Boardwalks
GP14 Herbicide App in Riparian Zone-Invasive Plant
Individual Permit-FH Bank/Channel
Individual Permit-FH Bridge/Culvert/Footbridge/Low Dam
Individual Permit-FH Other
Individual Permit-FH SFH/Duplex
Individual Permit-FH Utility Line
Verification-Delineation of Riparian Zone Only
Verification-Method 1 (DEP Delineation)
Verification-Method 2 (FEMA Tidal Method)
Verification-Method 3 (FEMA Fluvial Method)
Verification-Method 4 (FEMA Hydraulic Method)
Verification-Method 5 (Approximation Method)
Verification-Method 6 (Calculation Method)

# Freshwater

Permit/Authorization Types
GP1 Maintenance and Repair of Existing Features
GP2 Underground Utility Lines
GP3 Discharge of Return Water
GP4 Hazardous Site Investigation/Cleanup (FWW)
GP5 Landfill Closures
GP6 Non-Tributary Wetlands
GP6A Transition Areas Adjacent to Non-Tributary Wetlands
GP7 Human-made Ditches/Swales in Headwaters
GP8 House Additions
GP9 Airport Sightline Clearing
GP10A Very Minor Road Crossings
GP10B Minor Road Crossings
GP11 Outfalls/Intake Structures
GP12 Surveying/Investigating
GP13 Dredging-Lakes
GP14 Water Monitoring Devices
GP15 Mosquito Control
GP16 Habitat Creation/Restoration/Enhancement
GP17 Trails/Boardwalks
GP17A Multiple-Use Paths
GP18 Dam Repairs
GP19 Construction/Improvements to Docks/Piers
GP20 Bank Stabilization
GP21 Above Ground Utility Lines
GP22 Cranberry Growing Expansion (Pinelands)
GP23 Spring Developments
GP24 Malfunctioning Septic Systems
GP25 Stream Cleaning-Local Gov. Agencies
GP26 Redevelopment of Previously Disturbed Areas
GP27 Herbicide Application in Freshwater Wetlands/Transition Areas-Invasive Plant Control
Individual Permit-FW Open Water not SFH/Duplex
Individual Permit-FW Open Water SFH/Duplex
Individual Permit-FW Wetlands not SFH/Duplex
Individual Permit-FW Wetlands SFH/Duplex
TAW - Averaging Plan
TAW - Hardship Reduction
TAW - Reduction
TAW - Special Activity Individual Permit
TAW - Special Activity Linear Development
TAW - Special Activity Redevelopment
TAW - Special Activity Stormwater

## Appendix B: List of Specified Attachments

SECTION / PERMIT TYPE	ATTACHMENT NAME
Project Description Page	Highland Applicability Determination
Permit Scope – General: Ownership Info	Voucher ( <i>public entities only- if a voucher is fee payment method</i> )
Permit Scope – General: Stormwater	Stormwater Report and Plans
Permit Details – General: Gas Pipelines	Written Consent from Municipality
Permit Details – General: Endangered and Threatened Species Evaluations	Natural Heritage Program Letter ( <i>not required for a standalone Flood Hazard GP1 Permit</i> )
Permit Details – General: Mitigation	Mitigation Proposal
Permit Details – General: Conservation Restrictions	Conservation Restriction (Filed)
All Coastal Applications ( <i>if activity is below the mean high water line</i> )	Tidelands License Application or Documentation
All Coastal Applications ( <i>if activity will result in increased demand water/sewer</i> )	Sewer/Water Authority Letter(s)
Meadowlands District WQC	NJSEA Correspondence ( <i>if required by project</i> )
All Coastal IP Applications ( <i>projects with excess LOSD</i> )	Traffic Impact Study
CAFRA Waterfront IP -Landward Applications	Impervious Cover and Vegetative Cover Calculations
Coastal GP24	Habitat Project Approval Letter - Coastal
Waterfront Development IPs ( <i>for dredging projects</i> )	Sediment Analysis & Map
Waterfront Development IPs ( <i>for dredging projects</i> )	Written Consent from Property Owner
Flood Hazard GP1	Authorization from Government Agency-Flood Hazard
Flood Hazard GP3	Engineering Certification-GP3
Flood Hazard GP4	Habitat Project Approval Letter – Flood Hazard
Flood Hazard GP5	Engineering Certification-GP5
Flood Hazard GP6 ( <i>Fluvial only</i> )	Engineering Certification-GP6-Fluvial Only
Flood Hazard GP10	Engineering Certification-GP10
FWW TAW Applications	LOI Letter – Letter-Line Delineation
All FWW GPs & IPs	Proof of Ownership: ( <i>Required if current property owner became property owner after June 20, 1988</i> )
All FWW GPs & IPs	Historic Preservation Office Approval Letter
All FWW GPs & IPs	Phase IA Historic and Archeological Survey
Freshwater GP1	Proof of Lawful Existence
Freshwater GP4	Engineering Certification-GP4
Freshwater GP6	Correspondence from Army Corps of Engineers or USEPA
Freshwater GP9	Certification from the Director of NJDOT- Division of Aeronautics
Freshwater GP13	Sediment Analysis & Map - Freshwater
Freshwater GP13	Engineering Certification-GP13
Freshwater GP16	Habitat Project Approval Letter - Freshwater
Freshwater GP18	Dam Safety Permit
Freshwater GP26	Authorization from Government Agency - Freshwater
Special Activity TAW for Redevelopment	TAW-Spec. Act. Redev. Aerial Photo/Approved Plans
Hardship Transition Area Waiver	Hardship Transition Area Waiver Documentation
<b>Acronym Definitions</b>	
WQC=Water Quality Certificates	GP= General Permits
IPs=Individual Permits	TAW=Transition Area waivers